



2022-2023

School Calendar and Handbook

SHERIDAN ELEMENTARY SCHOOL

3100 Plymouth Avenue • Lincoln, NE 68502

Phone: 402.436.1167 • **Fax:** 402.458.3267

Web Page: <http://sheridan.lps.org>

Dr. Amy Clark, Principal

Sheridan Elementary is learning in harmony, lifting achievement and leading the future.

2022-2023 Student Calendar



Lincoln Public Schools
Lincoln, Nebraska



Approved 4/20

JULY 2022							JANUARY 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				
31													

AUGUST 2022							FEBRUARY 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
							5	6	7	8	9	10	11
7	8	9	10	11	12	13	12	13	14	15	16	17	18
14	15	16	17	18	19	20	19	20	21	22	23	24	25
21	22	23	24	25	26	27	26	27	28				
28	29	30	31										

SEPTEMBER 2022							MARCH 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
							5	6	7	8	9	10	11
4	5	6	7	8	9	10	12	13	14	15	16	17	18
11	12	13	14	15	16	17	19	20	21	22	23	24	25
18	19	20	21	22	23	24	26	27	28	29	30	31	
25	26	27	28	29	30								

OCTOBER 2022							APRIL 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
							2	3	4	5	6	7	8
2	3	4	5	6	7	8	9	10	11	12	13	14	15
9	10	11	12	13	14	15	16	17	18	19	20	21	22
16	17	18	19	20	21	22	23	24	25	26	27	28	29
23	24	25	26	27	28	29	30						
30	31												

NOVEMBER 2022							MAY 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
							7	8	9	10	11	12	13
6	7	8	9	10	11	12	14	15	16	17	18	19	20
13	14	15	16	17	18	19	21	22	23	24	25	26	27
20	21	22	23	24	25	26	28	29	30	31			
27	28	29	30										

DECEMBER 2022							JUNE 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
							4	5	6	7	8	9	10
4	5	6	7	8	9	10	11	12	13	14	15	16	17
11	12	13	14	15	16	17	18	19	20	21	22	23	24
18	19	20	21	22	23	24	25	26	27	28	29	30	
25	26	27	28	29	30	31							

- First and last days of class for students
- All schools not in session
- All schools will dismiss early, check school building schedule
- Elementary school students NOT in attendance (plan days)
- Quarter start dates □ Quarter end dates

Rev. 4/8/22

GRADUATION DATES

Thursday, May 18, 2023: Yankee Hill Program
Thursday, May 18, 2023: Independence Academy
Thursday, May 25, 2023: Bryan Community Focus Program
Friday, Saturday and Sunday, May 26-28, 2023
 Fri: LNS | Sat: East/LHS/LSE | Sun: LNE/LSW

Calendar Options for Families: The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

Note: Changes to the calendar may occur as a result of inclement weather or other circumstances. If sufficient school time is lost as a result of calendar changes, and it brings the total number of school hours for the year below the state minimum requirements, the Superintendent will implement a plan for making up this time, which may require additional minutes added to the day, additional days added to the calendar, days previously identified as non-student days re-scheduled as student day, or other appropriate calendar or schedule measures.

Dear Sheridan Elementary School Families,

Welcome! The Sheridan staff is excited about the new school year and we look forward to working with you to support children's learning and growth. This handbook/calendar contains information about policies and procedures for our school. We also emailed/sent the "Important Information" booklet, provided by Lincoln Public Schools, for additional parent/student information. Please review this information with your child. The school event calendar was created in the spring and the dates are subject to change. If you have questions or concerns regarding these publications, please do not hesitate to call the school office at 402-436-1167.

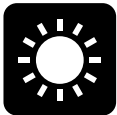
Sincerely,

Dr. Amy Clark
Principal



Sheridan Community . . .
learning in harmony, lifting
achievement and leading the
future.

August 2022



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15 First Day of School Day 0 2:18 Dismissal	16 Day 1 2:18 Dismissal	17 Day 2 2:18 Dismissal	18 Day 3	19 Day 4	20
21	22 Day 1	23 Day 2	24 Day 3	25 Day 4	26 Day 1	27
28	29 Day 2	30 PLC Day, Early Dismissal Day 0 2:18 Dismissal	31 Day 3			

L I N C O L N P U B L I C S C H O O L S • L I N C O L N , N E B R A S K A

***ALL SCHEDULED EVENTS ARE TENTATIVE AND SUBJECT TO CHANGE.**

Creating Success Through Partnership

Students are responsible with the support of our staff, to conduct themselves in a manner that will create a safe learning environment at Sheridan Elementary School. All appropriate behaviors are included in Sheridan's three simple guidelines for success. We will work together to help our children to:

Be Safe

We help everyone feel physically and emotionally secure.

Be Respectful

We value and are considerate of others.

Be Responsible

We are accountable for all of our actions.

