

Everett Elementary School 2022-2023 Parent/Student Handbook Calendar



**This Is Important
You Can Do It
I Won't Give Up On You
Effort Makes the Biggest Difference
(402) 436-1159**



**Everett Elementary
is a smoke and
tobacco free
environment**

إذا أردتم المساعدة باللغة العربية ، الرجاء الإتصال على الرقم الآتي : 402-436-1958

Si necesita ayuda en español, no dude en llamar a uno de nuestros Asesores Académicos Bilingües. 402-436-1938

Nếu Quý vị cần trợ giúp bằng tiếng việt, xin gọi Điện Thoại cho một trong những nhân-viên Liên-Đới Song Ngữ: 402-436-1939

Если Вам требуется помощь на русском языке позвоните ответственному по связям со школой 402-436-1942



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PLEASE NOTE:

All procedures, guidelines and dates outlined in these documents are subject to change, based on recommendations and health directives put into place by the Lincoln Lancaster County Health Department (LLCHD) and the Nebraska Department of Education. Please keep in mind that, as with our Standard Response Protocols, every Lincoln Public Schools building or program which provides services may not always be in the same risk category.



2022-23 Everett Student/Parent Handbook Calendar

2022-2023 Student Calendar



Lincoln Public Schools
Lincoln, Nebraska



Approved 4/20

JULY 2022							JANUARY 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
31							29	30	31				

AUGUST 2022							FEBRUARY 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	5	6	7	8	9	10	11
7	8	9	10	11	12	13	12	13	14	15	16	17	18
14	15	16	17	18	19	20	19	20	21	22	23	24	25
21	22	23	24	25	26	27	26	27	28	29	30	31	
28	29	30	31										

SEPTEMBER 2022							MARCH 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
4	5	6	7	8	9	10	5	6	7	8	9	10	11
11	12	13	14	15	16	17	12	13	14	15	16	17	18
18	19	20	21	22	23	24	19	20	21	22	23	24	25
25	26	27	28	29	30		26	27	28	29	30	31	

OCTOBER 2022							APRIL 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	8	2	3	4	5	6	7	8
9	10	11	12	13	14	15	9	10	11	12	13	14	15
16	17	18	19	20	21	22	16	17	18	19	20	21	22
23	24	25	26	27	28	29	23	24	25	26	27	28	29
30	31						30						

NOVEMBER 2022							MAY 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
6	7	8	9	10	11	12	7	8	9	10	11	12	13
13	14	15	16	17	18	19	14	15	16	17	18	19	20
20	21	22	23	24	25	26	21	22	23	24	25	26	27
27	28	29	30				28	29	30	31			

DECEMBER 2022							JUNE 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
4	5	6	7	8	9	10	4	5	6	7	8	9	10
11	12	13	14	15	16	17	11	12	13	14	15	16	17
18	19	20	21	22	23	24	18	19	20	21	22	23	24
25	26	27	28	29	30	31	25	26	27	28	29	30	

- First and last days of class for students
- All schools not in session
- All schools will dismiss early, check school building schedule
- Elementary school students NOT in attendance (plan days)
- Quarter start dates □ Quarter end dates

Rev. 4/8/22





GRADUATION DATES

Thursday, May 18, 2023: Yankee Hill Program
Thursday, May 18, 2023: Independence Academy
Thursday, May 25, 2023: Bryan Community Focus Program
Friday, Saturday and Sunday, May 26-28, 2023
Fri: LNS | Sat: East/LHS/LSE | Sun: LNE/LSW

Calendar Options for Families: The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

Note: Changes to the calendar may occur as a result of inclement weather or other circumstances. If sufficient school time is lost as a result of calendar changes, and it brings the total number of school hours for the year below the state minimum requirements, the Superintendent will implement a plan for making up this time, which may require additional minutes added to the day, additional days added to the calendar, days previously identified as non-student days re-scheduled as student day, or other appropriate calendar or schedule measures.

ALL PROCEDURES, GUIDELINES AND DATES OUTLINED IN THESE DOCUMENTS ARE SUBJECT TO CHANGE, BASED ON RECOMMENDATIONS AND DIRECTIVES ISSUED BY THE NEBRASKA DEPARTMENT OF EDUCATION, THE LINCOLN LANCASTER COUNTY HEALTH DEPARTMENT (LLCHD), OR OTHER GOVERNING BODY.

August 2022	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15 First Day of School 1:33 P.M. Dismissal	16 1:33 P.M. Dismissal	17 1:33 P.M. Dismissal	18 Q1 CLC club forms sent home	19	20
	21	22	23	24	25	26 Q1 CLC club forms due	27
	28	29	30 PLC Day, Early Dismissal 1:33 P.M. Dismissal	31			
							
							
							
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EVERETT ELEMENTARY SCHOOL

Lincoln Public Schools • 1123 C Street • Lincoln, NE 68502

Phone (402) 436-1159 • Fax (402) 436-1468

Dear Parents and Guardians,

We welcome you and your student(s) to another exciting year of learning at Everett Elementary School. We continue to strive to provide the best education for each student.

