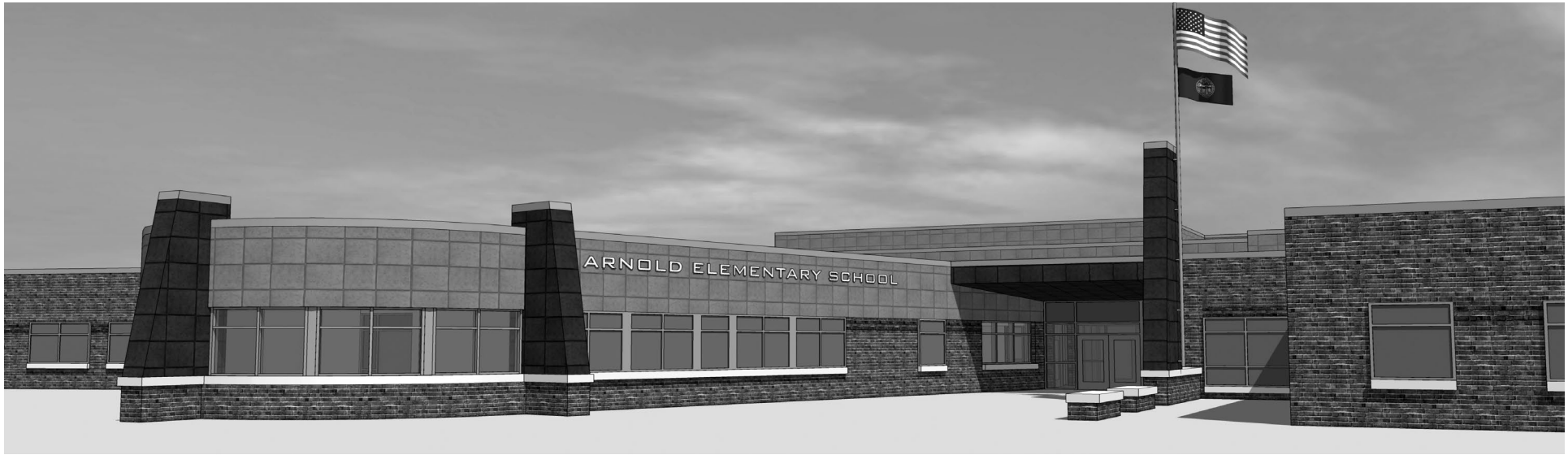

2022-2023

Student/Parent Handbook & Calendar

ARNOLD ELEMENTARY SCHOOL

5000 Mike Scholl Street 402-436-1120 Fax 402-458-3220

Arnold Elementary is a smoke and tobacco free environment

In case of emergency, can we reach you? Please be sure the school has your phone number or a name and number of a person to contact if you cannot be reached.

2022-2023 Student Calendar

Lincoln Public Schools
Lincoln, Nebraska

Approved 4/20

JULY 2022

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST 2022

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER 2022

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Rev. 4/8/22

- First and last days of class for students
- All schools not in session
- All schools will dismiss early, check school building schedule
- Elementary school students NOT in attendance (plan days)
- Quarter start dates
- Quarter end dates

GRADUATION DATES

Thursday, May 18, 2023: Yankee Hill Program
Thursday, May 18, 2023: Independence Adacemy
Thursday, May 25, 2023: Bryan Community Focus Program
Friday, Saturday and Sunday, May 26-28, 2023
Fri: LNS | Sat: East/LHS/LSE | Sun: LNE/LSW

Calendar Options for Families: The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

Note: Changes to the calendar may occur as a result of inclement weather or other circumstances. If sufficient school time is lost as a result of calendar changes, and it brings the total number of school hours for the year below the state minimum requirements, the Superintendent will implement a plan for making up this time, which may require additional minutes added to the day, additional days added to the calendar, days previously identified as non-student days re-scheduled as student day, or other appropriate calendar or schedule measures.

IMPORTANT DATES

Early Dismissal @ 2:18 p.m.

