


2022-2023

Student Handbook & Calendar


KOOSER ELEMENTARY SCHOOL

 7301 N. 13th Street

 <http://kooser.lps.org>

 402-436-1146

 <https://www.facebook.com/kooserkodiaks/>

 Fax 402-458-3246

 *Kellie Joy-Clark, Principal*

 *Audrey Brydl-Andrews, Assistant Principal*

 *Kelsey Alpsteg, Special Education Coordinator*

2022-2023 Student Calendar



Lincoln Public Schools
Lincoln, Nebraska



Approved 4/20

JULY 2022							JANUARY 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
							1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				
31													

AUGUST 2022							FEBRUARY 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6	5	6	7	8	9	10	11
7	8	9	10	11	12	13	12	13	14	15	16	17	18
14	15	16	17	18	19	20	19	20	21	22	23	24	25
21	22	23	24	25	26	27	26	27	28				
28	29	30	31										

SEPTEMBER 2022							MARCH 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	5	6	7	8	9	10	11
4	5	6	7	8	9	10	12	13	14	15	16	17	18
11	12	13	14	15	16	17	19	20	21	22	23	24	25
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30						

OCTOBER 2022							APRIL 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	2	3	4	5	6	7	8
2	3	4	5	6	7	8	9	10	11	12	13	14	15
9	10	11	12	13	14	15	16	17	18	19	20	21	22
16	17	18	19	20	21	22	23	24	25	26	27	28	29
23	24	25	26	27	28	29	30						
30	31												

NOVEMBER 2022							MAY 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
							7	8	9	10	11	12	13
6	7	8	9	10	11	12	14	15	16	17	18	19	20
13	14	15	16	17	18	19	21	22	23	24	25	26	27
20	21	22	23	24	25	26	28	29	30	31			
27	28	29	30										

DECEMBER 2022							JUNE 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
							4	5	6	7	8	9	10
4	5	6	7	8	9	10	11	12	13	14	15	16	17
11	12	13	14	15	16	17	18	19	20	21	22	23	24
18	19	20	21	22	23	24	25	26	27	28	29	30	
25	26	27	28	29	30	31							

- First and last days of class for students
- All schools not in session
- All schools will dismiss early, check school building schedule
- Elementary school students NOT in attendance (plan days)
- Quarter start dates
- Quarter end dates

GRADUATION DATES

Thursday, May 18, 2023: Yankee Hill Program
Thursday, May 18, 2023: Independence Adacemy
Thursday, May 25, 2023: Bryan Community Focus Program
Friday, Saturday and Sunday, May 26-28, 2023
Fri: LNS | Sat: East/LHS/LSE | Sun: LNE/LSW

Calendar Options for Families: The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

Note: Changes to the calendar may occur as a result of inclement weather or other circumstances. If sufficient school time is lost as a result of calendar changes, and it brings the total number of school hours for the year below the state minimum requirements, the Superintendent will implement a plan for making up this time, which may require additional minutes added to the day, additional days added to the calendar, days previously identified as non-student days re-scheduled as student day, or other appropriate calendar or schedule measures.

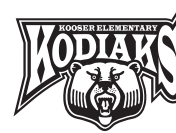
Welcome To Kooser!

Dear Students and Families,

Welcome to Kooser Elementary School! This handbook has been prepared for all students and families in hope that it will be useful in answering any questions about the policies and practices of our school. Please carefully review the contents of the handbook. If you have questions or concerns not covered in this handbook, please do not hesitate to call the school office.

On behalf of the entire Kooser staff, we look forward to working together to make this a successful year of learning for all.

Kellie Joy-Clark, Principal



Intent of Student Handbook

This handbook is intended to be used by students, parents, and staff as a guide to the rules, regulations, and general information about Kooser Elementary School. Each student is responsible for becoming familiar with the handbook and knowing the information contained within it. Parents are encouraged to use this handbook as a resource and to assist their student in following the procedures and rules contained in this handbook.

Please refer to the LPS Important Information Booklet and the Common Practices document for general information that applies to all schools. Although information found in this handbook contains detailed and specific information on a variety of topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a "contract." The administration reserves the right to make decisions and rule revisions at any time to implement the educational program and to assure the well being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should the situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

PLEASE NOTE:

All procedures, guidelines and dates outlined in these documents are subject to change, based on recommendations and health directives put into place by the Lincoln Lancaster County Health Department (LLCHD) and the Nebraska Department of Education. Please keep in mind that, as with our Standard Response Protocols, every Lincoln Public Schools building or program which provides services may not always be in the same risk category.