Special Permissions

Students wishing to come early to study or meet with a teacher must obtain a pass from the teacher the previous day.



Important Information Needed

Starting July 17th, parents and guardians will verify their child(ren)'s enrollment information through the online parent portal, ParentVUE. This annual process was formerly completed on a paper census form, which parents/guardians had to review, update and return to the office. **For the safety of your child**, it is necessary to provide an emergency contact name and phone number while verifying your child's enrollment information online, in case you cannot be reached.

It is very important that parents/guardians notify the school office of any change in address and/or telephone number throughout the school year. **The office must have a current telephone number on file in case we must contact you in the event of an emergency.**

Tardies

Student achievement is impacted by frequent tardies. We would rather have children come to school late than not at all, therefore, we do not discipline tardy students. We will make a plan with them so they get to school on time. Parents/guardians will be notified by a letter and/or phone call to inform them of the situation. A parent/guardian conference may be scheduled for students who are repeatedly tardy. Students attending Sheridan School on permit are reminded that punctual attendance is necessary to maintain permit status.

Drop Off and Pick Up

- Follow flow of traffic when dropping off and picking up your child(ren) (map found on page 6 of the Sheridan Student Handbook/Calendar).
- Drop off and pick up your child(ren) on the passenger side only of the car to ensure children do not cross the street.
- Arrange to drop off and pick up your child(ren) in the same place each day.
- Teach your child to use designated crosswalks and crossings when available.

Pick Up/Lunch

A student can only be picked up or eat lunch with someone if they are listed as a contact during online enrollment verification. If they are not, you must contact the Sheridan office and give them the person's name who will be picking them up or eating lunch with them.

September 2022



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				Day 4	Day 1	
4	5	6	7	8	9	10
	Schools are Closed	Day 2	Day 3	Day 4	Day 1	
11	12	13	14	15	16	17
	Day 2 PICTURE DAY	Day 3	Day 4	Day 1	Day 2	
18	19	20	21	22	23	24
	Day 3	Day 4	Day 1	Day 2	Day 3	
25	26	27	28	29	30	
PUMPKIN RUN	Day 4	PLC Day, Early Dismissal Day 0 2:18 Dismissal	Day 1	Day 2	Day 3	

***ALL SCHEDULED EVENTS ARE TENTATIVE AND SUBJECT TO CHANGE.**

Arrival at School

Students are expected to arrive at school between 8:50 a.m. and 9:00 a.m. There is no supervision available prior to that time. Students who arrive after 9:00 a.m. must check in with the Security Entrance Monitor at Door #1. When students arrive at school, they will enter the building through their grade level door. See table below.

Student Entrances:

Door 1 (south side)	Grades 2 and 3
Door 3 (west side)	Grades K and 5
Door 12 (east side)	Grades 1 and 4

Once students enter the building, they will walk to their assigned hooks outside their classrooms. Outside their classrooms, students will hang up their belongings and sit quietly by their coat hook until the 8:55 bell rings. School staff will be supervising the hallways. At 8:55, teachers will greet students and welcome them into the classroom to begin learning for the day.

Arrival Times

- Earliest arrival is 8:50 a.m. unless participating in breakfast, band, chorus, or before-school childcare.
- Students can arrive at Sheridan at 8:50 a.m. and will walk directly to their coat hooks and wait quietly for the 8:55 a.m. bell.
- Classes begin at 9:00 a.m.
- After 9:00 a.m., all students use Door #1 and check in with the Security Entrance Monitor.
- Breakfast is available 8:30 - 9:00 a.m. through Door #9 (east side).
- Before School Childcare is available between 7:00 a.m. and 8:50 a.m. Preregistration is required through Family Service, 402-441-7949.

Releasing Student Early

Sheridan school hours are 9:00 a.m. - 3:38 p.m.

Students who leave before the end of the day are to be signed out by a parent or guardian. The school will only release children to adults designated by the parent during online enrollment verification or parent/guardian must call the office prior to release.

If there is a special circumstance, such as a court order limiting access to a student by a parent or guardian, affecting who a student can be released to, the principal must be informed and provided the copy of that order to maintain on file at school.

Dismissal From School

For safety purposes, students will not be allowed to play on the playground while waiting for rides after school.

Dismissal Times

- All students are dismissed from the building at 3:38 p.m.
- All students must go directly home or to a school sanctioned after-school activity.
- Teachers will escort students out their designated exit door.

Dismissal Areas

- Students enrolled in after-school activities will be escorted to the appropriate area.
- Brothers and sisters meet inside the building.
- Parents arrange to pick up their children at the same place each day.

After School Clubs/Activities

- School's Out childcare is available after school until 6:00 p.m. Pre-registration is required through Family Service, 441-7949.