The focus of our school this year continues to be on increased student learning. Over the summer, our teachers have received extensive training in strategies for academic growth. We have many of these strategies in place to ensure success for each child. We will provide interventions that will occur during the school day and after school.





There will also be a strong focus on attendance. It is our goal to have every child in school every day on time. Staff members at Everett know that student learning is maximized when everyone is in attendance and able to participate in the learning activities that the teachers have planned.

We will have many opportunities to get involved at Everett. Our Family Literacy Program Group meets every day from 8:30 am-10:30 am for ESL classes, visits to classrooms, and parenting information. We also have monthly Family Nights organized by our Community Learning Center (CLC). We will have quarterly Awards Assemblies to recognize outstanding student accomplishments. Students will be recognized for effort, character, achievement, improvement, creativity, and problem-solving during these assemblies. I encourage all parents to be involved and see the great things that are happening at Everett!

Our Open House will occur on Thursday, August 11th at 5:00 pm. This is a great opportunity to meet your child's teacher and get to know the routines and procedures of the classroom.

We look forward to another exciting and successful year. Please continue working with the Everett Elementary staff in order to ensure successful results for your children. I look forward to seeing everyone at our Open House. My door is always open for comments or questions. We look forward to seeing you at school!

Sincerely,
Mike Long,
Principal

September 2022	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2	3
	4	5 Schools are Closed	6	7 Q1 CLC clubs start	8	9	10
	11	12 Individual student pictures taken	13	14	15 CLC Back to School Celebration 5:00-7:00 P.M.	16	17
	18	19	20	21	22	23	24
	25	26	27 PLC Day, Early Dismissal 1:33 P.M. Dismissal	28	29	30	
							
							
							
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2022-2023 EVERETT COMMUNITY LEARNING CENTER

The 21st year of the Everett CLC adventure is upon us. We will continue to strive towards creating collaborative partnerships which provide support, services, and opportunities that lead to: improved student learning and development; stronger families; and healthier neighborhoods. The CLCs are designed to link the community, the schools, and people of all ages and backgrounds to achieve the stated goals. Each CLC is a delivery system that uses the schools as a hub for service. Each center provides safe, supervised, integrated, and inclusive out-of-school programs through community-wide collaborative partnerships.

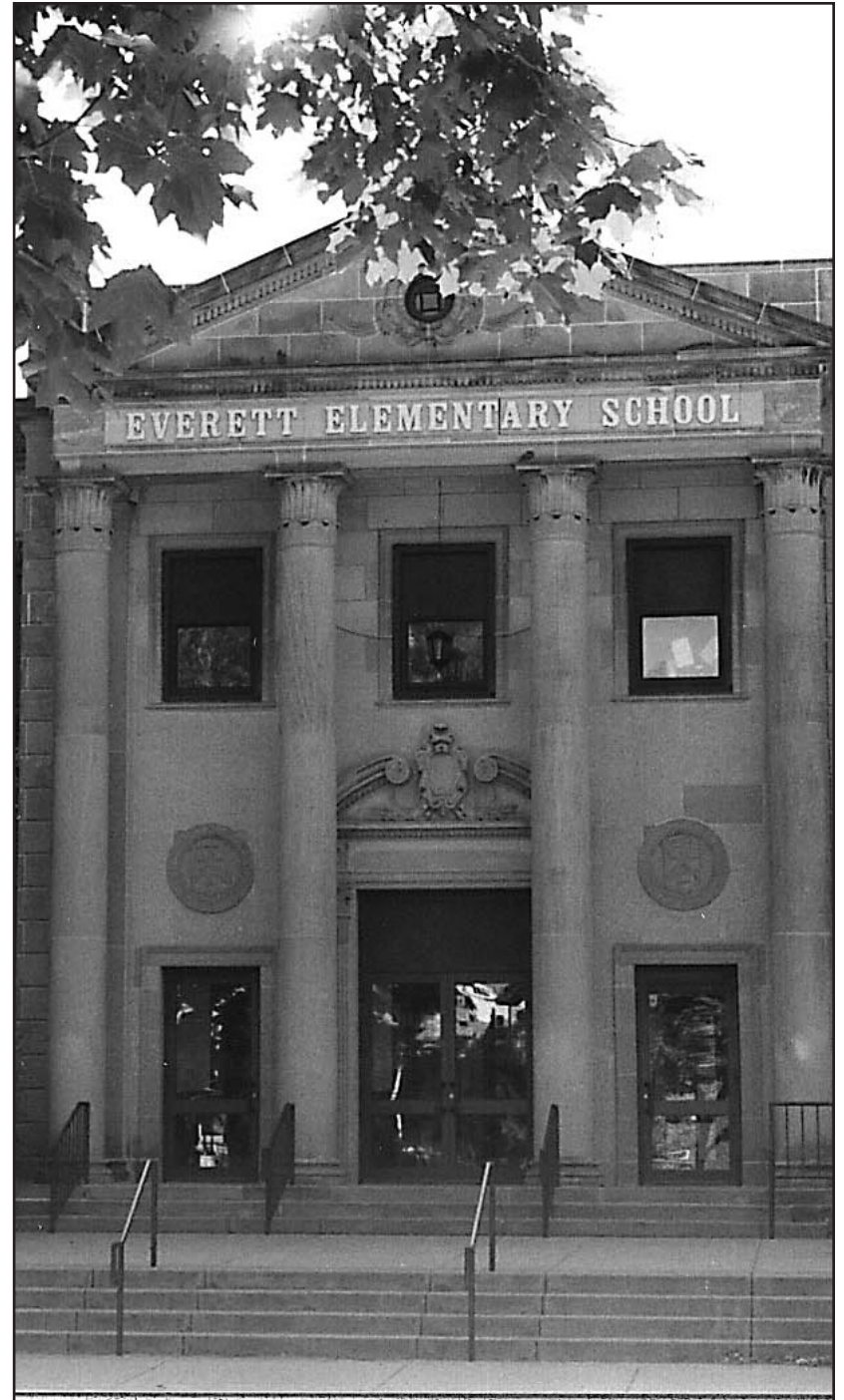
“THE CORE” CLC After School Experience (\$146.00/month with need based scholarships available) is designed to provide developmentally appropriate enrichment activities in literacy, math, science, arts/crafts, character/leadership, service learning, computer/technology and recreation/leisure. Through the support of homework completion and opportunities for social development every student enrolled will be exposed to enriching experiences daily. This program is offered to students K-5. It will be held after the normal school day from 2:53-6:00 PM.