2022-2023 Specialist Rotation Calendar

AUGUST 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15 ^①	16 ^②	17 ^③	18 ^④	19 ^⑤	20
21	22 ^⑥	23 ^⑦	24 ^⑧	25 ^⑨	26 ^⑩	27
28	29 ^⑪	30 ^⑫	31 ^⑬			

DECEMBER 2022

S	M	T	W	T	F	S
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4	5 ^⑥	6 ^⑦	7 ^⑧	8 ^⑨	9 ^⑩	10
11	12 ^⑪	13 ^⑫	14 ^⑬	15 ^⑭	16 ^⑮	17
18	19 ^⑯	20 ^⑰	21 ^⑱	22 ^⑲	23	24
25	26	27	28	29	30	31

MARCH 2023

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5	6 ^⑨	7 ^⑩	8 ^⑪	9 ^⑫	10 ^⑬	11
12	13	14	15	16	17	18
19	20 ^⑭	21 ^⑮	22 ^⑯	23 ^⑰	24 ^⑱	25
26	27 ^⑲	28 ^⑳	29 ^㉑	30 ^㉒	31 ^㉓	

SEPTEMBER 2022

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11	12 ^⑩	13 ^⑪	14 ^⑫	15 ^⑬	16 ^⑭	17
18	19 ^⑮	20 ^⑯	21 ^⑰	22 ^⑱	23 ^⑲	24
25	26 ^㉑	27 ^㉒	28 ^㉓	29 ^㉔	30 ^㉕	

JANUARY 2023

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15	16	17 ^⑨	18 ^⑩	19 ^⑪	20 ^⑫	21
22	23 ^⑬	24 ^⑭	25 ^⑮	26 ^⑯	27 ^⑰	28
29	30 ^⑱	31 ^⑲				

APRIL 2023

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16	17 ^⑭	18 ^⑮	19 ^⑯	20 ^⑰	21 ^⑱	22
23	24 ^㉑	25 ^㉒	26 ^㉓	27 ^㉔	28	29
30						

OCTOBER 2022

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16	17	18	19 ^⑯	20 ^⑰	21 ^⑱	22
23	24 ^㉑	25 ^㉒	26 ^㉓	27 ^㉔	28 ^㉕	29
30	31 ^㉖					

FEBRUARY 2023

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12	13 ^⑨	14 ^⑩	15 ^⑪	16 ^⑫	17 ^⑬	18
19	20	21 ^⑭	22 ^⑮	23 ^⑯	24 ^⑰	25
26	27 ^⑱	28 ^⑲				

MAY 2023

S	M	T	W	T	F	S
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7	8 ^⑦	9 ^⑧	10 ^⑨	11 ^⑩	12 ^⑪	13
14	15 ^⑫	16 ^⑬	17 ^⑭	18 ^⑮	19 ^⑯	20
21	22 ^⑰	23 ^⑱	24 ^㉑	25 ^㉒	26	27
28	29	30	31			

NOVEMBER 2022

S	M	T	W	T	F	S
		1 ^⑤	2 ^⑥	3 ^⑦	4 ^⑧	5
6	7 ^⑨	8 ^⑩	9 ^⑪	10 ^⑫	11 ^⑬	12
13	14 ^⑭	15 ^⑮	16 ^⑯	17 ^⑰	18 ^⑱	19
20	21 ^⑲	22 ^㉑	23	24	25	26
27	28	29 ^㉓	30 ^㉔			

KEY

- ① ROTATION DAY
Music, P.E., Art, Media,
and Computer
- First and last days of class
for students
- All schools not in session
- Elementary and middle
schools early dismissal
(PLC day)
- Elementary school students
NOT in attendance
(plan days)
- Quarter Start Dates
- ◁ Quarter End Dates



K O O S E R E L E M E N T A R Y S C H O O L



Arrival

- The Kooser campus will be closed until 8:00 a.m. for the safety of students.
- Students arriving for breakfast should not arrive before 7:50 a.m., as there is no supervision until that time.

Students attending YMCA childcare may arrive at 7:00 am and enter through Door 1. Students in grades K-5 may arrive at school between 8:00 a.m. and 8:15 a.m. Students will be admitted at 8:08 a.m. Students will line up at their designated door and enter through the front entrance and proceed to their homeroom classrooms.

