



# 2023-2024 STUDENT HANDBOOK



**LINCOLN NORTH STAR HIGH SCHOOL**  
*Home of the Navigators*

5801 N. 33rd Street | Lincoln, NE 68504  
402.436.1305

# 2023-2024 Student Calendar



Lincoln Public Schools  
Lincoln, Nebraska



Approved 2/23/21

**JULY** 2023

S	M	T	W	T	F	S
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**JANUARY** 2024

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**AUGUST** 2023

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**FEBRUARY** 2024

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**SEPTEMBER** 2023

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**MARCH** 2024

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**OCTOBER** 2023

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**APRIL** 2024

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**NOVEMBER** 2023

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**MAY** 2024

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**DECEMBER** 2023

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**JUNE** 2024

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- First and last days of class for students
- All schools not in session
- All schools will dismiss early, check school building schedule
- Elementary school students NOT in attendance (plan days)
- Quarter start dates     Quarter end dates

Rev. 6/5/23

### GRADUATION DATES

**Friday, May 17, 2024:** Yankee Hill & Independence Academy  
**Thursday, May 23, 2024:** Bryan Community Focus Program  
**Friday, Saturday and Sunday, May 24-26, 2024**  
*Fri:* LSW  
*Sat:* LNS/East/LHS/LNW | *Sun:* LSE/LNE

**Calendar Options for Families:** The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

**Note:** Changes to the calendar may occur as a result of inclement weather or other circumstances. If sufficient school time is lost as a result of calendar changes, and it brings the total number of school hours for the year below the state minimum requirements, the Superintendent will implement a plan for making up this time, which may require additional minutes added to the day, additional days added to the calendar, days previously identified as non-student days re-scheduled as student day, or other appropriate calendar or schedule measures.



## SPECIAL DATES

### July

July 31 School Readiness Days 9:00am-3:00pm

### August

Aug. 1 School Readiness Days 11:00am-5:00pm  
 Aug. 14-16 Early Release Days, Students Out @ 2:00pm  
 Aug. 14 Freshman First Day 8:00am-2:00pm  
 Aug. 15 First Day of School for 10th, 11th, & 12th Grades  
 Aug. 16 Open House/Gator Fest - Time TBD

### September

Sept. 4 NO SCHOOL - Labor Day  
 Sept. 14 Parent Teacher Conferences 4:00pm-7:00pm  
 Sept. 25 Picture Retake Day

### October

Oct. 14 Homecoming Dance 7:00pm-10:00pm  
 Oct. 16-17 NO SCHOOL - Fall Break  
 Oct. 26 Parent Teacher Conferences 4:00pm-7:00pm

### November

Nov. 22-24 NO SCHOOL - Thanksgiving Break

### December

Dec. 22 Last Day of Semester 1  
 Dec. 25-Jan. 5 NO SCHOOL - Winter Break

### January

Jan. 15 NO SCHOOL - MLK Day  
 Jan. 16 8th Grade Orientation 6:30pm  
 Jan. 25 Parent Teacher Conferences 4:00pm-7:00pm

### February

Feb. 19 NO SCHOOL

### March

March 11-15 NO SCHOOL - Spring Break  
 March 26 Parent Teacher Conferences 3:30pm-6:30pm  
 March 29 NO SCHOOL

### April

April 20 Prom 8:00pm-11:00pm

### May

May 23 Last Day of Semester 2  
 May 25 Graduation 9:00am

### PLEASE NOTE:

All procedures, guidelines and dates outlined in this document are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.



# NAVIGATORS



## CLASS SCHEDULE

### M,W,Th,F Schedule

Period 1= 7:00-7:50  
 Period 2= 8:00-8:50  
 Period 3= 8:55-9:45  
 Period 4= 9:50-10:45  
 Period 5= 10:50-11:40  
 -----  
 1st Lunch  
 Lunch= 11:45-12:15  
 Period 6= 12:20-1:10  
 -----  
 2nd Lunch  
 Period 6= 11:45-12:35  
 Lunch= 12:40-1:10  
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 Period 7= 1:15-2:05  
 Period 8= 2:10-3:00  
 Period 9= 3:05-3:55