August 30
September 27
October 25
November 29
December 13
January 31
February 28, March 28
April 25

Parent/Teacher Conferences

First Semester

Oct 24
Oct 26

Second Semester

Jan 30
Feb 1

This handbook is prepared for all students and parents of Arnold Elementary School. It is our hope that it will be helpful in answering questions you might have about the policies and practices of our school. This handbook does not form a contract. The school reserves the right to change or modify the handbook whenever it is deemed necessary. If you have any questions or concerns, please call and we will be glad to visit with you.

ARNOLD EAGLES

(402) 436-1120

When you call the school you will have the following options to choose from:

Main Office. . . . . press 1
Health Office . . . . . press 2
Kitchen . . . . . press 3
Custodial. . . . . press 4
CLC/Before & After School Program . . . . . press 5

Arnold School Hours: 9:00 a.m. to 3:38 p.m. | **Office Hours:** 7:30 a.m. to 4:15 p.m.

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Video Surveillance

The use of video cameras/equipment may be used in public areas of the school/district property to ensure the health, welfare and safety of all staff, students and visitors and to safeguard district facilities and equipment.

Mission & Vision

At Arnold School we soar to high standards in learning and behavior.

Our shared vision for Arnold School

The Arnold community will collaborate to provide:

- Consistently high behavioral and academic expectations
- A safe, caring and welcoming environment
- Sustained positive relationships based on mutual respect

These guiding principles will make our vision a reality:

We will be a purposeful community using mindful planning, opportunities to dialogue and PLCs to increase student achievement.

We will create a safe bully-free environment by teaching, practicing and holding everyone accountable to for consistent behavior expectations and qualities of good character.

We will provide inclusive instruction that addresses individual needs and learning styles through professional development and use of instructional support “in addition to” classroom instruction.

We will use research based instructional strategies, monitor learning and use assessment to guide instruction.

We will use technology in our classrooms to enhance and increase student achievement.

We will promote communication and collaboration within the community.

We will develop positive and nurturing relationships with students and staff.

We will embrace all the cultures which create our unique school population.

We will create a partnership with parents and community partners to promote student growth and progress.

We will help our students feel a sense of pride and ownership of our school through adult modeling.

Arnold Staff

Principal: Jodi Frager (jfrager@lps.org) • **Assistant Principal:** Theresa Haack (tconrad@ lps.org) • **Coordinator:** Alesia Spangler (aspangl@lps.org)

ECSE/EXCITE
Carrie Rinne (crinne@lps.org) . . . . . Rm 300
Kristin Desel (kdesel@lps.org) . . . . . Rm 300
Brenda Carlow (bcarlow@lps.org) . . . . . Rm 301
Kristine Fry (kfry@lps.org) . . . . . Rm 301
Jillian Burns (jburns2@lps.org) . . . . . Rm 300/301
Angie Payne (akrolik@lps.org) . . . . . Rm 300/301

Kindergarten
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Katie Henely (khenely@lps.org) . . . . . Rm 102
Emilee Otte (eotte@lps.org) . . . . . Rm 103
Emily Mujica (emujica@lps.org) . . . . . Rm 104
Mary Anderson (mander11@lps.org) . . . . . Rm 105
Joselyn Salvatori (jsalvato@lps.org) . . . . . Rm 106

GRADE 1
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Pam Will (pamwill@lps.org) . . . . . Rm 203
Taylor Agena (tbisesi@lps.org) . . . . . Rm 204
Sierra Earl (searl@lps.org) . . . . . Rm 205
Morgan Peltz (mpeltz@lps.org) . . . . . Rm 206

GRADE 2
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Victoria Heaton (vheaton@lps.org) . . . . . Rm 212
Lisa Kistaitis (lkistai@lps.org) . . . . . Rm 213
Cody Pester (cpester@lps.org) . . . . . Rm 215
Tessa Kinart (tkinart2@lps.org) . . . . . Rm 216

GRADE 3
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Eric Wachter (ewacht@lps.org) . . . . . Rm 702
Kelly Long (klong@lps.org) . . . . . Rm 703
Alyse Menghini (amenghin@lps.org) . . . . . Rm 704
Sarah Nguyen (snguyen@lps.org) . . . . . Rm 705

