

HUMAN RESOURCES

Damage, Loss and Theft Collections

The District will make appropriate efforts to collect for losses resulting from negligence, vandalism or theft. The Associate Superintendent for Human Resources or designee is hereby delegated full power and authority in his/her discretion to deal with or attempt to collect these losses, which authority includes but is not limited to oral or written attempts to collect, turning these matters over for collection to district legal counsel or others, filing claims with bankruptcy court or other administrative or judicial bodies, authorizing and pursuing litigation, approving settlements and any other action deemed appropriate.

After reasonable efforts at collection have failed, the Associate Superintendent for Business Affairs or designee is hereby delegated full power and authority in his/her discretion to remove such losses from the books of the District.

All District personnel have a responsibility to report information related to incidences of damage, loss or theft.

Last Revision:	2020-08-25
Original Adoption or Oldest Version:	2015-01-27
Related Policies and Regulations:	
Legal Reference:	