### Tuesday PLC Schedule

Period 1= 7:00-7:50  
 Period 2= 8:00-8:40  
 Period 3= 8:45-9:25  
 Period 4= 9:30-10:15  
 Period 5= 10:20-11:00  
 -----  
 1st Lunch  
 Lunch= 11:05-11:35  
 Period 6= 11:40-12:30  
 -----  
 2nd Lunch  
 Period 6= 11:05-11:55  
 Lunch= 12:00-12:30  
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 Period 7= 12:35-1:15  
 Period 8= 1:20-2:00  
 Period 9= 2:05-2:45  
 PLC Time= 2:10-3:10

## LNS DIRECTORY AND CONTACTS

**North Star High School** ..... (402) 436-1305  
 Attendance: Ext. 1  
 Main Office: Ext. 2  
 Counseling: Ext. 3  
 Athletics: Ext. 4  
 Special Education: Ext. 5  
 Health Office: Ext. 6  
 FAX Number, Main Office ..... (402) 436-1054  
 Principal ..... Megan Kröll  
 Instructional Coordinator (**A-Ch**) ..... Jai Burks  
 Instructional Coordinator  
 (**504/Ci-Ho**) ..... Brenna Alonso  
 Associate Principal (**Hp-Mo**) ..... Doug Weatherholt  
 Associate Principal (**Mp-Sa**) ..... Rachel King  
 Associate Principal (**Sb-Z**) ..... Leah Bethune  
 Co-Assistant Special Education Coordinator  
 (**(A-D students with IEP's)**) ..... Tim Amen  
 Co-Assistant Special Education Coordinator  
 (**(E-K students with IEP's)**) ..... Leann Boerema  
 Special Education Coordinator  
 (**(L-Z students with IEP's)**) ..... Lori Devine  
 Activities Director ..... Nate Renter  
 Assistant Activities Director ..... James Thompson  
 Associate Principal Administrative Assistant ..... Nick Pinegar  
 Athletic Office Administrative Assistant ..... Allison Elliott  
 Attendance Administrative Assistant ..... Cindy Nabb  
 Attendance Technician ..... Dana Tucker  
 Bookkeeper ..... Teresa Whitson  
 Computer Technician ..... Jessi Hillman  
 Counseling Center Administrative Assistant ..... Allison Brown  
 Executive Administrative Assistant ..... Breanna Bendl  
 Library Administrative Assistant ..... Kathy Keady  
 Payroll Administrative Assistant ..... Corrie Walker  
 Receptionist ..... Marwa Al-Naimi  
 Registrar ..... Jodi Vanek  
 Special Education Administrative Assistant .. Savannah Hutchinson



# ACADEMICS

## GRADES WHEN WITHDRAWING FROM CLASSES

A student may withdraw from a semester or quarter class during weeks 1-3 without record. If a student withdraws from a class during weeks 4-11 of a semester class (4-5 for a quarter class), a "W" will be placed on the student record. If a student withdraws during weeks 12-18 of a semester class (6-9 in a quarter class), an "F" will be placed on the record unless approval has been granted for a "W" or an "INC" to be placed on the student record. Approval is granted by the principal or his designee.

## PROCESS FOR WITHDRAWING/DROPPING CLASSES

When a student decides to withdraw from a class, the student must obtain the withdrawal from the counseling center, and proceed as directed by the counselor. Parent/guardian permission is required to drop a class.

## HONOR ROLL

In order to qualify for the honor roll, a student must have earned 25 hours with a GPA of 3.50 or higher. Courses taken for marks of S and U shall not be included when computing honor roll and may affect a student's eligibility. Students meeting the requirements for honor roll are recognized at Honors Convocation and a certificate is awarded to each honoree.

## ACADEMIC HONORS

*National Honor Society:* Membership in National Honor Society is a mark of student achievement. Students are eligible for membership if they have achieved at least a 3.5 GPA for five semesters of high school work and complete an activity form showing evidence of service, leadership and character. A committee of faculty members will make selections based on the student's overall record.

