

**APPLICATION FOR FEE WAIVER AND SHARING INFORMATION CONSENT**

**Division of Instruction  
Lincoln Public Schools**

**School Year 2017-18**

**FEE WAIVER REQUEST**

The Nebraska Public Elementary and Secondary Student Fee Authorization Act allows fee waivers for students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs. The fee waivers give qualifying students the right to not have to pay certain student fees and to be provided with specialized materials for equipment to participate in certain activities. **Specifically, the fee waiver applies to: (1) participation in extracurricular activities, (2) use of a musical instrument in optional music courses that are not extracurricular activities.** Participation in a free-lunch program or reduced-priced lunch program is not required to qualify for free or reduced-price lunches for purposes of this section.

**The Board’s Student Fee Policy 5520 states: *Students or their parents are encouraged to request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials, and the Fee Waiver must be submitted prior to the conclusion of the activity.*** To request a fee waiver, or to decline a fee waiver, complete the following:

- No! I **DO NOT** want a fee waiver for any programs or activities.
- Yes! I **DO** want a fee waiver. I request a fee waiver for the following (Note: Please describe the fee waiver, materials, or equipment requested, and the activity or course; failure to make timely request for a fee waiver for any fees, equipment, material, or instrument not listed may result in a fee waiver not being provided):
- Yes! I **DO** want the fee waiver to be utilized for the free or reduced cost on the Lincoln Public Schools Optional Electronic Device Coverage Program:

Student Name: \_\_\_\_\_ Student Number: \_\_\_\_\_

Activity or Course: \_\_\_\_\_

Describe fee waiver or materials or equipment requested, including amount if known:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Activity or Course: \_\_\_\_\_

Describe fee waiver or materials or equipment requested, including amount if known:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Activity or Course: \_\_\_\_\_

Describe fee waiver or materials or equipment requested, including amount if known:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Principal/Designee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**This form is to be returned to the principal/designee of the student’s school.**

## SHARING INFORMATION CONSENT

To save you time and effort, the information you gave on your Application for Free or Reduced Meals may be shared with other programs for which your children may qualify. **For the fee waiver program, we must have your permission to share your Application for Free or Reduced Meals information in order to confirm your eligibility for a fee waiver. However, in no event will the manner in which you complete the consent form change whether your child gets free or reduced price meals.**

- No! **I DO NOT** want information from my Application for Free or Reduced Meals shared for purposes of the fee waiver program.
- Yes! **I DO** want school officials to share information from my Application for Free or Reduced Meals with appropriate school officials for purposes of the student fee waiver program and any other program that would benefit student(s).

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Student Identification Number: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For more information, you may call your school principal.**

*Original to Associate Superintendent for Instruction, copy retained at building*

Once this fee waiver application form is turned in to the school completed correctly, the school will verify the student's free and reduced lunch status. The school will also review the items on the application to ensure consistency with School Board Policy 5520. The fee waived items for your student are covered by the district as long as your student is actively participating in fund raising (where applicable), and contributing to their activity.