



2023-2024

Student Handbook & Calendar

KOOSER ELEMENTARY SCHOOL

 7301 N. 13th Street

 402-436-1146

 Fax 402-458-3246

 <http://kooser.lps.org>

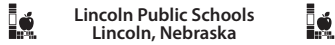
 <https://www.facebook.com/kooserkodiaks/>

 *Kellie Joy-Clark, Principal*

 *Audrey Brydl-Andrews, Assistant Principal*

 *Kelsey Alpsteg, Special Education Coordinator*

2023-2024 Student Calendar



Approved 2/23/21

JULY 2023							JANUARY 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	7	8	9	10	11	12	13
2	3	4	5	6	7	8	14	15	16	17	18	19	20
9	10	11	12	13	14	15	21	22	23	24	25	26	27
16	17	18	19	20	21	22	28	29	30	31			
23	24	25	26	27	28	29							
30	31												

AUGUST 2023							FEBRUARY 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5			1	2	3		
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30	31			25	26	27	28	29		

SEPTEMBER 2023							MARCH 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	3	4	5	6	7	8	9
3	4	5	6	7	8	9	10	11	12	13	14	15	16
10	11	12	13	14	15	16	17	18	19	20	21	22	23
17	18	19	20	21	22	23	24	25	26	27	28	29	30
24	25	26	27	28	29	30	31						

OCTOBER 2023							APRIL 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	
8	9	10	11	12	13	14	7	8	9	10	11	12	13
15	16	17	18	19	20	21	14	15	16	17	18	19	20
22	23	24	25	26	27	28	21	22	23	24	25	26	27
29	30	31					28	29	30				

NOVEMBER 2023							MAY 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
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3	4	5	6	7	8	9	12	13	14	15	16	17	18
10	11	12	13	14	15	16	19	20	21	22	23	24	25
17	18	19	20	21	22	23	26	27	28	29	30	31	
24	25	26	27	28	29	30							

DECEMBER 2023							JUNE 2024						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
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10	11	12	13	14	15	16	16	17	18	19	20	21	22
17	18	19	20	21	22	23	23	24	25	26	27	28	29
24	25	26	27	28	29	30	30						
31													

- First and last days of class for students
- All schools not in session
- All schools will dismiss early, check school building schedule
- Elementary school students NOT in attendance (plan days)
- Quarter start dates
- Quarter end dates

Rev. 6/5/23

GRADUATION DATES

Friday, May 17, 2024: Yankee Hill & Independence Academy

Thursday, May 23, 2024: Bryan Community Focus Program

Friday, Saturday and Sunday, May 24-26, 2024

Fri: Schools LSW

Sat: LNS/East/LHS/LNW | Sun: Schools LSE/LNE

Calendar Options for Families: The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

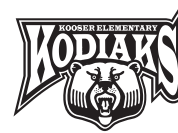
Note: Changes to the calendar may occur as a result of inclement weather or other circumstances. If sufficient school time is lost as a result of calendar changes, and it brings the total number of school hours for the year below the state minimum requirements, the Superintendent will implement a plan for making up this time, which may require additional minutes added to the day, additional days added to the calendar, days previously identified as non-student days re-scheduled as student day, or other appropriate calendar or schedule measures.

Welcome To Kooser!

Dear Students and Families,

Welcome to Kooser Elementary School! This handbook has been prepared for all students and families in hope that it will be useful in answering any questions about the policies and practices of our school. Please carefully review the contents of the handbook. If you have questions or concerns not covered in this handbook, please do not hesitate to call the school office.

On behalf of the entire Kooser staff, we look forward to working together to make this a successful year of learning for all.



Kellie Joy-Clark, Principal

PLEASE NOTE:

All procedures, guidelines and dates outlined in these documents are subject to change, based on recommendations and health directives put into place by the Lincoln Lancaster County Health Department (LLCHD) and the Nebraska Department of Education. Please keep in mind that, as with our Standard Response Protocols, every Lincoln Public Schools building or program which provides services may not always be in the same risk category.