Late Pick Up

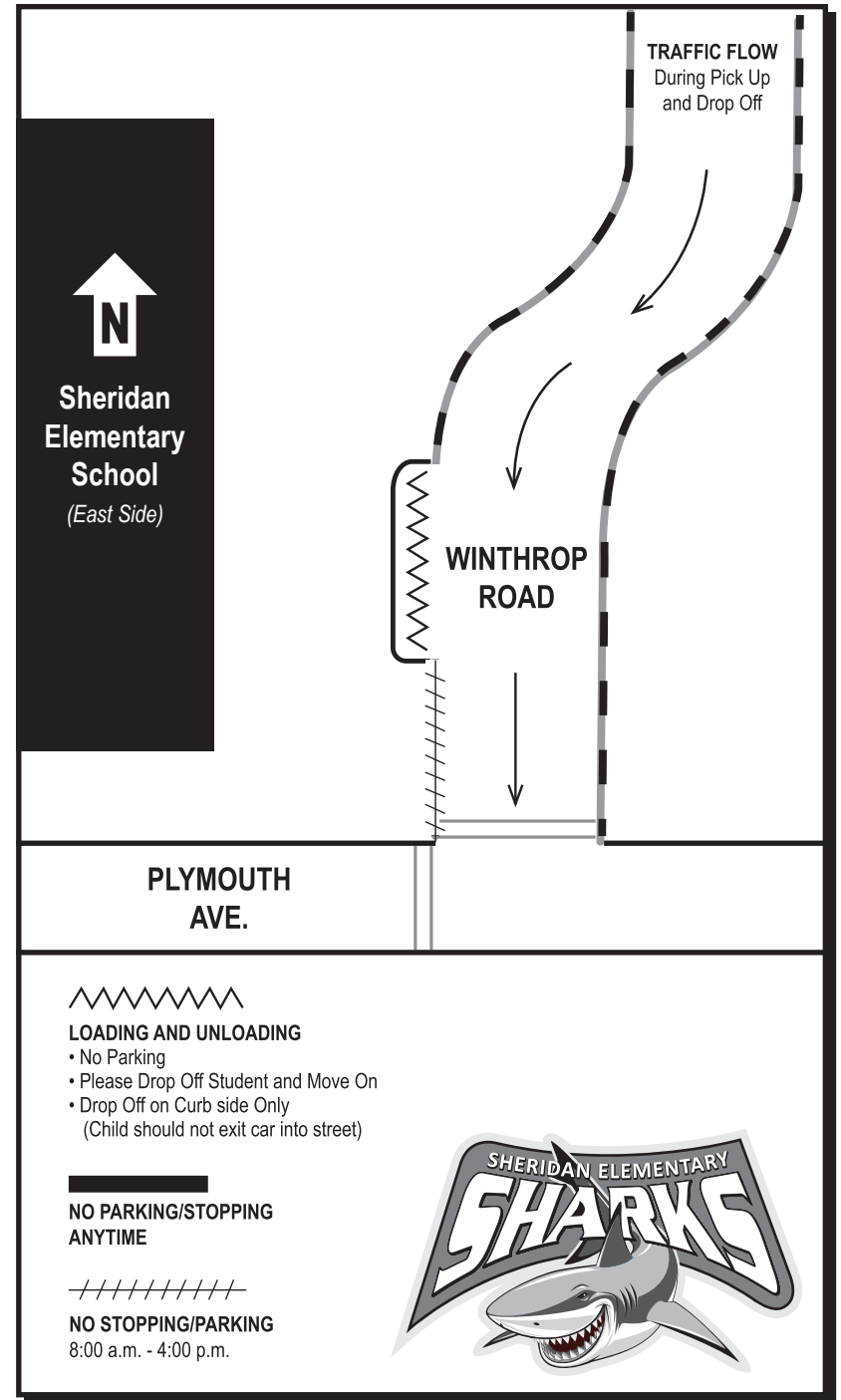
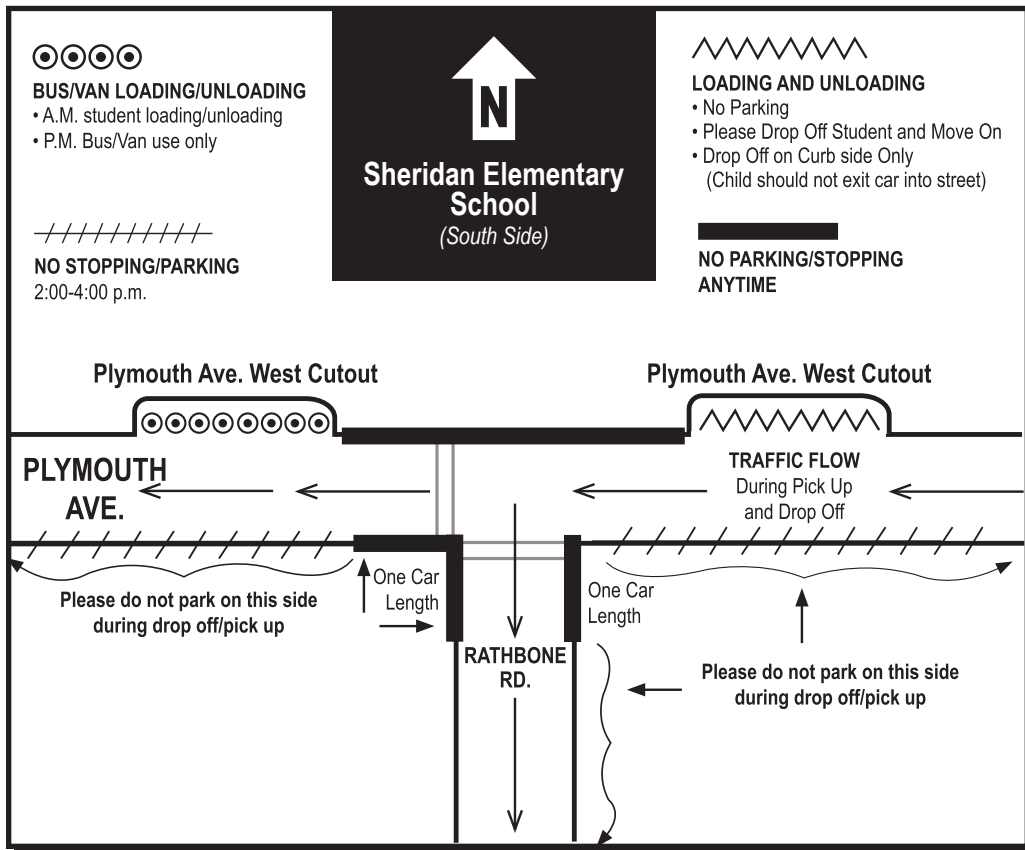
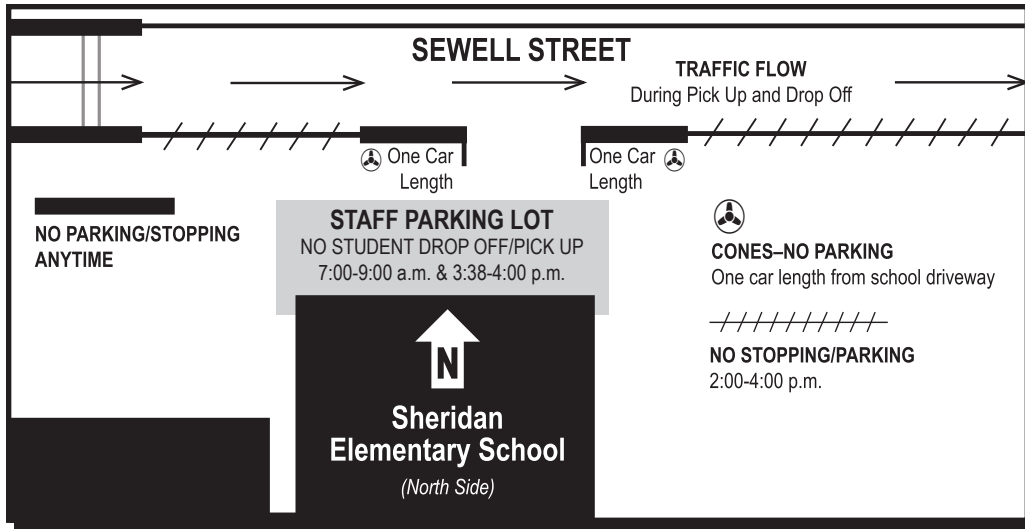
- Parents/guardians must come to door #1 to sign out students not picked up by 3:45 p.m. Children will not be allowed to wait outside after school or to leave the building without a parent/guardian signature after this time.