“THE CORE” CLC After School Experience offers multiple child discounts and need-based scholarships. The CLC is approved to accept Title XX. Contact the Lincoln Parks & Recreation Playground Office (441-7952) for more information.

ENRICHMENT CLUBS/ACTIVITIES are free to all Everett students, unless stated on the registration form. Registrations are distributed via student folders a few weeks prior to the beginning of each quarter.

For more information contact Andrea Thompson at 402-436-1159

Everett’s Community Learning Center is coordinated in partnership with Lincoln Parks & Recreation, Lincoln Public Schools and the 21st Century Community Learning Centers of Lincoln.



October 2022	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
							1
	2	3	4	5	6 Q2 CLC club forms sent home	7	8
	9	10	11	12	13 Q1 CLC clubs end Q2 CLC club forms due	14 No School for Elementary Students	15
	16	17	18	19	20 CLC Goodie Hunt 5:30-6:30 P.M.	21	22
		Schools are Closed					
							
	23 Q2 CLC Clubs start Individual student picture retakes	24	25 PLC Day, Early Dismissal 1:33 P.M. Dismissal	26	27	28	29
	30	31					
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School Rules & Behavior Expectations

The Everett community including students, parents, administration, and staff will work together to create and maintain a safe, caring environment that promotes teaching and learning. At Everett, we focus on providing a positive behavior system. This includes proactive strategies for defining, teaching, and supporting appropriate student behaviors to create positive school learning environments. Teaching positive behavior is more effective than punishing negative behavior. We know that when good behavior and good teaching come together, our students will excel in their learning. The expectations listed below will enhance the development of a positive learning environment.

- **Be Respectful** - We will treat others with respect and care.
- **Be Responsible** - We will display good citizenship and acknowledge responsibility for behavior.
- **Be Safe** - We will have the responsibility to practice self-discipline skills to ensure safety for all.

During the first week of school and throughout the school year, staff will focus on teaching students the behavior expectations for all areas of our school. Our goal is to “catch kids being learners”. When students know that their positive behavior is clearly defined, taught, recognized and reinforced, they are more likely to respond with positive behavior choices. The Behavior Expectation Matrix (page 8) describes in more detail the expectations we have for students.

We know that students can have challenges to consistently display appropriate behavior due to a variety of reasons. To further support our students, we help students to work on the following goals for life:

- I can be productive and follow directions, even if I am mad.
- I can be productive and follow directions, even if others are not okay.
- I can be productive and follow directions, even if I don't want to.

Everett's Mission Statement

The mission of Everett Elementary is to prepare and empower students to be lifelong learners.

Our mission statement is:

At Everett we soar to excellence in education and character through effort and leadership.

Everett's Goals for Students

It is the goal of Everett that every student meet the following school improvement goals:

1. All students improve math skills across grade levels.
2. All students improve literacy skills across grade levels.

Towards that end, the staff at Everett partners with parents and guardians to achieve these goals on a daily basis. The following are suggestions parents can use to get students prepared to learn:





- Get to know your child's teacher. As a parent you know your child best. Share what you know with the teacher: interests, favorite book, concerns you may have, etc.
- Make sure your child gets enough sleep. Tired children can't do their best work. Establish a routine for bedtime and adhere to it.
- Talk to the teacher about what is expected of your child in school. Every family should set aside homework time and model for children the process of learning.
- Limit TV and video game time. Studies show that children who do best in school watch the least amount of TV/video games. When you first turn off the TV/ video game, you will have to help your child find other things to do – read a book, take a walk, visit the library, play a game.
- Chores are an important part of a child's life. They provide children the foundation upon which responsibility and high self-esteem are built. Research shows that children who do chores without reminders or parent persuasion are very successful at their first job called SCHOOL.