GRADE 4
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Emily Faubel (efaubel@lps.org) . . . . . Rm 612
Katrina Barnes (kbarnes2@lps.org) . . . . . Rm 613
Summer Mika (smika@lps.org) . . . . . Rm 614
Sharon Long (slong5@lps.org) . . . . . Rm 615

GRADE 5
Kelsey Wiemer (kcarlso2@lps.org) . . . . . Rm 601
Sydney Heaton (sheaton@lps.org) . . . . . Rm 602
Ericka Swanger (ewanger@lps.org) . . . . . Rm 603
Ally Hausmann (ahausman@lps.org) . . . . . Rm 604
Shawna Timmerman (stimmerm@lps.org) . . . . Rm 605

HEALTH OFFICE 21008/21009
Jessica Maxson (TBD) . . . . . Rm 100K
Adisa Cavalic (acavalic@lps.org) . . . . . Rm 100K

MAIN OFFICE
Tracy Rohde (trohde2@lps.org) . . . . . Exec. Sec.
Linda Hansen (lhansen7@lps.org) . . . . . Registrar
Stacy Steinman (ssteinma@lps.org) . . . . . S.E.M.

CLC SUPERVISOR
Dayna Krannawitter (dkranna@lps.org) . . . . . Rm 617

ELL (English Language Learner)
Cathron Cole-O'Connor (ccole@lps.org) . . . . . Rm 307
Samantha Huismann (smonter@lps.org) . . . . . Rm 306

READING RECOVERY/INSTRUCT. SUPPORT
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Abbie Everett (aeveret@lps.org) . . . . . Rm 217
Tracie Elbracht (telbrac@lps.org . . . . . Rm 110
Olivia Alberts (TBD) . . . . . Rm 109
Rosanne Entzminger (rentzi@lps.org) . . . . . Rm 700

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Carlie Bates (cbates2@lps.org) . . . . . Rm 600
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Ethan Siegfried (esiegfr@lps.org) . . . . . Rm 201
Meagan Widener (manders7@lps.org) . . . . . Rm 402

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Troy Krien (tkrien@lps.org) . . . . . Rm 214

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Kaylin Gardner (kgardner@lps.org . . . . . Rm 500
Makayla Solis (msolis@lps.org) . . . . . Rm 708
Tony Black (jblack@lps.org) . . . . . Rm 403
Sena Adelman (simus@lps.org) . . . . . Rm 305

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Kevin Koopmann (kkoopma2@lps.org) . . . . . Rm 501
Jonah Bennett (jbennet4@lps.org) . . . . . Rm 501

PSYCHOLOGIST
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SCHOOL SOCIAL WORKER/COUNSELOR
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PARAEDUCATORS
Jana Kohrell, Marti Erickson, Dede Gruber, LaVon Schwebke, Carol Brock, Malinda Petersen, Kim Luebbe, Brandy Gunnerson, Sara Humphrey, Pam Turnipseed, Crystal Brodhagen, Alyssa Novotny, Amber Rourke, Chasi Parks, Cheree Buesing, Jeanette Tran

CAFETERIA STAFF
Sharon Bliss, Amerh Hussen, Michelle Gibson-Daniel, Misty Albers, Kimmy Kress, Shauna Landis

CUSTODIAL STAFF
Tony Scholer, Mike Firestone, Jeff Bogue, Frank Robak, Merl Oosting, Marissa Dunghnan

All procedures, guidelines and dates outlined in these documents are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

August 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Kindergarten Jumpstart 9AM - 11AM	**2** Kindergarten Jumpstart 9AM - 11AM	**3**	**4**	**5**	**6**
7	**8**	**9**	**10**	**11** Back to School Night 6-7PM	**12**	**13**
14	**15** **First Day of School** Early Release at 2:18PM	**16** Early Release at 2:18PM	**17** Early Release at 2:18PM	**18**	**19**	**20**
21	**22** First Day of PreSchool	**23**	**24**	**25**	**26**	**27**
28	**29**	**30** **PLC Day,** **Early Dismissal** PLC Early Release at 2:18 PM Health Fair/Bike Rodeo 6-7:30PM	**31**			

LINCOLN PUBLIC SCHOOLS • LINCOLN, NEBRASKA

Dear Student and Families,

Welcome to Arnold Elementary School! This handbook has been prepared for all students and parents/guardians in hopes that it will be helpful in answering questions you might have about the policies and practices of our school. Please carefully review the contents with your child. The "Important Information" booklet provided by Lincoln Pubic Schools also gives critical parent/student information. Note that dates for school events are subject to change. If you have questions or concerns regarding these publications please do not hesitate to call the school office at (402) 436-1120. On behalf of the entire staff we look forward to working together to make this a productive and successful year of learning and growing.