Intent of Student Handbook

This handbook is intended to be used by students, parents, and staff as a guide to the rules, regulations, and general information about Kooser Elementary School. Each student is responsible for becoming familiar with the handbook and knowing the information contained within it. Parents are encouraged to use this handbook as a resource and to assist their student in following the procedures and rules contained in this handbook.

Please refer to the LPS Important Information Booklet and the Common Practices document for general information that applies to all schools. Although information found in this handbook contains detailed and specific information on a variety of topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a "contract." The administration reserves the right to make decisions and rule revisions at any time to implement the educational program and to assure the well being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should the situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

2023-2024

Specialist Rotation Calendar

Go Kodiaks!

AUGUST 2023

S	M	T	W	T	F	S
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SEPTEMBER 2023

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OCTOBER 2023

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22	23 ⁵	24 ⁶	25 ⁷	26 ¹	27 ²	28 ³
29	30 ³	31 ⁴				

NOVEMBER 2023

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DECEMBER 2023

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JANUARY 2024

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27	28	29 ⁴	30 ⁵	31 ⁶		

FEBRUARY 2024

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MARCH 2024

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17	18 ⁸	19 ⁹	20 ¹	21 ²	22 ³	23 ⁴
24	25 ⁴	26 ⁵	27 ⁶	28 ⁷	29 ⁸	30 ⁹
31						

APRIL 2024

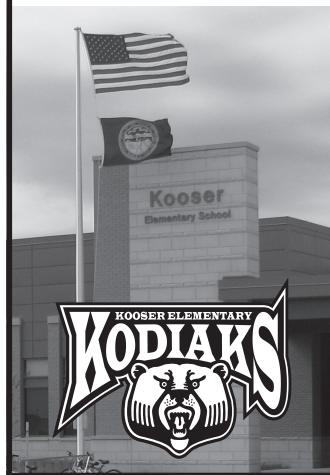
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20	21	22 ⁷	23 ⁸	24 ⁹	25 ¹	26 ²
27	28	29 ⁴	30 ⁵			

MAY 2024

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12	13 ⁷	14 ⁸	15 ⁹	16 ¹	17 ²	18 ³
19	20 ⁴	21 ⁵	22 ⁶	23 ⁷	24 ⁸	25 ⁹
26	27	28	29	30	31	

KEY

- Ⓝ ROTATION DAY
Music, P.E., Art, Media,
and Computer
- First and last days of class
for students
- All schools not in session
- Elementary and middle
schools early dismissal
(PLC day)
- Elementary school students
NOT in attendance
(plan days)
- ◁ Quarter Start Dates
- ▷ Quarter End Dates



COMMUNICATING STUDENT PROGRESS

Report Cards & Parent-Teacher Conferences

Lincoln Board of Education states (Policy 6570) that “student progress will be reported formally to parents/guardians at least four times each year.” Information about elementary student progress is reported in four areas:

1. Progress through district curriculum objectives.
2. Performance in assigned curriculum level.
3. Effort.
4. Use of effective learning or study skills.

At the end of each quarter, teachers summarize and communicate student progress to parents/guardians through the report card. It is also at this time that teachers analyze assessment information and review reading and math groups to determine whether or not students are placed at the appropriate instructional level. We know that for children to experience continuous growth and success in learning they must be working at an instructional level that will adequately challenge them. Because children learn in different ways and at different rates, it is important that we examine instructional placements on a regular basis and make adjustments based on students' needs. For these reasons, some children may move from one instructional group to another in order to meet their individual needs. This move could result in a change of teacher for reading or math instruction. Classroom teachers will notify parents/guardians if an instructional move is recommended.