*Academic Letters:* Students receive an academic letter by earning a weighted GPA of 4.0 for two consecutive semesters at North Star High School. Students must be enrolled in 25 credits of graded classes per semester to be eligible. First time (year one) recipients receive an academic letter at one of the Honors Convocations.

*Academic Pin:* Students receive an academic pin by earning a weighted GPA of 4.0 for four consecutive semesters at North Star High School.

**GRADING SYSTEM** The marks used for reporting progress at North Star are as follows:

Grade	Non-Weighted	Scale	Weighted	
A	4	90-100	5.0	INC - Incomplete
B+	3.5	85-89	4.5	CON - Conditional
B	3	80-84	4.0	W - Withdrew
C+	2.5	75-79	3.5	S - Satisfactory
C	2	70-74	3.0	U - Unsatisfactory
D+	1.5	65-69	No Weighting	
D	1 (passing)	60-64	No Weighting	
F	0 (failing)	0-59	No Weighting	

Weighted grades are given for some identified, district-wide high school courses. Courses which offer weighted grades are selected by a district committee and reviewed yearly.

## Graduation Honors

The Laude Latin model will be used to recognize academic excellence at the conclusion of a student's high school career. Students will work to compete against the criterion for academic honors - rather than other students. A student's final cumulative GPA following the second to last quarter of high school (or term three for a block school) will be used to determine the level of honor on a student's high school transcript, diploma, and for academic recognition at commencement exercises. The following three levels of academic honors will be used:

**SUMMA CUM LAUDE** "with highest distinction" Students with cumulative GPA of 4.250 and above on a 4.00 weighted scale.

**MAGNA CUME LAUDE** "with great distinction" Students with cumulative GPA of 4.000 to 4.249 on a 4.00 weighted scale.

**CUM LAUDE** "with distinction" Students with cumulative GPA of 3.750 to 3.999 on a 4.000 weighted scale. These students are honored for having the highest-class rank in their grades."





Photography by  
Hugo Orellana

## STUDENT ATTENDANCE

Attendance is vital to student success because little can be accomplished when the student is not in school. We understand there are issues that affect school attendance and/or tardiness. However, regular attendance at school is vital to learning and an important value for young people to acquire. Students who are frequently absent usually do not do well in school.

## ATTENDANCE POLICY

Truancies are unexcused absences during the school day. Nebraska State law, LB 800 requires schools to refer every student, whether of elementary, middle or high school age who reaches 20 absences during the school year to the County Attorney, **regardless of the reasons for the absences.**

There are four stages to the attendance process to notify parents/guardians of their students' absence totals and where they are in the LPS attendance process. Each stage is listed below:

- Stage 1** 5 days absent from school
- Stage 2** 10 days absent from school
- Stage 3** 15 days absent from school
- Stage 4** Notification that your student has been referred to the County Attorney's office.

### IMPORTANT NOTES AND REMINDERS

*County Attorney Referrals* - These occur at any stage of the process if there is evidence that a student has had excessive absences in prior school years.

Every individual period that a student misses is included in the total number of absences, meaning seven periods of truancy equal one day of truancy.

*Parent Acknowledged absences* - Absences coded as "PA" indicates that the parent is aware of an absence. It does not indicate that the absence is legitimate according to the law.

## STUDENT SUPPORT SERVICES

Students are assigned to counselors by alphabet where each counselor works with approximately the same number of students. Hours for the counseling center are 7:45 a.m. to 3:30 p.m. Students can see their counselor before or after school, or during lunch. If a counselor visit is necessary during class time, students must have a pass signed by a teacher or from their counselor.

- A - Be:** Shaima Shakir
- Bf - E:** Rick Boyle
- F - H:** Ashley Barent
- I - Mb:** Holly Gonsor
- Mc - Ph:** Sherri Svoboda (Dept. Chair)
- Pi - So:** Rick Weatherholt
- Sp - Z:** James Watson

The school social workers are available to help students and their families with social and personal concerns that may interfere with student achievement and success in school. Interventions may include supportive services, individual, group or family meetings, and identification and referral to community resources.

- Social Worker** Morgan Young
- Social Worker** Kennedy Beebe

Other support services we have for students are the School Psychologists, Peer Mediator, and School Nurse. They can help with a variety of supports that students might need in their day to day school and home life.