Jodi Frager
Principal

ARNOLD EAGLES GOALS FOR LIFE

I can take care of myself even if I am mad.
I can be okay even if others are not okay.
I can be productive and follow directions even if I don't want to

OUR BOTTOM LINE IS

It is NEVER okay to be hurtful!
It is NEVER okay to be disruptive!
It is ALWAYS okay to be helpful!

Visitors

Parents and legal guardian of students are encouraged to visit Arnold Elementary School. Begin your visit by stopping in the school office to sign in and secure a visitor badge. Short frequent visits (20-30 minutes) are encouraged. All visitors must sign out in the office upon leaving the building. Visits by children are discouraged unless accompanied by an adult. These visits must be approved by an administrator. When visiting for lunch, you are allowed to visit your student and eat with them in the lunchroom. We don't allow visitors to accompany students to the playground for recess.

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September 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5 Schools are Closed	6 PTO Meeting 6 PM	7	8	9	10 PTO Color Run 10 AM
11	12 1st day of 1st session clubs	13	14	15	16	17
18	19	20 PICTURE DAY!! Family Art Night 6-7:30 PM	21	22	23	24
25	26	27 **PLC Day,** **Early Dismissal** PLC Early Release at 2:18 PM	28	29	30	

L I N C O L N P U B L I C S C H O O L S • L I N C O L N, N E B R A S K A

Arnold School History

Arnold School was named after Air Force General, Henry Harley “Hap” Arnold. General Arnold was born on June 15, 1886 in Gladwynne, Pennsylvania. He graduated from the U.S. Military Academy at West Point in 1907; was taught to fly at the Wright Brothers School in Dayton, Ohio during WW I; organized the Air Defense of the Canal Zone; and developed the small Army Corps into a large powerful Air Force.

General Arnold was the first man to command as a general of the Army and Air Force. Arnold retired on June 30, 1946. He died at his ranch home near Sonoma, California on Jan 15, 1950.

School Colors – Blue and white

Mascot – “Arnie Eagle”

Arnold PTO (Parent-Teacher Organization)

The Arnold PTO is a group of hard-working, dedicated individuals helping to make Arnold a safer and fun place for students. Parents, community people and staff make up the membership of this organization. The support and involvement of the total Arnold Community is desired and needed. The Arnold PTO meets every month on the 2nd Tuesday at 6:00 p.m. Anyone interested in attending the meetings is encouraged to come and participate. Some of the activities that the PTO has been involved in and organized are: Fun Night, Staff Recognition Luncheon, Picture Day, Movie Night and providing refreshments for school program/activities and more. The Arnold PTO organizes a yearly fundraiser to provide money for many different projects, field trips, activities, materials and equipment that benefit your children and their teachers at Arnold School.

Communication

Weekly Communication Folders

Typically, school news will be send home via Thursday folders. Please return the folder the next day including any notes to your child's teacher. General information will be sent with the oldest child in the family attending Arnold School.

Community News

"Community News" is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month from September through May. "Community News" replaces most information flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in each issue of "Community News"

School Website

Information is regularly updated on our website: (wp.lps.org/arnold)

Parent Vue

Parents may access communications, attendance information and more for their child through ParentVue. A "button" linking you to ParentVue can be found on our school website.

School Messenger

This district-wide communication system sends school and district emails, texts and phone calls to families with important information. Please be sure the school has your updated phone number and email address.