Telephone Calls

The Everett telephone number is 436-1159. Calls to the office will be answered from 7:30 am until 4:00 pm. Students will not be called out of class for phone calls unless it is an emergency.





The school phone is for business purposes. Students may not use the phone except in an emergency or with a note from the teacher. Please speak to your child about making arrangements with you before school about staying after school, visits to friends, etc.



November 2022	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4	5
	6	7	8	9	10 Parent-Teacher Conferences 3:00-7:00 P.M.	11	12
	13	14	15 Parent-Teacher Conferences 3:00-7:00 P.M.	16	17	18	19
	20	21	22	23	24	25	26
				Schools are Closed			
							
	27	28	29 PLC Day, Early Dismissal 1:33 P.M. Dismissal	30 CLC Culture Fair 5:30-7:00 P.M.			
		No School for Elementary Students					
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Behavior Expectation Matrix

Location	Be Respectful	Be Responsible	Be Safe
All Areas	<ul style="list-style-type: none"> • Use appropriate language and voice levels • Use kind words and actions (no bullying) • Walk quietly at all times 	<ul style="list-style-type: none"> • Follow directions • Take care of all equipment, materials, and belongings • Tell an adult about bullying • Be a problem solver 	<ul style="list-style-type: none"> • Keep hands, feet, and objects to self • Get help if someone is being bullied • Leave all nuisance/dangerous items at home
Hallway and Stairs	<ul style="list-style-type: none"> • Use a Level 1 voice 	<ul style="list-style-type: none"> • Follow directions • Walk in line order • Stay to the right 	<ul style="list-style-type: none"> • Keep hands, feet, and objects to self
Cafeteria	<ul style="list-style-type: none"> • Use good table manners • Use appropriate language and voice levels • Use kind words and actions (no bullying) 	<ul style="list-style-type: none"> • Follow directions • Stay in your line • Raise your hand if you need something 	<ul style="list-style-type: none"> • Keep hands, feet, and objects to self • Sit flat and balanced • Eat only your own food
Playground	<ul style="list-style-type: none"> • Include and cooperate with others • Play approved games by the rules • Use kind words and actions (no bullying) • Use appropriate language and voice levels 	<ul style="list-style-type: none"> • Follow directions • Take care of equipment • Wear weather appropriate clothes 	<ul style="list-style-type: none"> • Keep hands, feet, and objects to self (chase games and play fighting/wrestling are not allowed) • Use equipment by the rules • What is on the ground, stays on the ground • Stay on the playground
Arrival Areas	<ul style="list-style-type: none"> • Arrive on time • Use kind words and actions (no bullying) • Use appropriate language and voice levels 	<ul style="list-style-type: none"> • Follow directions • Use green door for breakfast • All others use grade level door 	<ul style="list-style-type: none"> • Keep hands, feet, and objects to self • Use sidewalks and crosswalks • Walk bicycles and carry other wheeled objects on school grounds
Dismissal Areas	<ul style="list-style-type: none"> • Use kind words and actions (no bullying) • Use appropriate language and voice levels 	<ul style="list-style-type: none"> • Follow directions • Walk in a line with a supervisor • Use grade level door • Leave promptly or go to after school program 	<ul style="list-style-type: none"> • Keep hands, feet, and objects to self • Use sidewalks and crosswalks • Walk bicycles and carry other wheeled objects on school grounds
Bathrooms	<ul style="list-style-type: none"> • Use kind words and actions (no bullying) • Use voice level 1 • Give others privacy 	<ul style="list-style-type: none"> • Follow directions • Flush toilet after use • Throw away trash • Return to room or group promptly 	<ul style="list-style-type: none"> • Keep hands, feet, and objects to self • Wash hands • Keep water and soap in the sink
Assemblies	<ul style="list-style-type: none"> • Use appropriate language and voice levels • Use kind words and actions (no bullying) • Listen 	<ul style="list-style-type: none"> • Follow directions • Participate appropriately 	<ul style="list-style-type: none"> • Keep hands, feet, and objects to self • Sit flat and balanced
Bus	<ul style="list-style-type: none"> • Use appropriate language and voice levels • Use kind words and actions (no bullying) 	<ul style="list-style-type: none"> • Follow directions 	<ul style="list-style-type: none"> • Keep hands, feet, and objects to self • Sit facing forward in seat
Appropriate Voice Levels	Level 1 – Silence (no voice) Level 2 – Whisper Voice Level 3 – Talking Voice Level 4 – Outside Voice		