- School Psychologist** Reed Hindmand
- School Psychologist** Philip Rohde
- School Nurse** Sheryl Woodward

## MENTAL AND BEHAVIORAL HEALTH POINT OF CONTACT

Your student's mental health is important to their academic success. If you have concerns about your student's mental or behavioral health, you can contact the social worker at your student's school/ program. LPS social workers are licensed mental health practitioners and can help connect you to appropriate mental health or behavioral supports.



## NORTH STAR GATOR ATHLETICS

If students meet the eligibility requirements, they may compete on North Star's Varsity, Junior Varsity, Reserve or Freshman teams depending on their year in school and ability to perform at the required level. All information concerning athletic teams can be obtained from the Athletic Office or online at <http://lns.lps.org/>.

### ATHLETIC ELIGIBILITY

Students should know all rules of the Nebraska School Activities Association and Lincoln Public Schools which affect their opportunity to participate in competitive activities at North Star High School. Read the rules carefully. If you have questions, consult your coach, the Athletic Director or online at <http://lns.lps.org/>.

### ATHLETIC ACADEMIC REQUIREMENTS

Students who wish to compete in competitive athletics at North Star High School must meet the guidelines of the Nebraska School Activities Association and Lincoln Public Schools. Please contact your coach or the Athletic Director for specific information regarding North Star's academic requirements for participation. North Star provides an Academic Support Program to help support the academic success of our student athletes.

### ATHLETIC PACKETS

The process is changing from previous years and will now be completed entirely online in ParentVUE. If you do not currently have a ParentVUE account, please contact the North Star's main office 402-436-1305 for assistance creating the account prior to attempting to register.

The NSAA requires each student who wishes to participate in a sport, cheer, or dance to have a physical dated AFTER May 1st 2022. Both the physical and consents are to be done online before students can try-out for or participate in any sport in LPS.

### ACTIVITY TICKETS

Students may purchase an activity ticket or an activity icon that is placed on their student ID, which admits the student into athletic events hosted by any Lincoln Public School high school. Conference tournaments, district and state events sponsored by the Nebraska School Activities Association are not included.

## DISTRICT CELL PHONE GUIDELINES

For information regarding district cell phone guidelines, please refer to the LPS Important Information Booklet. This information can be found in the Student Services Common Practices section, on page 45. The LPS Important Information Booklet can be found on the front page of the LPS website ([lps.org](http://lps.org)) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

## AFTER SCHOOL STUDY HALL

Students can be assigned to attend an after school study hall to make up work, finish tests, and/or get caught up in their classes by their teacher, counselor, detention administrator or parent.

## NEW 2023-2024 LINCOLN NORTH STAR HIGH SCHOOL TIERED ATTENDANCE PLAN

### Tier 1 - All students

- All students will have tardy data tracked weekly.
- Students who average 2 or more tardies a day over a one-week period are assigned 30-minute after-school detention on the following Tuesday from 2:05-2:35 pm.
- If the student does not complete the detention, they will be assigned a half day of In School Suspension.
- This will be the same process for 1st, 2nd, and 3rd times they are on the detention list.

*After the 3rd time being assigned detention, the student will layer up to Tier 2 supports*

### Tier 2 - Some Students

- 4th time they are assigned detention/ISS, the student must complete an online Attendance Program during their detention or ISS.
- 5th time they are assigned detention/ISS, the student will meet with an Administrator.
- 6th time they are assigned detention/ISS, a parent meeting will be held.

*After the 6th time being assigned detention, the student will layer up to Tier 3 supports*

### Tier 3 - Few Students

- 7th time they are assigned detention/ISS, the student will serve one day of OSS.
- 8th time they are assigned detention/ISS, the student will serve three days of OSS.
- 9th time they are assigned detention/ISS, the student will serve five days of OSS and be referred to student services.