Parent-Teacher conferences are scheduled twice a year, typically during the first and third quarters of the school year. Please consult the calendar for conference dates. Parents with immediate questions about their child's academic progress are encouraged to contact the teacher at any time.

KOOSER ELEMENTARY SCHOOL



Arrival

- The Kooser campus will be closed until 8:00 a.m. for the safety of students.
- Students arriving for breakfast should not arrive before 7:50 a.m., as there is no supervision until that time.

Students attending YMCA childcare may arrive at 7:00 am and enter through Door 1. Students in grades K-5 may arrive at school between 8:00 a.m. and 8:15 a.m. Students will be admitted at 8:08 a.m. Students will line up at their designated door and enter through the front entrance and proceed to their homeroom classrooms.

Students eating breakfast will be admitted and enter through the main entrance arriving between 7:50 and 8:10 a.m.

Hours for pre-school students are 8:15 a.m.-11:45 p.m. and 12:00-3:30 p.m. A special calendar will be issued to pre-school families.

Dismissal

For the safety of students, parents/guardians must come to the office when picking up their student(s) before the regular dismissal time. Students will be called on only after parents arrive for them.

Students who leave before the end of the day are required to be signed out by a parent or guardian. The school will only release students to adults designated by the parent on the census information sheet provided at the beginning of the year.

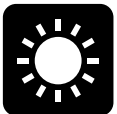
If there is a special circumstance, such as a court order limiting access to a student by a parent or guardian, affecting who a student can be released to, the principal must be informed and provided with a current copy of that order to maintain on file at the school.

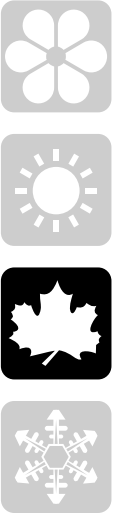
Dismissal Times

- Teachers will escort all students out their designated exit door at 2:53 p.m.
- All students must go directly home, to daycare, or to a school sanctioned activity after dismissal.
- Phone calls will be made if a student is kept 10 or more minutes after school for any reason.
- School campus, including the playground, is closed until 5:45 p.m. except for use by YMCA childcare and scheduled after school clubs. Reservations for rooms/playground should be entered in the district Archibus system.

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4	5
	6	7	8	9	10 Kooser Open House 6:00-7:00 p.m.	11	12
	13	14 First Day of School Early Dismissal	15 Early Dismissal	16 Early Dismissal	17	18 Kodiak Chronicle	19
	20	21	22	23	24	25 Kodiak Chronicle	26
	27	28	29 PLC Day, Early Dismissal No Preschool in Session	30	31		

August 2023



	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
September 2023 	School Wide Assessments in September Grades K-2 DIBELS 8 Grades 3-5 MAP Growth						1
			Bank Teller Training 3:00-4:00 p.m. PTO Meeting @ 6:30 in Kooser Den		Bank Teller Training 3:00-4:00 p.m.	Kodiak Chronicle Kooser Color Run 5:30-6:00	
		Schools are Closed					
			Bank Teller Training 3:00-4:00 p.m.		Bank Teller Training 3:00-4:00 p.m.	Kodiak Chronicle	
			Kooser Bank Opens 8:20-9:00 a.m.			Kodiak Chronicle	
		PLC Day, Early Dismissal No Preschool in Session Kooser Bank 8:20-9:00 a.m. Parent-Teacher Conferences 3:00-7:00 p.m.				Kodiak Chronicle	
LINCOLN PUBLIC SCHOOLS • LINCOLN, NEBRASKA							