<div>December 2022</div> <div></div>		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 Q3 CLC club forms sent home	2	3
		4	5	6	7	8	9 Q2 CLC clubs end Q3 CLC club forms due	10
		11	12	13	14	15	16 Toys 4 Tots 8:30-11:00 A.M. & 2:00-4:00 P.M.	17
		18	19 PLC Day, Early Dismissal 1:33 P.M. Dismissal	20	21	22	23 Schools are Closed Winter Break	24
		25	26	27	28	29	30	31
Schools are Closed - Winter Break								
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Arrival And Dismissal Procedures

Arrival

Everett Elementary School campus is closed until 8:08 am. Prior to that time, no supervision is available. The first bell rings at 8:08 am and students should enter the building at their designated doors. School begins at 8:15 am and students are expected to be in their classroom seats at the sound of the bell. If your child is arriving for breakfast, please have him/her enter through Door 8 between 7:45 am and 8:00 am.



Grade	Arrival Doors	Dismissal Doors
Preschool	Door 1	Door 8 (am) Door 1 (pm)
Kindergarten	Door 8 (west lobby)	Door 8
1st Grade	Door 1	Door 1
2nd Grade	Door 3 (east lobby)	Door 3
3rd Grade	Door 8 (west lobby)	Door 8
4th Grade	Door 1 (west stairs)	Door 1
5th Grade	Door 3 (east lobby)	Door 3

Breakfast

Breakfast is provided daily to students at no cost to families from 7:45- am - 8:08 am. Students arriving for breakfast should not arrive before 7:45 am, as there is no supervision until that time. Students need to arrive by 8:00 to allow for sufficient time to eat. Students enter through Door 8 and go to the cafeteria. Students will be dismissed from breakfast to go directly to their classrooms.

Dismissal





Students will be dismissed by teachers at 2:53 pm and will leave the building through their designated doors. All students must go directly home or to a school sanctioned after school activity. Students who are participating in CLC will meet a CLC staff member at a designated location to be escorted to the program area.

After-School Guidelines

- School Campus (including the playground) is closed until 6:00 pm except for use by school childcare and clubs. Reservations for rooms/playground should be entered in the district Archibus system.
- If students are to be picked up at school and no one has arrived by 3:00 pm, school staff will attempt to contact parents.
- Afterschool plans need to be made in advance.



January 2023		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30	31				
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Schools are Closed - Winter Break

Q3 CLC clubs start

Schools are Closed

PLC Day, Early Dismissal
1:33 P.M. Dismissal

Schools are Closed - Winter Break

Q3 CLC clubs start

Schools are Closed

PLC Day,
Early Dismissal
1:33 P.M. Dismissal



Traffic Patterns

Many children will arrive at school in vehicles, on bikes, or by walking. If your child is one that will arrive and leave in a vehicle, please take time to review the following information. If you are carpooling, please drop off and pick up students in the West (Door 8) and North (Door 1) cutouts. Please do not leave your vehicle unattended or block traffic. You may also find a location a block or so away from the school as a drop-off and pick-up location. It will be important that everyone practices kindness and patience with the following patterns.

Guidelines for safety

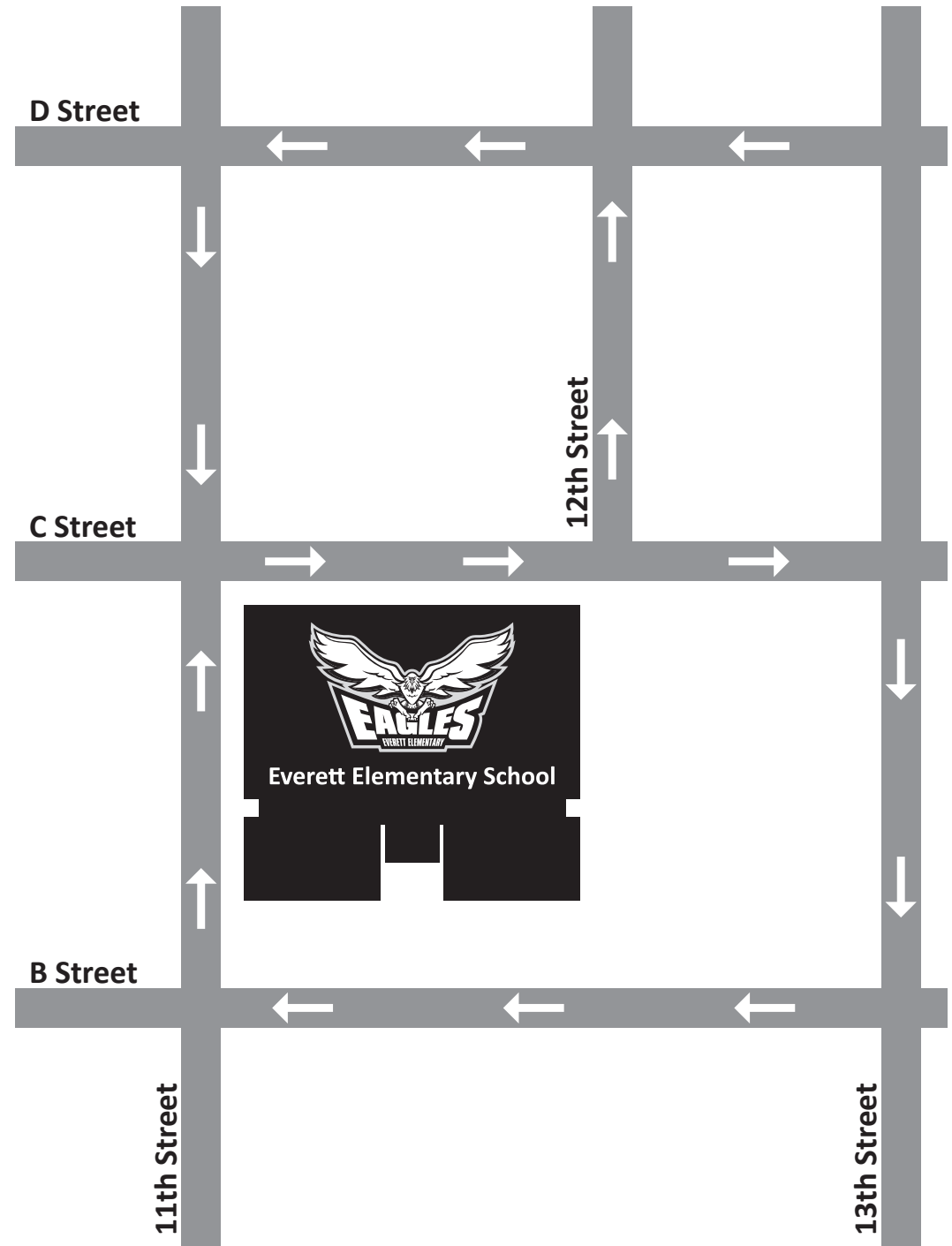
In order to have a safe and orderly dismissal of students it will be important that everyone observe the following procedures.