ISS = In School Suspension

OSS = Out of School Suspension



## STUDENT REQUIREMENTS FOR LNS DANCES

A student who would like to attend a Lincoln North Star dance needs to meet the following requirements:

- Passing all classes
- All fines (including Library) must be paid in full
- NO more than 5 days of out of school suspension

Guests must be 20 years of age or younger. All guests must complete a dance guest form, which will be available in the Main Office, and will be reviewed by administration. All guest forms must have a parent/guardian signature from both the LNS student & their guest. All grades are eligible to attend the Homecoming dance. 9th & 10th grade students may attend Prom, but must attend with a Junior or Senior and have a completed guest form for the 9th/10th grade student.

## STUDENT ACTIVITIES

A variety of clubs, covering a wide range of topics, is available for students to join. Clubs are subject to change depending on sponsorship, student interest and approval of club constitution.

African American Caucus  
 Anime Club  
 College Club  
 Debate/Speech  
 ELL H.E.L.P  
 Equity in Everyone  
 FBLA  
 French Club  
 Gator Strength Training  
 Gay Straight Alliance  
 HOSA  
 Swamp Time

International Club  
 Key Club  
 Latino Unidos  
 Money Matters  
 National Art Honor Society  
 National Honor Society  
 Real Talk  
 Skills USA  
 Slam Poetry  
 Student Council  
 Teammates  
 Trying Science

## PERFORMANCE GROUPS

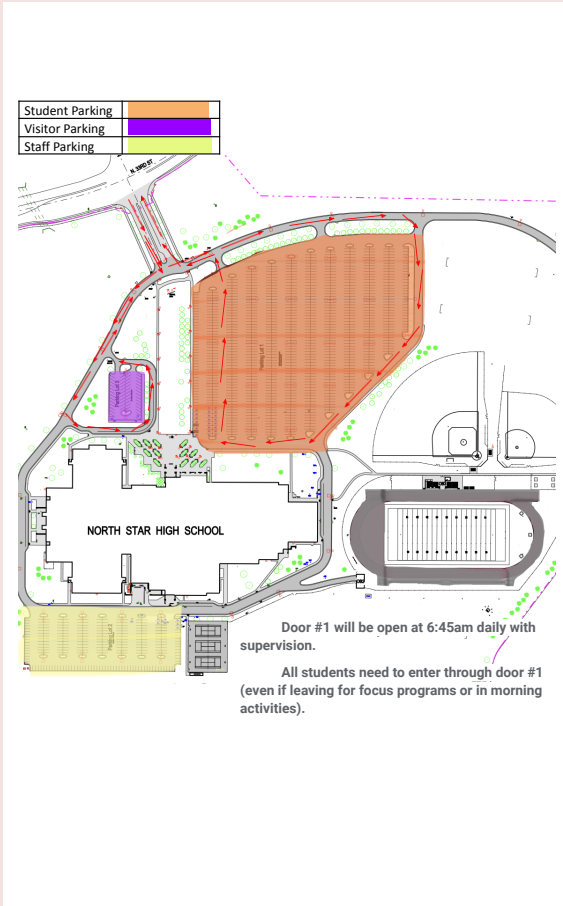
Color Guard      Dazzlers      Cheerleaders

## MUSIC (VOCAL AND INSTRUMENTAL)

A variety of clubs, covering a wide range of topics, is available for students to join. Clubs are subject to change depending on sponsorship, student interest and approval of club constitution.

Choreographed Choir  
 Orchestra  
 Concert Band  
 Percussion Ensemble  
 Concert Choir

Symphonic Band  
 Marching Band  
 Wind Ensemble  
 Men's Choir  
 Women's Choir



## PARKING

Student parking is located on the southeast of our building. All other parking areas are assigned to visitors and staff. It is the responsibility of the driver to find an authorized space. Students who park in unauthorized areas or who fail to park within the lines could face the following consequences:

**1st Offense:** Warning and call home

**2nd Offense:** \$10 fine and call home

**3rd Offense:** Possible tow or other school consequences

## VISITORS

Non-North Star students are not allowed to visit classes during the school day unless this is a prearranged exchange with another school. Non-students who come to the school grounds will be asked to leave and may be cited for trespassing.

## PROCEDURAL INFORMATION

### PASSES/LEAVING CLASS

It is essential for students to be in class each period. However, teachers have the discretion to issue passes to students. If you are not in class and do not have a pass, you will be returned to class or taken to the office.