Students eating breakfast will be admitted and enter through the main entrance arriving between 7:50 and 8:10 a.m.

Hours for pre-school students are 8:15 a.m.-11:45 p.m. and 12:00-3:30 p.m. A special calendar will be issued to pre-school families.

Dismissal

For the safety of students, parents/guardians must come to the office when picking up their student(s) before the regular dismissal time. Students will be called on only after parents arrive for them.


Students who leave before the end of the day are required to be signed out by a parent or guardian. The school will only release students to adults designated by the parent on the census information sheet provided at the beginning of the year.

If there is a special circumstance, such as a court order limiting access to a student by a parent or guardian, affecting who a student can be released to, the principal must be informed and provided with a current copy of that order to maintain on file at the school.

Dismissal Times

- Teachers will escort all students out their designated exit door at 2:53 p.m.
- All students must go directly home, to daycare, or to a school sanctioned activity after dismissal.
- Phone calls will be made if a student is kept 10 or more minutes after school for any reason.
- School campus, including the playground, is closed until 5:45 p.m. except for use by YMCA childcare and scheduled after school clubs. Reservations for rooms/playground should be entered in the district Archibus system.

ALL PROCEDURES, GUIDELINES AND DATES OUTLINED IN THESE DOCUMENTS ARE SUBJECT TO CHANGE, BASED ON RECOMMENDATIONS AND DIRECTIVES ISSUED BY THE NEBRASKA DEPARTMENT OF EDUCATION, THE LINCOLN LANCASTER COUNTY HEALTH DEPARTMENT (LLCHD), OR OTHER GOVERNING BODY.

<div>August 2022</div> <div></div>		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4	5	6
		7	8	9	10	11 Open House 6:00-7:00	12	13
		14	15 First Day of School Early Release @ 1:33	16 Early Release @ 1:33	17 Early Release @ 1:33	18	19 Kodiak Chronicle	20
		21	22	23	24	25 4th Grade Field Trip- Cunningham One Room School House	26 Kodiak Chronicle 4th Grade Field Trip- Cunningham One Room School House	27
28	29 4th Grade Field Trip- Cunningham One Room School House	30 PLC Day, Early Dismissal Early Release @ 1:33 No Preschool in Session	31 4th Grade Field Trip- Cunningham One Room School House					
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Early Dismissal

Hours of Sessions-Early Dismissal (*One Hour Early the First Three Days of School and last day of school*)

During the first three days of the school year, school dismisses at 1:33 p.m. The following early dismissal schedule shall be utilized:

Grades K-58:15 a.m. to 1:33 p.m.

Hours of Sessions-Early Dismissal for Professional Learning Communities

During the course of the school year, schools will dismiss early to facilitate teacher professional development. All LPS elementary schools will have early release dates on the last student Tuesday of each month (August - April).

In this case, the following early dismissal schedule shall be utilized:

Grades K-58:15 a.m. to 1:33 p.m.