- When you enter the cut out, pull up as far as possible.
- Stay in your car. Your child will find you.
- Pull forward when the car in front of you pulls away. This allows the cars at the end of the line to get in.
- If there are no parking spots available, drive around the block. Double parked cars create a hazard for both students and adults.
- When crossing the street, go to the crosswalk. Most children get hit when they dodge between cars.
- Be patient. Most traffic is cleared within 10 minutes.
- Students should cross streets using the proper crosswalks as indicated by double white lines on the pavement. Children needing to cross

9th and 10th streets should use the traffic lights located at 9th and D Street or 10th and D Street or the lights located at 9th and A or 10th and A Street. Children crossing 13th Street should use the traffic lights located at D Street or A Street. Students walking to school enter the building at their designated door.

Vehicle Travel

Using the following traffic flow pattern (right) and the guidelines listed above will allow for safety and efficiency.



Student Conduct

Behavioral Expectations

Any conduct which causes or which creates reasonable likelihood that it will cause disruption or interference with any school function, activity, or purpose or such conduct that interferes with the health, safety, and well being or the rights of other students is prohibited by the Board of Education.

It is with this belief that Everett Elementary has chosen to establish the following school rules:

1. **Be Respectful**
2. **Be Responsible**
3. **Be Safe**

Our focus is to define, teach, practice and reinforce appropriate learning behaviors. We work to strengthen the prevention process so that students can successfully demonstrate behaviors that will help them learn.

We are committed to helping children learn that they can problem solve, they can act in a way that will not make a problem for themselves or others, and that staff at Everett School will hold them accountable for their behaviors.

When children are hurtful or disruptive at Everett, teachers will ask them to immediately stop and change the behavior. If this one redirection does not alter the behavior, the child will be asked to move to another location in the room or with a partner teacher. At one or more of those locations, children will be asked to complete a “getting back on track sheet” that may be sent home for a parent signature. This sheet will provide information about the child’s actions that were hurtful or disruptive and show the child that the partnership between the school, teacher and family is strong and supportive.