Facebook

Check out the school happenings on our Facebook Page! (Like us at Arnold Elementary School)

All procedures, guidelines and dates outlined in these documents are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

October 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11 PTO Meet & Greet	12	13	14 **No School for Elementary Students**	15
16	17 **Schools are Closed**	18 **Schools are Closed**	19	20 Last day of 1st session clubs.	21	22
23	24 Parent Teacher Conferences 4-7 PM Book Fair - 4-7PM NO CLUBS	25 **PLC Day, Early Dismissal** THIS WEEK---------- PLC Early Release at 2:18 PM	26 ---------- Parent Teacher Conferences 4-7 PM Book Fair open to public 4-7 PM	27 ----------	28 ----------I	29
30	31 1st day of 2nd session clubs					

LINCOLN PUBLIC SCHOOLS • LINCOLN, NEBRASKA

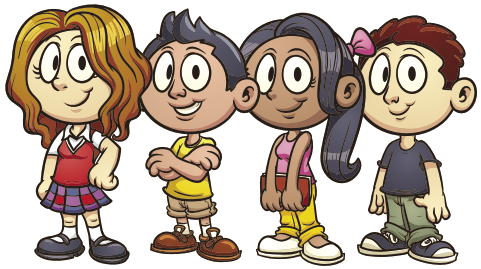
Arnold Elementary School

Title I Parent Involvement Policy

Arnold Elementary School believes in the importance of parent involvement in their children's education. A strong partnership between parents, the school, and community is vital to student success. To provide ongoing opportunities for parent involvement and collaboration with the school, Arnold Elementary will do the following:

1. Parents will be represented on the School Improvement Team and will be given the opportunity to provide feedback and suggestions for the Parent Involvement Policy and School – Parent Compact annually.
2. The School Improvement Plan / Title I Plan will be shared at multiple parent meetings. Parents will be encouraged to provide feedback and make suggestions for changes. The School Improvement Team will review the suggestions and respond where appropriate.
3. The Parent Involvement Policy will be included in the Arnold Student / Parent Handbook given to each family at the beginning of school.
4. An Annual Title I Parent Meeting will be held at the beginning of the school year during Curriculum Nights, a Parent / Teacher Organization meeting, and a Northwest 48th Advisory Council meeting. During these meetings information about Title I will be explained, families will be informed of Arnold's Title I participation, and questions will be answered.
5. Parents will be involved in the planning, review, and improvement of the Parent Involvement Policy, the School - Parent Compact, Homework Policy on an annual basis.
6. An end of the year survey will be sent to parents. The survey will provide the parents an opportunity to evaluate Arnold's Title I program and make suggestions related to improvements. The data will be used to make improvements at Arnold Elementary for the following school year.
7. Parents will be informed about the Title I Program, school events and the curriculum through monthly newsletters, Thursday Folders, and the School Messenger phone system.
8. Opportunities will be provided monthly for parents to become involved at school with their families. These opportunities may include:

   - Curriculum Nights
   - Preschool Family Activity Nights
   - Preschool home visits
   - Arnold Community Learning Center Family Nights
   - Attending student meetings such as Special Education or Student Assistance Team meetings
   - Eagle Pride Assemblies
   - Northwest 48th Neighborhood Advisory Council Meetings
   - Parent/Teacher Organization (PTO)



9. Information regarding after school clubs for students will be communicated through forms sent home in the Thursday Folders or in monthly newsletters.
10. Information about curriculum, assessments, and proficiency levels will be provided in a language and format the parents can understand. An interpreter will be called as needed for parent conferences and meetings.
11. Teachers will promote the volunteer program by asking parents to come into the classroom to participate in small groups and/or help students one on one. They will also be asked to volunteer at school events throughout the year.
12. Parents will be asked to attend at least two conferences with their child's teacher each school year.

All procedures, guidelines and dates outlined in these documents are subject to change, based on recommendations and directives issued by the Nebraska Department of Education, the Lincoln Lancaster County Health Department (LLCHD), or other governing body.