After School Supervision

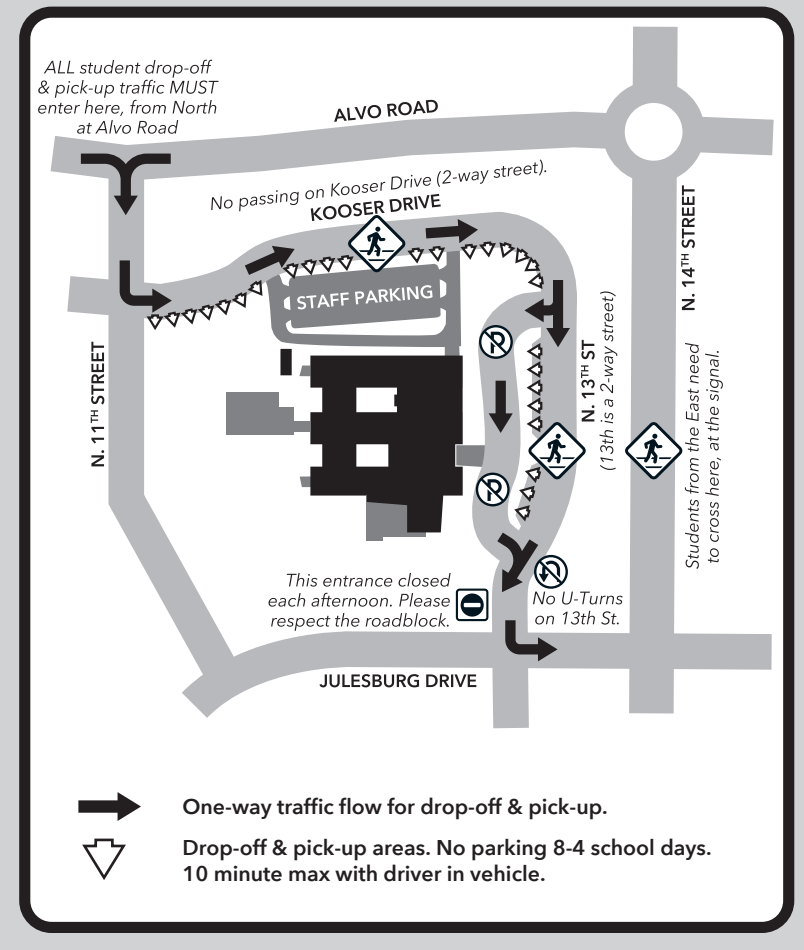
When students are dismissed from the building during regular or early dismissal, they will exit the building through their classroom's designated door. Families are expected to pick their students up promptly. Teachers will walk their students outside each day. Students remaining not picked up will be sent to the office where a phone call will be made. Students will need to be signed out when being picked up late.





Dismissal Areas

- Students participating in YMCA Childcare will meet staff in the cafeteria.
- Participants in school sponsored activities will meet their supervisor at a designated area.
- Parents should arrange to pick up their student(s) outside at the same location each day.
- Students staying after school must exit with the class and return with their teacher.
- Students will not be allowed to play on the playground while waiting for rides after school.

Kooser Traffic / Safety Expectations

To ensure the safety of our students please adhere to the following expectations as you drop off and pick up your students. Please discuss these rules with your students so they will understand their importance. It is imperative that we all work together to maintain a safe environment for our students as they arrive and leave school each day.



September 2022	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	K-2 DIBELS 8 3-5 NSCAS GROWTH ELA/MATH				1 4th Grade Field Trip- Cunningham One Room School House	2 Kodiak Chronicle	3
	4	5 Schools are Closed	6	7	8 Picture Day	9 Kodiak Chronicle	10
	11	12	13	14	15	16 Kodiak Chronicle	17
	18	19	20	21	22	23 Kodiak Chronicle	24
	25	26	27 PLC Day, Early Dismissal Early Release @ 1:33 No Preschool in Session	28	29	30 Kodiak Chronicle	
							
							
							
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Driving

- When dropping off and picking students up, follow the plan outlined on the map created by the city traffic engineers. See map.
- All before and after school traffic should enter from Alvo Road, NOT Julesburg.
- Please do not use your cell phones as we witness many close calls and mishaps as drivers are distracted on their phones.
- Enter the loading/unloading zone in front of school from the North, and do not leave your car.
- Do not do U-turns on 13th Street, Kooser Drive or in the pick-up/drop-off lanes.
- Do not pass cars waiting on the city street. They are not parked, just waiting to proceed.
- At the end of the day you may not enter from the south.
- After dropping off or picking up students please carefully pull out of the curb lane to exit to allow the curb traffic to keep moving.
- Do not double-park in the drop off lane. If the curb lane is full, please exit and return when there is room at the curb.
- If you must leave your car, please park in the parking lot or a side street and walk to the school. Never expect your students to walk through the lot unattended.
- Students should exit and enter their vehicle only on the passenger side so they do not have to cross through the moving traffic lane.
- Do not load or unload students in the staff parking lots or use the service drive behind the school for drop-off or pick-up.
- A designated lane in the staff parking lot will be used as a bus-loading zone and for day care vans. Students will enter and leave these vehicles at the curb.
- Do not stop in the handicapped stall or park there without a permit.
- Do not load or unload students in the staff parking lots.
- Do not use the service drive behind the school for drop off or pick up.
- Do not drop off or pick students up on 13th Street going north. Only using the curb cut on 13th Street.