Driving

- When dropping off and picking students up, follow the plan outlined on the map created by the city traffic engineers. See map.
- All before and after school traffic should enter from Alvo Road, NOT Julesburg.
- Please do not use your cell phones as we witness many close calls and mishaps as drivers are distracted on their phones.
- Enter the loading/unloading zone in front of school from the North, and do not leave your car.
- Do not do U-turns on 13th Street, Kooser Drive or in the pick-up/drop-off lanes.
- Do not pass cars waiting on the city street. They are not parked, just waiting to proceed.
- At the end of the day you may not enter from the south.
- After dropping off or picking up students please carefully pull out of the curb lane to exit to allow the curb traffic to keep moving.
- Do not double-park in the drop off lane. If the curb lane is full, please exit and return when there is room at the curb.
- If you must leave your car, please park in the parking lot or a side street and walk to the school. Never expect your students to walk through the lot unattended.
- Students should exit and enter their vehicle only on the passenger side so they do not have to cross through the moving traffic lane.
- Do not load or unload students in the staff parking lots or use the service drive behind the school for drop-off or pick-up.
- A designated lane in the staff parking lot will be used as a bus-loading zone and for day care vans. Students will enter and leave these vehicles at the curb.
- Do not stop in the handicapped stall or park there without a permit.
- Do not load or unload students in the staff parking lots.
- Do not use the service drive behind the school for drop off or pick up.
- Do not drop off or pick students up on 13th Street going north. Only using the curb cut on 13th Street.

- Follow the signs and do not stop or park in the crosswalk areas. Staying behind the crosswalk allows the driver to see students who are crossing.
- Make arrangements ahead of time as to where students should meet you.

Walking

- Pedestrians should only cross the street at the designated crosswalks as indicated on the school traffic map.
- Please wait for the traffic guards OK before crossing.

Biking

- When on school grounds and crossing in the crosswalks students must get off and walk their bikes.
- Bikes should be parked in the bike racks and locked.
- Students are reminded to always wear a helmet.



ALL PROCEDURES, GUIDELINES AND DATES OUTLINED IN THIS DOCUMENT ARE SUBJECT TO CHANGE, BASED ON RECOMMENDATIONS AND DIRECTIVES ISSUED BY THE NEBRASKA DEPARTMENT OF EDUCATION, THE LINCOLN LANCASTER COUNTY HEALTH DEPARTMENT (LLCHD), OR OTHER GOVERNING BODY.

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
October 2023	1	2	3 Kooser Bank 8:20-9:00 a.m. Parent-Teacher Conferences 3:00-7:00 p.m.	4	5 Picture Day	6 Kodiak Chronicle	7	
	8	9	10 Kooser Bank 8:20-9:00 a.m. PTO Meeting @ 6:30 in Kooser Den	11	12	13 Kodiak Chronicle End of First Quarter No School for Elementary Students	14	
	15	16	17	18	19	20 Kodiak Chronicle	21	
	Schools are Closed							
	22	23	24 Kooser Bank 8:20-9:00 a.m.	25	26	27 Kodiak Chronicle	28	
29	30	31 PLC Day, Early Dismissal No Preschool in Session Kooser Bank 8:20-9:00 a.m.						



L I N C O L N P U B L I C S C H O O L S • L I N C O L N , N E B R A S K A



Lunch

You may deposit money into an account that is accessed by the student entering their 6 digit PIN number on a keypad in the cafeteria. If your student is returning to our school, they will use the same number as last year. If your student is new to Lincoln Public Schools, a number will be assigned. Money in an account can be transferred from one school to another if a student changes schools within Lincoln Public Schools.

Please ensure that your student has money in their lunch account so as not to have a negative balance.

Parents/Guardians are welcome to join their student(s) for lunch. Please notify the office before 10:00 a.m. if you plan to have school lunch. Due to limited space in the cafeteria, guests will eat in the Den.

The United States' Department of Agriculture and the Nebraska Department of Education Competitive Foods Policy states that "no food may be sold or served that competes with the national School Lunch and/or Breakfast programs one half hour prior to the serving period." This means that no food may be sold (i.e., pop, snack machines, fund raisers), and no food may be brought in for class rewards, lunch or class parties. Also, parents may not bring in food for more than their student, as this is in violation of the Federal Lunch Program guidelines. If bringing your student's lunch please plan to arrive on time.

