PR0001 Rev. 1/17

## NON-STOCK REQUISITION (BA-80) For Non-LPS Numbered Items **Purchasing Department Lincoln Public Schools**

Req. No.	
P.O. No.	

Submit to: Purchasing, Box 37				Requested by			
	Today's Date	Date Required	Annual	Approved by			
Shipping	Account No.	Location					
Discount %	Special Instructions						

Quantity	Unit of Measure	Description (Please be specific: size, color, special features, mfg's number, vendor catalog number, brand name)	Unit Cost	Total Estimated Cost
Units of Measure Box Bundle Case Each Package (pkg)	Total			
	Discount			
Set Magazine Subscriptions (sub)		Shipping		
		GRAND TOTAL		
Vendor Code		Complete Vendor Address	F.O.B.	
		Name	Delivery	
		Address	Quote No.	
Redu Reus	ice se		Buyer	