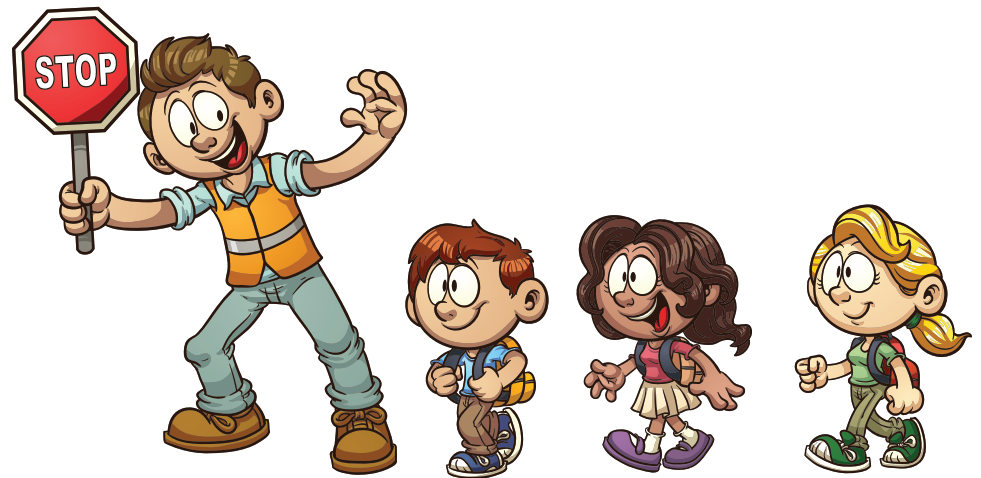
- Follow the signs and do not stop or park in the crosswalk areas. Staying behind the crosswalk allows the driver to see students who are crossing.
- Make arrangements ahead of time as to where students should meet you.





Walking

- Pedestrians should only cross the street at the designated crosswalks as indicated on the school traffic map.
- Please wait for the traffic guards OK before crossing.

Biking

- When on school grounds and crossing in the crosswalks students must get off and walk their bikes.
- Bikes should be parked in the bike racks and locked.
- Students are reminded to always wear a helmet.



October 2022	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
							1
	2	3	4	5	6	7 Kodiak Chronicle	8
	9	10	11	12	13	14 Kodiak Chronicle No School for Elementary Students	15
	16	17	18	19	20 Picture Retake Day	21 Kodiak Chronicle	22
		Schools are Closed					
							
	23	24	25 PLC Day, Early Dismissal Early Release @ 1:33	26	27	28 Kodiak Chronicle Report Cards posted to Parent Vue	29
	30	31	No Preschool in Session				
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Lunch

You may deposit money into an account that is accessed by the student entering their 6 digit PIN number on a keypad in the cafeteria. If your student is returning to our school, they will use the same number as last year. If your student is new to Lincoln Public Schools, a number will be assigned. Money in an account can be transferred from one school to another if a student changes schools within Lincoln Public Schools.

Please ensure that your student has money in their lunch account so as not to have a negative balance.

Parents/Guardians are welcome to join their student(s) for lunch. Please notify the office before 10:00 a.m. if you plan to have school lunch. Due to limited space in the cafeteria, guests will eat in the Den.

The United States’ Department of Agriculture and the Nebraska Department of Education Competitive Foods Policy states that “no food may be sold or served that competes with the national School Lunch and/or Breakfast programs one half hour prior to the serving period.” This means that no food may be sold (i.e., pop, snack machines, fund raisers), and no food may be brought in for class rewards, lunch or class parties. Also, parents may not bring in food for more than their student, as this is in violation of the Federal Lunch Program guidelines. If bringing your student’s lunch please plan to arrive on time.





Kooser School is dedicated to promoting healthy lifestyles for students. In the school lunchroom we ask that students bringing cold lunch refrain from packing sodas and food items that lack nutritional value. Additionally, our staff integrates concepts of wellness, nutrition and meal-time etiquette into lunch periods.

Lunch Times

Visit <https://schools.mealviewer.com/district/lincolnn> to access the elementary breakfast and lunch menus.