Kooser School is dedicated to promoting healthy lifestyles for students. In the school lunchroom we ask that students bringing cold lunch refrain from packing sodas and food items that lack nutritional value. Additionally, our staff integrates concepts of wellness, nutrition and meal-time etiquette into lunch periods.

Lunch Times

Visit <https://schools.mealviewer.com/district/lincolnne> to access the elementary breakfast and lunch menus.

Grade	Lunch	Walk & Talk
K	10:55-11:25	
1st	11:30-11:50	11:50-12:00
2nd	11:45-12:05	12:05-12:15
3rd	12:00-12:20	12:20-12:30
4th	12:10-12:30	12:30-12:40
5th	12:30-12:50	12:50-1:00



	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
November 2023			Second Grade takes CogAt Screener Assessment	1	2	3 Kodiak Chronicle Report Cards Posted on ParentVue	4
	5	6	7 Kooser Bank 8:20-9:00 a.m. PTO Meeting @ 6:30 in Kooser Den	8	9	10 Kodiak Chronicle	11
	12	13	14 Kooser Bank 8:20-9:00 a.m.	15	16 Picture Retakes	17 Kodiak Chronicle	18
	19	20	21 Kooser Bank 8:20-9:00 a.m.	22	23	24	25
	26	27 No School for Elementary Students	28 PLC Day, Early Dismissal No Preschool in Session Kooser Bank 8:20-9:00 a.m.	29	30	Schools are Closed	



Use of School Building and Grounds

Visitors

Parents/guardians and community members are welcome to visit anytime after 8:30 a.m to prevent disruptions during arrival procedures. When visitors come to school, we ask that they come check in at the office, and wear the badge/sticker provided. Wearing this identification will assure all staff that approval has been given by the office to visit. Short frequent visits (20-30 minutes) are encouraged to prevent disruptions in the instructional program. If you are planning on visiting your child's classroom, it should be scheduled ahead of time with the classroom teacher, and approved by an administrator so it is conducive to you and the classroom. An administrator may accompany you to the learning environment. Please do not bring other children as not to cause distractions for students and their learning.

Volunteers

Kooser School benefits greatly from the many parent and community members who volunteer. These volunteers serve in the classrooms, media center, field trips, and as crossing guards before and after school. Your time and talents are important to the education of students. If you are interested in volunteer work at school please contact your student's teacher or the school office. To maintain an environment conducive to learning, we ask that volunteers not bring other children during their volunteer time. Volunteers are required to sign in and out every time they volunteer. A volunteer on-line application is required to be completed on-line by all volunteers.

<https://wapp.lps.org/gold/volunteer/overview.cfm>

Parent Meetings

In the event you have a meeting before or after school with Kooser personnel, we ask that you make arrangements for your students and/or other young children. The office staff cannot be responsible

for your children. Students cannot be left on the playground, media center, computer lab, classrooms, or gym. If you must bring your children, they need to remain with you for the duration of the meeting. We insist students be supervised at all times.

Smoke-Free Environment

Lincoln Board of Education policy declares all Lincoln Public Schools buildings and grounds smoke-free. We would appreciate your help in meeting the goal of a smoke- and tobacco-free environment for all students. When you attend events, please remember our grounds are smoke- and tobacco-free and abide by our board's policy.

Playground

The school playground is not available for outside use until 5:45 p.m. on school days. Those wishing to use the playground for organized sports practices are asked to reserve on Archibus. See the LPS homepage (lps.org) for more information.

Student Use of Telephone

Students will be permitted to call home regarding school matters after getting permission from the classroom teacher. Calls by students must be kept to a minimum. Students are asked to make arrangements for participating in after-school activities or going home with a friend before arriving at school. Cell phones and other electronic devices have been found to be disruptive to learning. If a student brings them to school they must remain in the student's backpack. If the student takes an electronic device out during the school day, it will be kept in the office until a parent/guardian can pick it up.