### TELEPHONE USE

In emergency situations, students will be called from class to use the telephone. If a parent calls, a message will be taken and distributed to students as soon as possible. Emergency messages will be delivered immediately. District cell phone use policy can be found in the LPS Common Practices for High Schools. The LPS Important Information Booklet can be found on the front page of the LPS website ([lps.org](http://lps.org)) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

### AFTER SCHOOL POLICY

Within 10 minutes after the final bell students are required to report to a supervised area such as sponsored activities, study hall or the weight room. All other students will be required to exit the school building.

### LOST AND FOUND

Items lost during the school day may be found in the Campus Security Office.

### BULLETIN BOARDS/POSTING INFORMATION

Any group wishing to display posters or other informational material must have approval from the principal's office. These materials will be stamped for approval. If materials are displayed without approval, they will be taken down immediately. Materials posted for display should only be placed on brick and not any other part of the wall.

### CANCELLATION OF SCHOOL

In cases of extreme weather, school could be canceled. You will receive an automated phone call either the night before or the morning of. Closing information is broadcast on the following channels: KOLN-TV Channel 10-11, KFOR-1240 AM, KLIN-1400 AM, KLKN-TV Channel 8, B104 FM, and 96KX FM. You can also check the LPS website at [www.lps.org](http://www.lps.org).

### VALUABLES

Lincoln Public Schools does not provide insurance for personal items. Please do not bring large amounts of money or other valuable items to school. Lincoln North Star High School or Lincoln Public Schools is not responsible for lost or stolen articles.

### LOCKERS AND LOCKS

Lockers are the property of Lincoln Public Schools and are accessible to North Star staff when necessary. Students are responsible for the content and condition of their lockers. The school assumes no liability for damage or theft of student property. For this reason, it is wise to leave valuables at home. There is a \$5.00 locker fee for Freshman that they will pay when they come to locker check out. Student lockers are located on either side of the Counseling Center on both first and second floors. Athletic lockers are located on the lower level.

### STUDENT LUNCH PERIOD

All students have one lunch period. School Board policy allows juniors and seniors to leave campus during lunch. Freshman and sophomores must stay on campus during lunch. Food items are to be eaten in the commons area only.

## STUDENT FEES & FINES

All required books, supplies, and equipment are supplied free to all students. Principals and teachers, with principal approval, may suggest supplies that would be appropriate for students to provide for their own use; such a list is only a suggestion and not a requirement. Low income students may apply for a fee waiver or for the provision of materials or equipment not provided by the school/district. LPS Board Policy 6440 notes that teachers and principals have the responsibility to recover losses or damages incurred by students when appropriate. Student obligations need to be cleared in a timely manner. Students are notified of their obligations on Synergy in ParentVue/StudentVue.

## TEACHER/STAFF AUTHORITY

Teachers and staff have authority to warn and correct students for misconduct anywhere in the building, on the school grounds or at school-sponsored functions. Students are expected to show respect and cooperation to staff members dealing with problem situations.

## DAILY BULLETIN

Important information and daily events are shown in class via video announcements and posted to Google Classroom each day.







## CAFETERIA/ FOOD PROGRAM

### CAFETERIA RULES

The cafeteria is open for breakfast from 6:45-7:50 a.m. and for lunch during 6th period each day. Each student's lunch schedule is determined by their 6th period teacher's last name. Hot/Cold lunches, and a la carte items are available.

Students are expected to:

- Deposit waste in appropriate trash receptacles;
- Return all trays and utensils to the dish window;
- Leave the tables and floors clean for others.

Students who abuse the cafeteria expectations will be subject to disciplinary action.

### LUNCH/SNAP ACCOUNTS

The cafeteria has a computerized cash deposit system. Money is deposited in the student's personal account to be accessed by a 6-digit PIN. This number is assigned by Nutrition Services. When the balance reaches \$4.00 the cashier alerts the student that another deposit needs to be made. A balance inquiry can be run at any time. Cash may also be used to pay for food, but they ask for bills no larger than \$10. Students eligible for free/reduced lunch may apply online at <https://www.myschoolapps.com/Home/PickDistrict>. Please note that this eligibility allows students to receive a free/reduced school lunch and does not include a la carte items. A la carte items must be paid for separately.