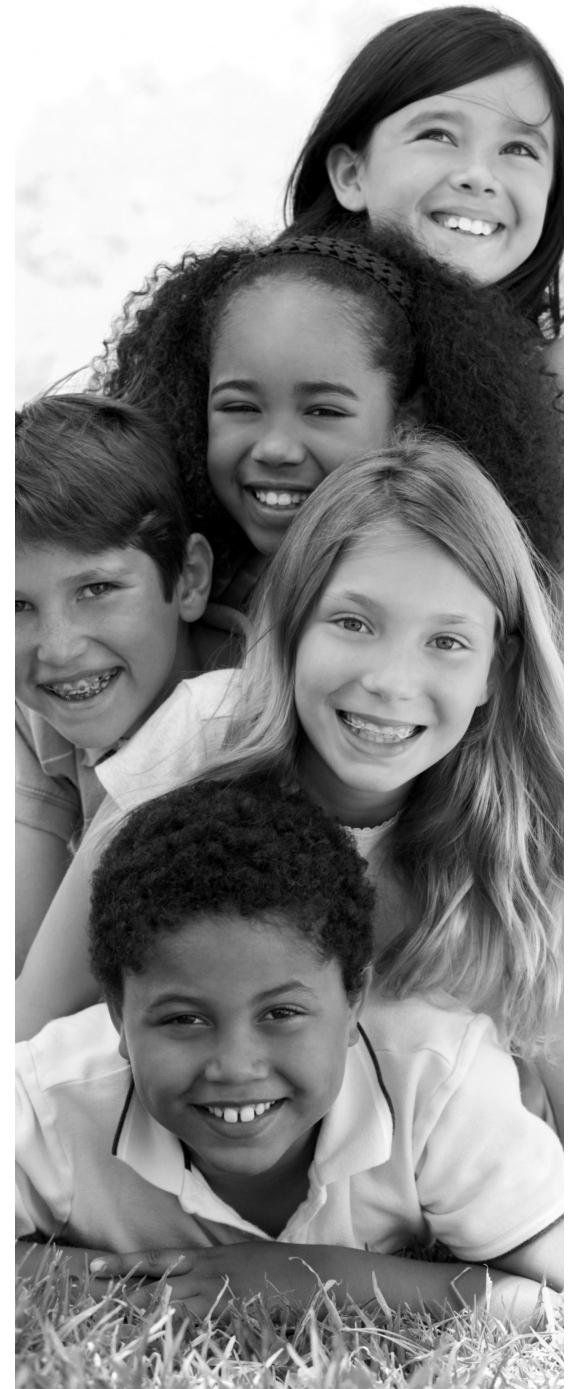
Children will be referred immediately to the office for:

1. Physical violence directed to an adult. Suspension, from class or school may result. Parent/teacher/administrator conference may be required.
2. Physical violence directed to a student. Suspension, from class or school may result. Parent/teacher/administrator conference may be required.
3. Profanity directed to an adult. Suspension, from class or school may result. Parent/teacher/administrator conference may be required.
4. Profanity directed to a student. Suspension from class or school may result. Parent/teacher/administrator conference may be required.
5. Bringing items that are considered to be weapons such as knives, bullets, fireworks, etc.

While no one menu of consequences parallels children’s misbehavior, staff will continue to implement logical learning opportunities. Contact your child’s teacher or an administrator to learn more about this behavioral approach.

Positive Reinforcement

Students who need few reminders to behave properly, are able to take more responsibility, and make good choices are given positive reinforcement for their efforts. This could include being allowed to line up first in class, being a helper, etc. Many more ideas are brainstormed within grade levels.



March 2023	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3	4
					CLC Science Night 5:30-6:30 P.M.	Q3 CLC clubs end Q4 CLC club forms due	
	5	6	7	8	9	10	11
			Parent-Teacher Conferences 3:00-7:00 P.M.		Parent-Teacher Conferences 3:00-7:00 P.M.		
	12	13	14	15	16	17	18
		Schools are Closed					
	19	20	21	22	23	24	25
		Q4 CLC clubs start					
	26	27	28	29	30	31	
			PLC Day, Early Dismissal 1:33 P.M. Dismissal				
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Lunch/Breakfast at School

SNAP

Lunch may be purchased at school. Breakfast is provided at no cost to families. Money can be deposited in your child's meal account that has been secured with their personal identification number. Students have personalized PIN numbers. The PIN number will only be used with the school lunch program. The number needs to be kept confidential to ensure no one else uses the child's account for meal purchases. If your child is new to the Lincoln Public Schools a number will be assigned to them. Students in grades K*-5 will need to learn their number so that they can enter it on the keypad located in the cafeteria.

**Kindergarten students will access their account with teacher assistance until such time that they also learn their number.*

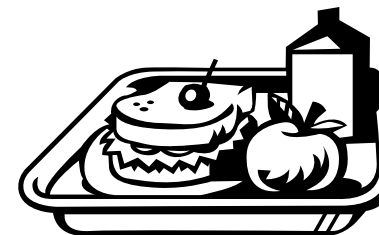
Parent(s)/guardian(s) will be notified when the amount in the account gets low or overdrawn by a note from the cafeteria. We ask that you help your child keep track of their lunch account status. Deposits to the student's account can be in any amount. Please use the envelope provided to assure accurate posting to your child's account.

Lunch Off Campus

If for any reason a child eats lunch at any place other than school, they must have a signed/dated note from their parent or guardian giving them permission to do so. Students are allowed to go home during lunchtime if the student is not tardy for afternoon classes and if there is a parent/guardian or another adult home during lunchtime. Such lunch arrangements will need administrator knowledge and approval. Please make arrangements in advance.

Lunch Schedule

10:35-10:55	Kindergarten
11:00-11:20	2nd Grade
11:25-11:45	1st Grade
11:50-12:10	3rd Grade
12:15-12:35	5th Grade
12:40-1:00	4th Grade



Cost of Lunch

Meal prices for the 2022-2023 school year are as follows:

Student-paid \$2.50 | Student-reduced \$.40

If your child received free/reduced lunch and breakfast last year, your application is valid for the first 30 days of school this year. Please complete a new application found in the Important Information Booklet or an application is available in the office. Eligibility for the free/reduced lunch program is determined by federal guidelines.