December 2023	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
		Grades 1-2 take DIBELS 8 Grades 3-5 take MAP Growth Reading					Kodiak Chronicle	
	3	4	5 Kooser Bank 8:20-9:00 a.m.	6	7	8 Kodiak Chronicle	9	
	10	11 PLC Day, Early Dismissal No Preschool in Session Kooser Bank 8:20-9:00 a.m.	12	13	14	15 Kodiak Chronicle	16	
	17	18 Kooser Bank 8:20-9:00 a.m.	19	20	21	22 Kodiak Chronicle End of Quarter Two	23	
	24	25	26	27	28	29	30	
	31	Schools are Closed - Winter Break						



	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
		1	2	3	4	5	6	
		Schools are Closed - Winter Break						
	7	8	9	10	11	12	13	
			Kooser Bank 8:20-9:00 a.m. PTO Meeting @ 6:30 in Kooser Den			Kodiak Chronicle		
	14	15	16	17	18	19	20	
		Schools are Closed	Kooser Bank 8:20-9:00 a.m.			Kodiak Chronicle Report cards posted on ParentVue		
	21	22	23	24	25	26	27	
			Kooser Bank 8:20-9:00 a.m.			Kodiak Chronicle		
	28	29	30	31	Kindergarten takes DIBELS 8 3rd-5th take MAP Growth Math			
		PLC Day, Early Dismissal No Preschool in Session Kooser Bank 8:20-9:00 a.m.						

January 2024



KOOSER ELEMENTARY SCHOOL EXPECTATIONS



**BE
SAFE**

**BE
RESPECTFUL**

**BE
RESPONSIBLE**

**BE
READY**

All Settings	<ul style="list-style-type: none"> • Keep hands, feet, and objects to self. • Use materials appropriately. • Walking feet. 	<ul style="list-style-type: none"> • Follow directions the first time. • Allow others to work and learn. • Use kind words and actions. • Respect school property. • Accept others and their ideas. 	<ul style="list-style-type: none"> • Give your best effort. • Clean up after yourself. • Focus attention appropriately. • Follow voice level expectations. 	<ul style="list-style-type: none"> • Have materials ready. • Whole body listening. • Stay in your assigned spot. • Keep personal items at home.
Arrival / Dismissal	<ul style="list-style-type: none"> • Walk to assigned area with safe hands and feet. • Use sidewalks and crosswalks. • Walk bike on school grounds. • Know and follow after school plan. 	<ul style="list-style-type: none"> • Level 1 voice outside. • Level 0 voice inside. • Follow adult directions. • Use kind words and actions. 	<ul style="list-style-type: none"> • Stay in line with your grade before school. • Stay with your class after school. • Wear coat and backpack correctly. 	<ul style="list-style-type: none"> • Level 0 voice at the morning bell. • Greet your teacher as you enter classroom. • Communicate with your teacher before leaving.
Cafeteria	<ul style="list-style-type: none"> • Wash hands before eating. • Eat only your food. • Stay in your assigned seat. • Carry your tray with 2 hands. • Walking feet. 	<ul style="list-style-type: none"> • Only 5 in the food line. • Use Level 0 in food line. • Use Level 1 voice at your seat. • Be kind to others in the cafeteria. • Be respectful of those around you. 	<ul style="list-style-type: none"> • Focus on eating. • Keep your space clean. • Raise your hand for help. • Sort lunch tray for compost, recycle, and trash. 	<ul style="list-style-type: none"> • Remain in line order. • Get what you need before you sit down. • Bring coats to cafeteria.
Restroom	<ul style="list-style-type: none"> • Keep soap and water in the sink. • Wash your hands. • Hands, feet, and objects to self. 	<ul style="list-style-type: none"> • Give people privacy • Use Level 0 voice. • Keep restroom clean. 	<ul style="list-style-type: none"> • Flush the toilet. • Use just 1 pump of soap and 1 paper towel. • Put paper towels in the trash. 	<ul style="list-style-type: none"> • Return to room right away at Level 0.
Hallway	<ul style="list-style-type: none"> • Walking feet. • Keep hands, feet, and objects to self. • Keep to the right of the hall. • Eyes forward. 	<ul style="list-style-type: none"> • Use Level 0 voice. • Keep hands off of walls and items displayed. • Silent greetings. 	<ul style="list-style-type: none"> • Remain in line order. • Go only where you have permission to go. 	<ul style="list-style-type: none"> • Do your job and come right back.
Playground	<ul style="list-style-type: none"> • Stay in your recess boundaries. • Walking feet using sidewalk • Keep your hands and feet to yourself. • Walk on Kodiak Island. 	<ul style="list-style-type: none"> • Include everyone. • Follow game rules. • Take turns. • Follow adult directions. • Use kind words and actions. 	<ul style="list-style-type: none"> • Use equipment appropriately. • Return equipment at the end of recess. 	<ul style="list-style-type: none"> • Line order right away at adult signal. • Use Level 0 when lining up and returning to class.