## DISTRICT DRESS CODE GUIDELINES

For information regarding district dress code guidelines, please refer to the *LPS Important Information Booklet*. This information can be found in the Student Services Common Practices section, on page 48. The *LPS Important Information Booklet* can be found on the front page of the LPS website ([lps.org](http://lps.org)) under Essentials. Printed copies of the booklet can be obtained by contacting our school office.

## LIBRARY

The North Star Library is open daily for student use from 7:30 a.m. to 3:30 p.m. Students are required to sign in upon entering the library and sign out when they leave. During scheduled class time, students must present a pass at the checkout desk. Food and drink are not allowed in the Library. Use of the Internet is by teacher permission when working on projects/research before or after school.



## SCHOOL COMMUNITY INTERVENTION PROGRAM (SCIP)

SCIP is a program designed to identify students who are experiencing problems which may be related to the use of alcohol, other drugs or mental health issues. SCIP consists of four components to assist students: identification, intervention, referral for assessment and student support. Anyone with concerns about alcohol and/or drug use or abuse should contact the SCIP coordinator.

## COMMUNITY LEARNING CENTER

Lincoln CLCs provide safe, supervised before and after school, weekend and summer enrichment programs, and many other supportive services for citizens of all ages. These centers currently serve children, families and neighborhoods through collaborative partnerships that provide support services and opportunities, which lead to improved student learning and development, strong families and healthier neighborhoods. Each CLC has a lead agency which helps to achieve these goals.

Here at North Star, the lead agency is Boys and Girls Club. Our goals are to navigate the journey to graduation, positive relationships and life success. We achieve this goal by offering academic enrichment and recreation activities for LNS students and families. Some of our programs include homework help, cultural interest groups and dance clubs.

## HEALTH SERVICES

The Health Office staff provides health counseling, administers first-aid for injury or emergency situations and assists students requiring medication/treatment. ALL students are required to check in upon entering the Health Office and to check out when leaving. Students must have a pass when traveling to and from the Health Office. All students must wear their student ID around their neck.

Medication given at school must have parent/guardian written consent prior to administration. Also a physician's (or other licensed prescriber's) authorization is required for medication to be given at school for all prescription and over-the-counter medication. The prescriber's authorization may be on the pharmacy label attached to the bottle, or in the case of over-the-counter products, by a separate prescription provided to the health office.

Any student injured during the instructional day in the school building or on the schools' grounds, must report to the Health Office so first aid can be provided. If the injury is more severe, the nurse will be notified to go to the student(s) and an assessment will be made before the student is moved. Families will be notified of serious injuries.

Acetaminophen and ibuprofen may be provided to students in the Health Office after written parent/guardian consent is received in the Health Office. Written parent/guardian consent is good for the current school year and must be renewed every year. Formulary consent forms are available in the Health Office.

## ANTI-BULLYING POLICY

Lincoln Public Schools provides physically safe and emotionally secure environments for all students and staff. Positive behaviors (non-violence, cooperation, teamwork, understanding and acceptance of others) are encouraged in the educational program and are required of all staff. Inappropriate behaviors, including but not limited to bullying, intimidation and harassment, must be avoided by students and staff. Strategies and practices are implemented to reinforce positive behaviors and to discourage and protect others from inappropriate behaviors.

## SOCIAL NETWORKING WEBSITES

Public blogs such as Facebook, Snapchat, Instagram, and Twitter may be searched by school officials at any time. Students may be held responsible for inappropriate information that is posted on these sites, especially if this carries over into the school environment. Disciplinary action can and will be taken for inappropriate messages posted which could include removal of academic, athletic and other extracurricular privileges at school.

## SYNERGY

The Lincoln Public Schools is using Synergy, a new Student Information System. Part of Synergy is ParentVue. Information available via ParentVue includes:

- Communications from teachers
- Attendance
- Progress grades
- Assignment calendars
- Student schedules
- Course history
- Fees/Fines

Please access the Web address for more information: <http://www.lps.org/go/vueinfo>