Grade	Lunch
Kindergarten	10:50-11:20
1st	11: 25-11:55
2nd	11:40-12:10
3rd	11:55-12:25
4th	12:15-12:45
5th	12:30-1:00



November 2022	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	2nd Grade CogAT Screener		1	2	3	4 Kodiak Chronicle	5
	6	7	8	9	10 Parent-Teacher Conferences from 3:30-7:00	11 Kodiak Chronicle	12
	13	14	15 Parent-Teacher Conferences from 3:30-7:00	16	17	18 Kodiak Chronicle	19
	20	21	22	23	24	25	26
				Schools are Closed			
				30			
	27	28	29 PLC Day, Early Dismissal Early Release @ 1:33 No Preschool in Session				
		No School for Elementary Students					
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Use of School Building and Grounds

Visitors

Parents/guardians and community members are welcome to visit anytime after 8:30 a.m to prevent disruptions during arrival procedures. When visitors come to school, we ask that they come check in at the office, and wear the badge/sticker provided. Wearing this identification will assure all staff that approval has been given by the office to visit. Short frequent visits (20-30 minutes) are encouraged to prevent disruptions in the instructional program. If you are planning on visiting your child's classroom, it should be scheduled ahead of time with the classroom teacher, and approved by an administrator so it is conducive to you and the classroom. An administrator may accompany you to the learning environment. Please do not bring other children as not to cause distractions for students and their learning.

Volunteers

Kooser School benefits greatly from the many parent and community members who volunteer. These volunteers serve in the classrooms, media center, field trips, and as crossing guards before and after school. Your time and talents are important to the education of students. If you are interested in volunteer work at school please contact your student's teacher or the school office. To maintain an environment conducive to learning, we ask that volunteers not bring other children during their volunteer time. Volunteers are required to sign in and out every time they volunteer. A volunteer on-line application is required to be completed on-line by all volunteers.

<https://wapp.lps.org/gold/volunteer/overview.cfm>

Parent Meetings

In the event you have a meeting before or after school with Kooser personnel, we ask that you make arrangements for your students and/or other young children. The office staff cannot be responsible

for your children. Students cannot be left on the playground, media center, computer lab, classrooms, or gym. If you must bring your children, they need to remain with you for the duration of the meeting. We insist students be supervised at all times.

Smoke-Free Environment

Lincoln Board of Education policy declares all Lincoln Public Schools buildings and grounds smoke-free. We would appreciate your help in meeting the goal of a smoke- and tobacco-free environment for all students. When you attend events, please remember our grounds are smoke- and tobacco-free and abide by our board's policy.

Playground

The school playground is not available for outside use until 5:45 p.m. on school days. Those wishing to use the playground for organized sports practices are asked to reserve on Archibus. See the LPS homepage (lps.org) for more information.

Student Use of Telephone

Students will be permitted to call home regarding school matters after getting permission from the classroom teacher. Calls by students must be kept to a minimum. Students are asked to make arrangements for participating in after-school activities or going home with a friend before arriving at school. Cell phones and other electronic devices have been found to be disruptive to learning. If a student brings them to school they must remain in the student's backpack. If the student takes an electronic device out during the school day, it will be kept in the office until a parent/guardian can pick it up.

December 2022	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	K-2 DIBELS 8 3-5 NSCAS GROWTH ELA				1	2 Kodiak Chronicle	3
	4	5	6	7	8	9 Kodiak Chronicle	10
	11	12 PLC Day, Early Dismissal Early Release @ 1:33 No Preschool in Session	13	14	15	16 Kodiak Chronicle	17
	18	19	20	21	22	23 Schools are Closed Winter Break	24
	25	26	27	28	29	30	31
Schools are Closed - Winter Break							
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Bicycles, Skateboards, Rollerblades, and Scooters

Students are expected to follow correct safety practices and are asked to walk their bikes while on school grounds. Bikes are to be locked in the bike racks.

Skateboards, roller blades, shoe skates, shoes with retractable wheels, and all types of scooters are not allowed on school property. For the safety of students flip flops are not recommended.

Before-&-After School Care

Before and after school care is available to families at Kooser School through the YMCA Adventure Club program. The YMCA provides before-and after- school care for kindergarten through fifth grade students. Hours are 7:00-8:15 a.m. and 2:53-5:45 p.m. Please call 323-6433 for registration information and fee schedule.

In case of emergency, can we reach you by telephone? Please be sure the school has your phone number.



ENOUGH ALREADY!

Bullying

If you feel that your child is being bullied by peers, please contact your child's teacher or the building principal, Kellie Joy. All reported incidences of bullying/unsafe behavior will follow the protocol outlined in Lincoln Public Schools Board Policy 5482: Anti-Bullying Policy.

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.