Kooser School Behavior Expectations

Students are responsible with the support of our staff, to conduct themselves in a manner that will create a safe learning environment at Kooser Elementary School. All appropriate behaviors are included in Kooser's three simple guidelines for success. We will work together to help our students:



Visit the Kooser website: <http://kooser.lps.org>

After School Clubs and Activities

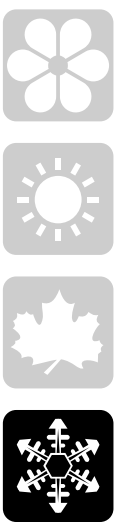
Additional activities available to students (some for only designated grade levels) include: Chorus, Band, Orchestra and Orff. Other clubs and activities may be organized to address special interests of students and staff.

Parent Teacher Organization

The Kooser School Parent Teacher Organization is a vital part of Kooser's success with students. As an organization, they represent parents/guardians and organize events and projects that serve students and families. Monthly PTO meetings are held on the first Tuesday of the month at 6:30 p.m. All teachers and families are encouraged to participate in PTO. There are no dues and free childcare is provided. Visit the PTO Facebook page at <https://www.facebook.com/Kooserpto/> or kooserpto.com

Lost and Found

Most lost articles that are found are turned in to the office and placed in the Lost and Found located in the front entryway. Whenever possible, label your student's articles. Encourage your student to check periodically for lost articles. Articles not claimed by semester break and at the end of the school year are donated to a local children's charity.

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
February 2024 	ELPA 21 for English Language eligible students in grades K-5					1 Kodiak Chronicle	2 Kodiak Chronicle	3
	4	5	6 Kooser Bank 8:20-9:00 a.m. PTO Meeting @ 6:30 in Kooser Den	7	8	9 Kodiak Chronicle	10	
	11	12	13 Kooser Bank 8:20-9:00 a.m.	14	15	16 Kodiak Chronicle No School for Elementary Students	17	
	18	19 Schools are Closed	20 Kooser Bank 8:20-9:00 a.m.	21	22	23 Kodiak Chronicle	24	
	25	26	27 PLC Day, Early Dismissal No Preschool in Session Kooser Bank 8:20-9:00 a.m.	28	29			

Field Trips

Field trips provide students with opportunities to learn about our community and more in-depth about an area of study. School buses are primarily used to transport students on field trips. Parents/Guardians are asked to sign a form at the beginning of the school year giving permission for students to participate in field trips throughout the school year. Parents will be notified before each field trip as to the destination, date, and time of the trip. Students are expected to demonstrate appropriate conduct, as a basis for participation on field trips.

Animals in Schools

For information on Animals in Schools please refer to the Important Information Booklet (page 43) on our website lps.org.

