

STUDENTS

Student Transfers (Elementary/Secondary)

A District transfer policy permits patrons a choice of selecting an attendance center outside of their designated area, if that attendance center is not closed.

Transfer Provisions

1. Students may be granted a transfer to schools open for intra-District transfer.
2. Schools or grades in schools may be designated as closed to student transfers due to enrollment. Student transfers to schools designated as closed to intra-District transfer due to enrollment will not be permitted except as follows:
 - a. Students in attendance at a specific school may be permitted to complete their education at that attendance center if the family moves during the school year.
 - b. Students in attendance at a specific school may be permitted to complete their education at that attendance center if the boundary is changed, placing the family in another attendance center.
 - c. A student may be permitted to transfer into an attendance center if a sibling is attending that same attendance center.
 - d. Students may be assigned by the District's Director of Student Services or designee to any attendance center when an overriding need exists. Principals of the sending and receiving attendance centers will be consulted.
 - e. Mandatory reassignment will be permitted, if directed by the Director of Student Services or designee. Principals of the sending and receiving attendance centers will be consulted.
 - f. A student may be permitted to transfer to an attendance center where a parent is employed.
3. In unique circumstances, the Director of Student Services or designee may deny a transfer or place a child in any program or building that it determines to be in the child's best interests. Examples include circumstances where the child has, outside of the school setting, made threats to physically assault another student, or has sexually assaulted another student, where the other student attends school in the building in which the child wishes to transfer or would otherwise attend.

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Student Transfers (Elementary/Secondary) (Continued)

In case of denial of a transfer, or in the case of a disputed placement, parents or legal guardians shall be informed of the appeal procedure.

Reviewed and Affirmed by the Board:	2022-06-28
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Original Adoption or Oldest Version:	2014-09-09
Related Policies and Regulations:	5120.2
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