October 2022



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 Day 4	4 Day 1 Parent/Teacher Conferences 4:00 - 7:00	5 Day 2	6 Day 3 Parent/Teacher Conferences 4:00 - 7:00	7 Day 4	8
9	10 Day 1	11 Day 2	12 Day 3	13 Day 4	14 END OF 1ST QUARTER No School for Elementary Students	15
16	17 Schools are Closed	18	19 Day 1 START 2ND QUARTER	20 Day 2	21 Day 3 HARRY POTTER NIGHT 5:00 - 7:00	22
23 Day 4 PICTURE RETAKE	24 Day 4	25 PLC Day, Early Dismissal Day 0	26 Day 1	27 Day 2	28 Day 3	29
30 Day 4	31 Day 4	2:18 Dismissal				

***ALL SCHEDULED EVENTS ARE TENTATIVE AND SUBJECT TO CHANGE.**



November 2022

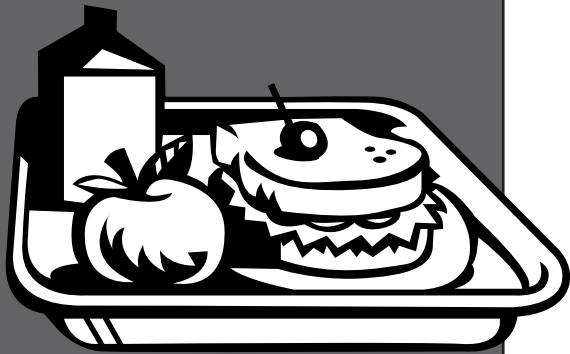


SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Day 1 2ND GRADE MUSIC PROGRAM 6:00 - GYM	2 Day 2	3 Day 3	4 Day 4	5
6	7 Day 1	8 Day 2	9 Day 3	10 Day 4	11 Day 1	12
13	14 Day 2	15 Day 3	16 Day 4	17 Day 1 4TH GRADE MUSIC PROGRAM 6:30 - GYM	18 Day 2	19
20	21 Day 3	22 Day 4	23	24	25	26
		Schools are Closed				
27	28 No School for Elementary Students	29 PLC Day, Early Dismissal Day 0 2:18 Dismissal	30 Day 1			

***ALL SCHEDULED EVENTS ARE TENTATIVE AND SUBJECT TO CHANGE.**

Breakfast Program

- Breakfast is served between 8:30 a.m. and 8:50 a.m. on each school day.
- All students will be released as they finish eating to join classmates at their designated arrival area.
- Any students left in the cafeteria will be escorted to their rooms at 8:55 a.m.



Parent Teacher Organization

The Sheridan Parent Teacher Organization (PTO) is a vital part of Sheridan's success with children. As an organization, they represent parents/guardians and organize events and projects that serve children and families. Scheduled PTO meetings are listed on the calendar. All teachers and families are encouraged to attend PTO meetings and activities.

For more information about the PTO, check out their website at www.sheridanpto.org. Email them at sheridansharkspto@gmail.com or connect through their Facebook page at www.facebook.com/SheridanPTO.

Personal Electronic Devices

Cell phones, smart watches, and other personal electronic devices are considered nuisance items if heard or used during the school day. If personal electronic devices are brought to school, they should be kept in their backpack or location designated by school staff during the school day. Smart watches can be worn as long as they are used as a standard watch. If smart watches are used for any other function, they will be treated the same as other personal electronic devices, and the student will be asked to keep in their backpack or other location designated by school staff. The school is not responsible for damaged, lost or stolen devices. Please note that it is unlawful, and therefore prohibited on school grounds, to take a picture or record audio or video of another person without their consent.

Student Use of Phones

Students will be permitted to call home regarding school matters after getting permission from the classroom teacher. Calls by students must be kept to a minimum, as there are a very limited number of phone lines in and out of school. Students are asked to make arrangements for participating in after-school activities or going home with a friend before arriving at school. Cell phones may not be used by students at school.

December 2022



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				Day 2	Day 3	
4	Day 4	Day 1	Day 2	Day 3	Day 4	
11	Day 1	PLC Day, Early Dismissal Day 0 2:18 Dismissal	Day 2	Day 3 ORCHESTRA CONCERT 6:00 BAND CONCERT 7:30	Day 4	
18	Day 1	Day 2	Day 3	Day 0 END OF 2ND QUARTER	Schools are Closed Winter Break	
25						
	Schools are Closed - Winter Break					

***ALL SCHEDULED EVENTS ARE TENTATIVE AND SUBJECT TO CHANGE.**

Communicating Student Progress

Report Cards & Parent-Teacher Conferences

Lincoln Board of Education states (Policy 6570) that “student progress will be reported formally to parents/guardians at least four times each year.” Information about elementary student progress is reported in four areas:

1. Progress through district curriculum objectives.
2. Performance in assigned curriculum level.
3. Effort.
4. Use of effective learning or study skills.

Parent-Teacher conferences are scheduled twice a year, typically during the first and third quarters of the school year. Please consult the Sheridan School Calendar for Parent-Teacher conference dates. Parents with immediate questions about their child’s academic progress are encouraged to contact the teacher at any time.

Methods of Communication

School Newsletter: The SPIN contains announcements, information, school events, etc. This newsletter will be posted monthly on the Sheridan website.

Weekly Communication Folders: Typically, school news will be sent home weekly via Friday Folders. Please return the folder the next school day including any notes to your child’s teacher. General information will be sent with the oldest child in the family attending Sheridan School.

Community News: *Community News* is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month from September through May. Community News replaces most informational flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in each issue of *Community News*.

School Website: Information is regularly updated on our website: sheridan.lps.org

ParentVue: Parents may access communications, attendance information, grades and more for their child through ParentVue. To activate your ParentVue account or if you have any questions, please call the Sheridan office. A link to ParentVue can be found on our school website.