Breakfast

Breakfast is provided daily to students at no cost to families from 7:45 am - 8:08 a.m. Students need to arrive by 8:00 to allow for sufficient time to eat. Students **enter through Door 8** and go to the cafeteria. Students will be dismissed from breakfast to go directly to their classrooms.





Special Lunchroom Seating

Many children and their parents enjoy having lunch together in the lunchroom. The tables on the east edge of the cafeteria are available for you and your child. To make this time special for your child, please follow these guidelines:

- Your child may choose one classmate to join him/her
- No more than four people at each table
- So that two families may eat at any one time, tables should not be moved together
- Children will need to be back in the classrooms when the 30 minute lunch period is over
- Tables will need to be wiped down and chairs lined up at the conclusion of lunch

Additional Food Items in the Cafeteria

Students are always welcome to bring cold lunch from home. As with hot lunch, food items may not be traded or shared. **If a student is having cold lunch, they may bring a drink item. (We ask that no soda be brought to school). Students are NOT to bring drink items if they are eating hot lunch.** Students may always bring \$.50 to purchase milk/juice from the cafeteria.

April 2023	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						
							
							
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Parental Involvement

Family Literacy Program

Everett is proud to provide a comprehensive family literacy program that was originally funded by a grant from the Toyota Corporation. Up to 20 parents meet every day from 8:30-10:30 a.m. for ESL classes, visits to classrooms and parenting information. Please call the school office for more information.

Everett Elementary Home/School/Teacher Learning Compact

As the Classroom Teacher, I Agree to:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating children to meet the State's student academic achievement standards.
- Treat children with courtesy and respect in a safe, positive environment.
- Communicate frequently with families about opportunities for family engagement.
- Regularly communicate with parents on their child's progress.

As a Student, I Agree To:

- Attend class regularly and on time.
- Follow the school rules of being respectful, responsible and safe.
- Do the work that is expected of me and return my completed homework on time.
- Give my best effort and to let my teacher know if there is anything that is affecting my performance in school.

As a Parent/Guardian, I Agree To:

- Make sure my child gets adequate sleep and nutrition and attends school regularly and on time.
- Provide a quiet place and time to do homework each day.
- Support the partnership with the school by communicating with teachers when I have questions or concerns and providing current contact information to the school.
- Spend at least 15 minutes each day talking with my child or engaging in interactive learning activities such as reviewing homework, visiting the library, talking about current events, or reading.
- Communicate and work with teachers and school staff on an ongoing basis to be involved and support my child's learning.

Bullying

If you feel that your child is being bullied by peers, please contact your child's teacher or the building principal, Mike Long. All reported incidences of bullying/unsafe behavior will follow the protocol outlined in Lincoln Public Schools Board Policy 5482: Anti-Bullying Policy.

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.

In order to be considered bullying, the behavior must include:





- Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.
- Hurtful aggressive physical and/or verbal behavior.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.





As an added prevention piece, please discuss with your child adults in the building who they can talk to if they feel that they are being bullied or are in an unsafe situation. These people may include, but are not limited to, their teacher, the administrator, school counselor, school psychologist, school social worker or any other adult in the building that they have built a positive relationship with.





Students are taught about what bullying looks like and sounds like, along with how to advocate for themselves through the District's Second Step program.

ALL PROCEDURES, GUIDELINES AND DATES OUTLINED IN THESE DOCUMENTS ARE SUBJECT TO CHANGE, BASED ON RECOMMENDATIONS AND DIRECTIVES ISSUED BY THE NEBRASKA DEPARTMENT OF EDUCATION, THE LINCOLN LANCASTER COUNTY HEALTH DEPARTMENT (LLCHD), OR OTHER GOVERNING BODY.

<div>May 2023</div> <div></div>		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4	5	6
		7	8	9	10	11	12	13
		14	15	16	17	18	19	20
		21	22	23	24	25	26	27
		28	29	30	31			
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June 2023	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	
							
							
							
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	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<div>July 2023</div> <div>     </div>	SUMMER ROCKS!						1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
30	31						
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Methods of Communication

Weekly Communication Folders

Typically, school news will be sent home via Thursday folders. Please return the folder the next day including any notes to your child's teacher. General information will be sent with the oldest child in the family at Everett Elementary School.

Community News

"Community News" is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month from September through May. "Community News" replaces most informational flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in each issue of "Community News."

School Website


Information is regularly updated on our website:
<http://wp.lps.org/everett/>

ParentVue

Parents may access communications, attendance information and more for their child through ParentVue. A "button" linking you to ParentVue can be found on our school website.

School Messenger

This district-wide communication system sends school and district emails, texts, and phone calls to families with important information. Please be sure the school has your updated phone number and email address.



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7/22