Mental and Behavioral Health Point of Contact

Your student's mental health is important to their academic success. If you have concerns about your student's mental or behavioral health, you can contact the social worker at your student's school/program. LPS social workers are licensed mental health practitioners and can help connect you to appropriate mental health or behavioral supports.



Methods of communication

Distributing Information at School

Any information that will be sent home with students in the Friday Folder must first be approved by the district office by emailing the content to mburbach@lps.org. Copies will then need to be provided to the school by Monday to go out in that week's Friday Folder.

School Newsletter–Kodiak Chronicle

The Kodiak Chronicle contains important dates, announcements, school events, and timely information. The newsletter is emailed through School Messenger.

Weekly Communication Folders

Typically, school news will be sent home via Friday folders. Please return the folder each Monday including any notes to your child's teacher. General information will be sent with the oldest child in the family attending Kooser School.

Community News

"Community News" is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month from September through May. "Community News" replaces most informational flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in each issue of "Community News."

School Website

Information is regularly updated on our website:
<http://wp.lps.org/kooser/>



Facebook

Please like and follow us on Facebook at:
facebook.com/kooserkodiaks



ParentVue

Parents may access communications, attendance information and more for their child through ParentVue. A "button" linking you to ParentVue can be found on our school website.

School Messenger

This district-wide communication system sends school and district emails, texts, and phone calls to families with important information. Please be sure the school has your updated phone number and email address.

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
March 2024						1 Kodiak Chronicle	2	
	3	4 Parent-Teacher Conferences 3:00-7:00 p.m.	5 Kooser Bank 8:20-9:00 a.m. PTO Meeting @ 6:30 in Kooser Den	6 Parent-Teacher Conferences 3:00-7:00 p.m.	7	8 Kodiak Chronicle End of Third Quarter	9	
	10	11	12	13	14	15	16	
	Schools are Closed							
	17	18	19 Kooser Bank 8:20-9:00 a.m.	20	21	22 Kodiak Chronicle	23	
	24	25	26 PLC Day, Early Dismissal No Preschool in Session Kooser Bank 8:20-9:00 a.m.	27	28 Report cards posted on ParentVue	29	30	
31					Schools are Closed			



	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
April 2024			1 Kooser Bank 8:20-9:00 a.m. PTO Meeting @ 6:30 in Kooser Den	2	3	4 Kodiak Chronicle	5
	7	8 Kooser Bank 8:20-9:00 a.m.	9	10	11	12 Kodiak Chronicle	13
	14	15 Kooser Bank 8:20-9:00 a.m.	16	17	18	19 Kodiak Chronicle	20
	21	22 PLC Day, Early Dismissal No Preschool in Session Kooser Bank 8:20-9:00 a.m.	23	24	25	26 Kodiak Chronicle No School for Elementary Students	27
	28	29 Kooser Bank 8:20-9:00 a.m.	30	K-2 DIBELS 8 Grades 3rd-5th NSCAS Growth and Alternate ELA and Math Assessments Grade 5 NSCAS and NSCAS Alternate Science			



	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 2024	K-2 DIBELS 8			1	2	3 Kodiak Chronicle	4
	5	6	7 Kooser Bank 8:20-9:00 a.m. PTO Meeting @ 6:30 in Kooser Den	8	9	10 Kodiak Chronicle Kooser Carnival and Book Fair 5:30-7:30 p.m.	11
	12	13	14 Last day for deposits at Kooser Bank 8:20-9:00 a.m.	15	16	17 Kodiak Chronicle	18
	19	20	21	22 Last Day of School Early Release @ 1:33 Fifth Grade Recognition- Tunnel Walk @ 8:05ish, Ceremony @ 8:30-9:10 Report cards posted on ParentV	23	24	25
	26	27	28	29	30	31	







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	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
June 2024							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						




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	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
July 2024    	SUMMER ROCKS!	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

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