SchoolMessenger: This district-wide communication system sends school and district emails, texts, and phone calls to families with important information. Please be sure the school has your updated phone number and email address.

Continuous School Improvement Goal

Improve academic achievement for ALL student groups in reading fluency, reading comprehension, and number sense through the use of active participation instructional strategies.



STAY CONNECTED

Follow sheridan elementary on facebook, instagram, and twitter for what is happening at school!



Sheridan
Elementary
School



@SheridanElem



@SheridanElemen

January 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 Day 1 START 3RD QUARTER	5 Day 2	6 Day 3	7
8	9 Day 4	10 Day 1	11 Day 2	12 Day 3	13 Day 4	14
15	16	17 Day 1	18 Day 2	19 Day 3	20 Day 4 MOVIE NIGHT 6:30 - GYM	21
22	23 Day 1	24 Day 2	25 Day 3	26 Day 4	27 Day 1	28
29	30 Day 2	31 PLC Day, Early Dismissal Day 0 2:18 Dismissal				

***ALL SCHEDULED EVENTS ARE TENTATIVE AND SUBJECT TO CHANGE.**

Standard Response Protocol Emergency Drills

All schools are required to have periodic drills so students are prepared in the event of an emergency. The safety of students is a top priority. Parents should not attempt to come to school during a tornado warning. **School officials are not permitted to release students from the school building during a tornado warning.**

Parents who do arrive, may join the children in the designated shelter area. Staff will not be available to meet or assist parents during the tornado warning since they will be occupied with the children in their shelter locations.

Before–&–After School Care

Before–and–after school care is available to families at Sheridan School through Family Service. Please call 441-7949 for registration and fee schedule.

Bullying

If you feel that peers are bullying your child, please contact your child's teacher or the building principal, Dr. Clark. All reported incidences of bullying/unsafe behavior will follow the protocol outlined in Lincoln Public Schools Board Policy 5482: Anti-Bullying Policy.

Bullying is unwanted, aggressive behavior among school-aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.

In order to be considered bullying, the behavior must include:

- Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.
- Hurtful aggressive physical and/or verbal behavior.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

As an added prevention piece, please discuss with your child who the adults are in the building they can talk to if they feel that they are being bullied or are in an unsafe situation. These people may include, but are not limited to, their teacher, the administrator, school counselor, school psychologist, school social worker or any other adult in the building that they have built a positive relationship with.

Students are taught about what bullying looks like and sounds like, along with how to advocate for themselves through the District's Second Step program.

Positive Reinforcers

Sheridan uses verbal and physical signals to support positive behavior. We draw attention to students doing the expected behaviors to encourage everyone and strengthen a positive environment.

Sheridan uses a "Shining Shark Award" to recognize positive behavior for individuals and groups. The "Sharks" go into their class shark tank and grade levels celebrate in ways determined by the students when their tank is full. Our classroom goal is a ratio of 4 positive reinforcements to 1 correction. At Sheridan, teachers meet or exceed that ratio.



February 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Day 3	2 Day 4	3 Day 1	4
5	6 Day 2	7 Day 3	8 Day 4	9 Day 1	10 Day 2	11
12	13 Day 3 Parent/Teacher Conferences 4:00 - 7:00	14 Day 4	15 Day 1	16 Day 2 Parent/Teacher Conferences 4:00 - 7:00	17 No School for Elementary Students	18
19	20 Schools are Closed	21 Day 3	22 Day 4	23 Day 1	24 Day 2 SCIENCE FAIR	25
26	27 Day 3	28 PLC Day, Early Dismissal Day 0 2:18 Dismissal				

***ALL SCHEDULED EVENTS ARE TENTATIVE AND SUBJECT TO CHANGE.**

2022-2023 LUNCH SCHEDULES:

Grade Level	Lunch Time
Kindergarten	10:55 – 11:20
2nd Grade	11:10 – 11:35
3rd Grade	11:40 – 12:05
1st Grade	11:55 – 12:20
4th Grade	12:10 – 12:35
5th Grade	12:25 – 12:50

Sheridan Volunteers

If you want to be a volunteer at Sheridan, go to LPS.org and type in “volunteer” in the upper right search box. Fill out the online volunteer form and click “apply” to be a Level 2 volunteer. To become a Level 3 volunteer, you must contact the Sheridan office after completing the online Level 2 application. Additional information will be requested in order to run a background check to become a Level 3 volunteer.

Level 2 – Can work in the classroom with students, but under direct supervision of the teacher. This includes but is not limited to: Room Parent, Classroom readers, Friday folder helpers, etc.

Level 3 – Can work with students, but may not be under the direct supervision of the teacher. This includes but is not limited to: FIELD TRIPS, helping students in the hall, etc.