In order to be considered bullying, the behavior must include:

- **Imbalance of Power:** Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- **Repetition:** Bullying behaviors happen more than once or have the potential to happen more than once.
- **Hurtful aggressive physical and/or verbal behavior.**

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

As an added prevention piece, please discuss with your child adults in the building who they can talk to if they feel that they are being bullied or are in an unsafe situation. These people may include, but are not limited to, their teacher, the administrator, school counselor, school psychologist, school social worker or any other adult in the building that they have built a positive relationship with.

Students are taught about what bullying looks like and sounds like, along with how to advocate for themselves through the District's Second Step program.

January 2023		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5	6 Kodiak Chronicle	7
		8	Schools are Closed - Winter Break		11	12	13 Kodiak Chronicle Report cards posted to Parent Vue	14
		15	16	17	18	19	20 Kodiak Chronicle	21
		22	Schools are Closed		25	26	27 Kodiak Chronicle	28
		29	30	31 PLC Day, Early Dismissal Early Release @ 1:33 No Preschool in Session	3-5 NSCAS GROWTH MATH			
								
								
								
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KOOSER ELEMENTARY SCHOOL EXPECTATIONS



BE SAFE

BE RESPECTFUL

BE RESPONSIBLE

BE READY

All Settings

- Keep hands, feet, and objects to self.
- Use materials appropriately.
- Walking feet.

- Follow directions the first time.
- Allow others to work and learn.
- Use kind words and actions.
- Respect school property.
- Accept others and their ideas.

- Give your best effort.
- Clean up after yourself.
- Focus attention appropriately.
- Follow voice level expectations.

- Have materials ready.
- Whole body listening.
- Stay in your assigned spot.
- Keep personal items at home.

Arrival / Dismissal

- Walk to assigned area with safe hands and feet.
- Use sidewalks and crosswalks.
- Walk bike on school grounds.
- Know and follow after school plan.

- Level 1 voice outside.
- Level 0 voice inside.
- Follow adult directions.
- Use kind words and actions.

- Stay in line with your grade before school.
- Stay with your class after school.
- Wear coat and backpack correctly.

- Level 0 voice at the morning bell.
- Greet your teacher as you enter classroom.
- Communicate with your teacher before leaving.

Cafeteria

- Wash hands before eating.
- Eat only your food.
- Stay in your assigned seat.
- Carry your tray with 2 hands.
- Walking feet.

- Only 5 in the food line.
- Use Level 0 in food line.
- Use Level 1 voice at your seat.
- Be kind to others in the cafeteria.
- Be respectful of those around you.

- Focus on eating.
- Keep your space clean.
- Raise your hand for help.
- Sort lunch tray for compost, recycle, and trash.

- Remain in line order.
- Get what you need before you sit down.
- Bring coats to cafeteria.

Restroom

- Keep soap and water in the sink.
- Wash your hands.
- Hands, feet, and objects to self.

- Give people privacy
- Use Level 0 voice.
- Keep restroom clean.

- Flush the toilet.
- Use just 1 pump of soap and 1 paper towel.
- Put paper towels in the trash.

- Return to room right away at Level 0.

Hallway

- Walking feet.
- Keep hands, feet, and objects to self.
- Keep to the right of the hall.
- Eyes forward.

- Use Level 0 voice.
- Keep hands off of walls and items displayed.
- Silent greetings.

- Remain in line order.
- Go only where you have permission to go.

- Do your job and come right back.

Playground

- Stay in your recess boundaries.
- Walking feet using sidewalk
- Keep your hands and feet to yourself.
- Walk on Kodiak Island.

- Include everyone.
- Follow game rules.
- Take turns.
- Follow adult directions.
- Use kind words and actions.

- Use equipment appropriately.
- Return equipment at the end of recess.

- Line order right away at adult signal.
- Use Level 0 when lining up and returning to class.

Kooser School Behavior Expectations

Students are responsible with the support of our staff, to conduct themselves in a manner that will create a safe learning environment at Kooser Elementary School. All appropriate behaviors are included in Kooser's three simple guidelines for success. We will work together to help our students:



Visit the Kooser website: <http://kooser.lps.org>

After School Clubs and Activities

Additional activities available to students (some for only designated grade levels) include: Chorus, Band, Orchestra and Orff. Other clubs and activities may be organized to address special interests of students and staff.