***IF YOU PLAN TO ATTEND ANY FIELD TRIP(S), YOU MUST BE A LEVEL 3 VOLUNTEER PRIOR TO THE TRIP DATE. ***

EARLY RELEASE

School will dismiss at 2:18 p.m. on the following dates due to Professional Learning Communities (PLC) for teachers:

August 15-17, 30

September 27

October 25

November 29

December 13

January 31

February 28

March 28

April 25

May 25

PARENT/TEACHER CONFERENCES

Tuesday, October 4 and Thursday, October 6, 2022

Monday, February 13 and Thursday, February 16, 2023

March 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			Day 4	Day 1	Day 2	
	Day 3	Day 4 1ST GRADE MUSIC PROGRAM 6:30 - GYM	Day 1	Day 2	Day 3 END OF 3RD QUARTER	
			Schools are Closed			
	Day 4	Day 1	Day 2	Day 3	Day 4	
	Day 1	PLC Day, Early Dismissal Day 0 2:18 Dismissal	Day 2	Day 3	Day 4	

***ALL SCHEDULED EVENTS ARE TENTATIVE AND SUBJECT TO CHANGE.**

Important Information Handbook

Lincoln Public Schools has developed an important information handbook intended to be used by students, parents and staff as a guide to the rules, regulations, and general information about Lincoln Public Schools. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.



Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a “contract.” The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable School District policies, and state and federal statutes and regulations. The information provided in this book is subject to change without notice. On the right you will find the table of contents from this informative handbook.

GENERAL INFORMATION

Student Calendar.....	1
Letter to Parents	1
Lincoln Board of Education.....	2
District Board Boundary Map	3
Communicating Concerns	3
District Map	4
School Directory	5
School Start and End Times	6

ATHLETICS AND ACTIVITIES

Intramural and Interscholastic	
Athletic Participation Guidelines	6
Interscholastic Athletic/Activity	
Participation	8

COMMUNICATION SERVICES

Communications	9
Smoke-Free Environment.....	9
Severe Weather Policy	9
Copyright and Fair Use Policy	10
LPSDO Telephone Contacts.....	10

CURRICULUM

Gifted Program	12
----------------------	----

DEPARTMENT OF EARLY CHILDHOOD

Early Childhood.....	12
----------------------	----

HEALTH SERVICES

Student Health Information	13
----------------------------------	----

INSTRUCTION, DIVISION OF

Student Fees Policy.....	17
Student Fees Policy Appendix.....	19

MULTICULTURAL OFFICE

Multicultural Advisory Committee.....	21
---------------------------------------	----

NUTRITION SERVICES

School Cafeteria Accounts	22
Free and Reduced Price Meals.....	23
Frequently Asked Questions	23
Contact Information.....	25

SPECIAL EDUCATION

Special Education Identification	
and Placement Procedure	26

STUDENT SERVICES

Parental Involvement.....	28
Birth Certificate Requirements	28
Goals for Students.....	28
Application for	
Special Attendance Permit.....	29
Educational Equity	29
Guidelines for Religious Holidays	29
Rights and Responsibilities of Students..	30
Notice of Nondiscrimination/Contacts....	32
Law Enforcement.....	32
Dating Violence Policy	33
Anti-Bullying Policy.....	33
Child Abuse.....	33
Technology Resources Use	34
Nuisance Items	36
Student Attendance	36
Care of Property	37
Student Rights	37
Rights of Divorced Parents.....	42
Safe and Drug-Free Schools	43
Student Photo ID Cards.....	44
Visitors and Volunteers.....	44

COMMON PRACTICES..... 45

Communicating Grades	46
Elementary School Common Practices ...	47
Middle School Common Practices	47
High School Common Practices.....	48

THREAT ASSESSMENT

Threat Assessment Program	50
School Safety.....	51
Searches of Students and Property.....	51
Video Surveillance.....	51

TRANSPORTATION.....52

April 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 Day 1 3RD GRADE MUSIC PROGRAM 6:30 - GYM	4 Day 2	5 Day 3	6 Day 4	7 Schools are Closed	8
9	10 Schools are Closed	11 Day 1	12 Day 2	13 Day 3	14 Day 4	15
16	17 Day 1	18 Day 2	19 Day 3	20 Day 4 KINDERGARTEN MUSIC PROGRAM 6:30 - GYM	21 Day 1 ART FAIR 5:00 - 7:00	22
23	24 Day 2 ORCHESTRA CONCERT 6:00 BAND CONCERT 7:30	25 PLC Day, Early Dismissal Day 0 2:18 Dismissal	26 Day 3	27 No School for Elementary Students	28 Schools are Closed	29
30						

***ALL SCHEDULED EVENTS ARE TENTATIVE AND SUBJECT TO CHANGE.**

School/ Classroom Parties and Celebrations

Parties and classroom celebrations (e.g., Fall, Holiday, Valentine's) are at the discretion of the building principal aligned with LPS Guidelines.