Parent Teacher Organization

The Kooser School Parent Teacher Organization is a vital part of Kooser's success with students. As an organization, they represent parents/guardians and organize events and projects that serve students and families. Monthly PTO meetings are held on the first Tuesday of the month at 6:30 p.m. All teachers and families are encouraged to participate in PTO. There are no dues and free childcare is provided. Visit the PTO Facebook page at <https://www.facebook.com/Kooserpto/> or kooserpto.com

Lost and Found

Most lost articles that are found are turned in to the office and placed in the Lost and Found located in the front entryway. Whenever possible, label your student's articles. Encourage your student to check periodically for lost articles. Articles not claimed by semester break and at the end of the school year are donated to a local children's charity.

		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
February 2023		EL Eligible Students K-5 ELPA21			1	2	3 Kodiak Chronicle	4
		5	6	7	8	9	10 Kodiak Chronicle	11
		12	13	14	15	16	17 Kodiak Chronicle No School for Elementary Students	18
		19	20 Schools are Closed	21	22	23 Kodiak Chronicle	24	25
		26	27 PLC Day, Early Dismissal Early Release @ 1:33 No Preschool in Session	28				
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Field Trips

Field trips provide students with opportunities to learn about our community and more in-depth about an area of study. School buses are primarily used to transport students on field trips. Parents/Guardians are asked to sign a form at the beginning of the school year giving permission for students to participate in field trips throughout the school year. Parents will be notified before each field trip as to the destination, date, and time of the trip. Students are expected to demonstrate appropriate conduct, as a basis for participation on field trips.



Animals in Schools

For information on Animals in Schools please refer to the Important Information Booklet (page 43) on our website lps.org.



Methods of communication

School Newsletter–Kodiak Chronicle

The Kodiak Chronicle contains important dates, announcements, school events, and timely information. The newsletter is emailed through School Messenger.

Weekly Communication Folders

Typically, school news will be sent home via Friday folders. Please return the folder each Monday including any notes to your child's teacher. General information will be sent with the oldest child in the family attending Kooser School.

Community News

"Community News" is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month from September through May. "Community News" replaces most informational flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in each issue of "Community News."

School Website

Information is regularly updated on our website:
<http://wp.lps.org/kooser/>



Facebook

Please like and follow us on Facebook at:
facebook.com/kooserkodiaks











ParentVue

Parents may access communications, attendance information and more for their child through ParentVue. A "button" linking you to ParentVue can be found on our school website.





School Messenger

This district-wide communication system sends school and district emails, texts, and phone calls to families with important information. Please be sure the school has your updated phone number and email address.





March 2023	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3 Kodiak Chronicle	4
	5	6	7 Parent-Teacher Conferences from 3:30-7:00	8	9 Parent-Teacher Conferences from 3:30-7:00	10 Kodiak Chronicle	11
	12	13	14	15	16	17	18
	Schools are Closed						
	19	20	21	22	23	24 Kodiak Chronicle	25
	26	27	28 PLC Day, Early Dismissal Early Release @ 1:33 No Preschool in session	29	30	31 Kodiak Chronicle Report cards posted to ParentVue	
							
							
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April 2023	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	3-5 NSCAS GROWTH ELA/MATH 5th Grade NSCAS GROWTH SCIENCE K-2 DIBELS 8						1
	2	3	4	5	6	7 Schools are Closed	8
	9	10 Schools are Closed	11	12	13	14 Kodiak Chronicle	15
	16	17	18	19	20	21 Kodiak Chronicle	22
	23	24	25 PLC Day, Early Dismissal Early Release @ 1:33 No Preschool in session	26	27 No School for Elementary Students	28 Schools are Closed	29
	30						
							
							
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ALL PROCEDURES, GUIDELINES AND DATES OUTLINED IN THESE DOCUMENTS ARE SUBJECT TO CHANGE, BASED ON RECOMMENDATIONS AND DIRECTIVES ISSUED BY THE NEBRASKA DEPARTMENT OF EDUCATION, THE LINCOLN LANCASTER COUNTY HEALTH DEPARTMENT (LLCHD), OR OTHER GOVERNING BODY.


May 2023	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5 Kodiak Chronicle	6
	7	8	9	10	11 Kodiak Chronicle	12	13
	14	15	16	17	18 Kodiak Chronicle	19	20
	21	22	23	24 Last Day of School Early Release @ 1:33 Report cards posted to ParentVue	25	26	27
	28	29	30	31			
							
							
							
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June 2023	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	
							
							
							
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	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
July 2023    	SUMMER ROCKS!						1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31					
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LINCOLN BOARD OF EDUCATION

5905 O Street • Lincoln, NE 68510

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