Any food that is associated with classroom parties/celebrations will be provided by the school or parent organization with the approval of the principal. Students or families should not bring food for their class for any occasion.

We request that only non-edible treats are included in Valentine cards. Edible treats will be sent home and will not be eaten at school due to possible allergies and food sensitivities.

PLEASE NOTE:

All procedures, guidelines and dates outlined in these documents are subject to change, based on recommendations and health directives put into place by the Lincoln Lancaster County Health Department (LLCHD) and the Nebraska Department of Education. Please keep in mind that, as with our Standard Response Protocols, every Lincoln Public Schools building or program which provides services may not always be in the same risk category.



Field Trips

Parents acting as volunteers on field trips, may not bring other children so their full attention can be given to active supervision.

Parents/Guardians who are not volunteers are strongly discouraged from bringing younger siblings on a school sponsored field trip. Field trips are connected to the LPS curriculum and are intended for the students at that grade level to have a focused learning experience.

If the educational experience is disrupted by younger siblings or parents not acting as volunteers, they may be asked to leave the field trip.

The school determines the number of adult volunteers needed for a field trip and may need to limit adult participation due to cost, supervision, space, security and other considerations.

May 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Day 4	2 Day 1	3 Day 2	4 Day 3	5 Day 4	6
7	8 Day 1	9 Day 2 5TH GRADE MUSICAL 6:30 - GYM	10 Day 3	11 Day 4	12 Day 1	13 COLOR RUN 10:00
14	15 Day 2	16 Day 3	17 Day 4	18 Day 1	19 Day 2	20 COLOR RUN (RAIN DATE) 10:00
21	22 Day 0 FIELD DAY	23 Day 3	24 Day 4	25 Last Day of School Day 0 2:18 Dismissal	26	27
28	29	30	31			

***ALL SCHEDULED EVENTS ARE TENTATIVE AND SUBJECT TO CHANGE.**

SHERIDAN ELEMENTARY SCHOOL STAFF

Principal Amy Clark aclark@lps.org
 Assistant Principal Ashley Sitzman asitzman@lps.org
 Office Anessa Brohman abrohma@lps.org
 Hayley Fairhead hfairhea@lps.org
 Secured Entry Monitor Deb Sutter dsutter@lps.org
 Nurse Courtney Williams cwillia6@lps.org
 Kindergarten Krystle Brandt kbrandt@lps.org
 Jen Lammers jmunson2@lps.org
 Angela Penner apenner@lps.org
 First Grade Amy Judd ajudd@lps.org
 Lauren Murphy lmurphy@lps.org
 Mallory Schmidt mschmi12@lps.org
 Second Grade Cyndi Brown brownc@lps.org
 Julie Ehlers jehlers2@lps.org
 Molly Moller mmoller@lps.org
 Third Grade Morgan Christensen mchrste@lps.org
 Taylor Cole tcole2@lps.org
 Alyssa Emery aemery@lps.org
 Fourth Grade Chelsea Hyland cseibol2@lps.org
 Holly Stange hstange1@lps.org
 Jennifer Stoltenberg jstolte@lps.org
 Fifth Grade Lindy Clausen lclause2@lps.org
 Matt McMullin mmcmulli@lps.org
 Amy Smith asmith6@lps.org
 Art Mary Fiedler mfiedler@lps.org
 Vocal Music Madeline McGuire mnoonan2@lps.org

Library/Computer Science . Amy Swanson aswanso3@lps.org
 Physical Education Darrell Dinneen ddinneen@lps.org
 Gifted Christine Behne cbehne@lps.org
 Strings/Band Jen Bailey jbailey2@lps.org
 Intervention Teal Hollmann therman@lps.org
 Kristin Christensen kchrste@lps.org
 Resource/Special Ed. Valerie Baker vbaker2@lps.org
 Delia Michalski dmichal@lps.org
 Speech Celeste May cmay2@lps.org
 Psychologist Kelsea Small ksmall@lps.org
 School Social Worker Tara Schwartz tschwart@lps.org
 Paraeducators Roxanne Bischof rbischof@lps.org
 Jessica Dodd jdodd@lps.org
 Sara Halama shalama@lps.org
 Cindy Jones cjones@lps.org
 Jenny Schaffer jschaffe@lps.org
 Shannon Steppat ssteppat@lps.org
 Jo Stolle jstolle@lps.org
 Nutrition Services Audra Hansel ahansel.lps.org
 Family Service 402-441-7949



LINCOLN BOARD OF EDUCATION

5905 O Street • Lincoln, NE 68510

The Lincoln Public School District does not discriminate on the basis of race, color, national origin, religion, sex, marital status, sexual orientation, disability, age, pregnancy, childbirth or related medical condition, genetic information, citizenship status or economic status in its programs, activities and employment.