November 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 PICTURE RETAKE DAY Bingo for Books 6-7:30PM	2	3	4	5
6	7	8 PTO Meeting 6PM	9	10	11	12
13	14	15 Turkey Trot -- 4 PM	16	17	18	19
20	21 NO CLUBS !!	22	23 Schools are Closed	24	25	26
27	28 **No School for Elementary Students**	29 **PLC Day, Early Dismissal** PLC Early Release at 2:18 PM	30			

L I N C O L N P U B L I C S C H O O L S • L I N C O L N, N E B R A S K A

Arnold Elementary School – Parent Compact

Family – Student – Teacher

One of our main goals at Arnold Elementary School is to offer the best possible educational experience for every child so they grow to their fullest potential. As a school we are responsible for providing high-quality curriculum and instruction in a supportive and effective learning environment that enables participating children to meet state and local academic achievement standards. This can best be accomplished through a cooperative effort between teachers, parents / caring adults, and students. Our compacts are signed at the beginning of the year with one copy going home and another kept on file at school. The compact will be reviewed during our fall parent-teacher conferences and throughout the year as needed. With help from parents / caring adults in the form of consistent support, encouragement, and ongoing communication about their school experiences, the Arnold School student will come to school ready to learn in a cooperative, responsible manner.

Student

My education is important to me. It will help me become a better person. I will:

- Be at school on time ready to learn
- Ask for help from my teacher and family if I am having trouble doing my work
- Respect the cultural differences of other students and their families
- Take responsibility and accept accountability for my own behavior
- Come to school prepared and ready to learn with my schoolwork completed
- Work on my math and reading skills at home, using the materials my teacher sends home
- Read on my own or with my family daily
- Show pride and respect for myself, my school, and other people
- Believe that I can learn and will learn

_____

Student *Date*

Parent / Caring Adult

I understand that my participation in my child's education will help his/her achievement and attitude. I will:

- See that my child attends school regularly and on time
- Regularly monitor my child's progress and let their teacher know right away if I notice any problems
- Communicate with my child and the school to support and challenge my child so they can reach their fullest potential
- Participate in decisions related to the education of my child and their positive use of extracurricular time
- Respect the cultural differences of other students and their families
- Support staff in maintaining high expectations for academic achievement and positive discipline
- Make certain my child completes their homework and return it to school on time
- Talk with my child about his/her school activities daily
- Encourage my child to read at home and or read with my child daily
- Monitor my child's TV viewing, use of electronic/video games and the internet
- Volunteer in my child's classroom whenever possible

_____

Parent / Caring Adult *Date*

Teacher

I understand the importance of the school experience to every student and my role as a teacher. I will:

- Respectfully and accurately inform parents of their child's progress in a timely manner through parent-teacher conferences, quarterly progress reports sent home, and other means of ongoing communication
- Communicate expectations clearly with children and their parents
- Provide ways for families to discuss their child's achievement
- Build and maintain a trusting relationship with every family in my class
- Make certain every student gets the help he/she needs as soon as it's needed
- Maintain and foster high standards of academic achievement by participating in professional growth opportunities
- Hold high expectations while respecting the diversity and abilities of all students, their families, staff, and myself
- Enforce school and classroom rules fairly and consistently
- Send home learning materials in reading and math
- Foster access for families to volunteer, participate, or observe within their child's classroom
- Believe that all children can learn and can achieve individual excellence

_____

Teacher *Date*

Principal

It is with this in mind that we join together by signing this partnership compact to assure the educational success of your Arnold Elementary School student.

_____

Principal *Date*

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December 2022

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6 Family Gym Night 6-7:30 PM	7	8	9	10
11	12 Vocal and Instrumental music concert 6PM at Lincoln Northwest High School	13 **PLC Day, Early Dismissal** PLC Early Release at 2:18 PM	14	15 Last day of 2nd session clubs	16	17
18	19	20	21	22	23 **Schools are Closed Winter Break**	24
25	26	27	28	29	30	31

Schools are Closed - Winter Break

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Arrival

Students should arrive at school between 8:45 – 9:00

- Students not eating breakfast should arrive no earlier than 8:45.
- Upon arrival enter the building and be supervised in the gym.
- At the 8:55 bell students will be escorted to their classrooms.

Parents bringing students to school

- Use either the North or South unloading areas.
- Students should exit the vehicle on the curb side.
- Parents are not allowed to park & leave their vehicle in the unloading areas.
- Parents who need to come into the building before school must park in the public library parking lot.

Students walking or biking to school

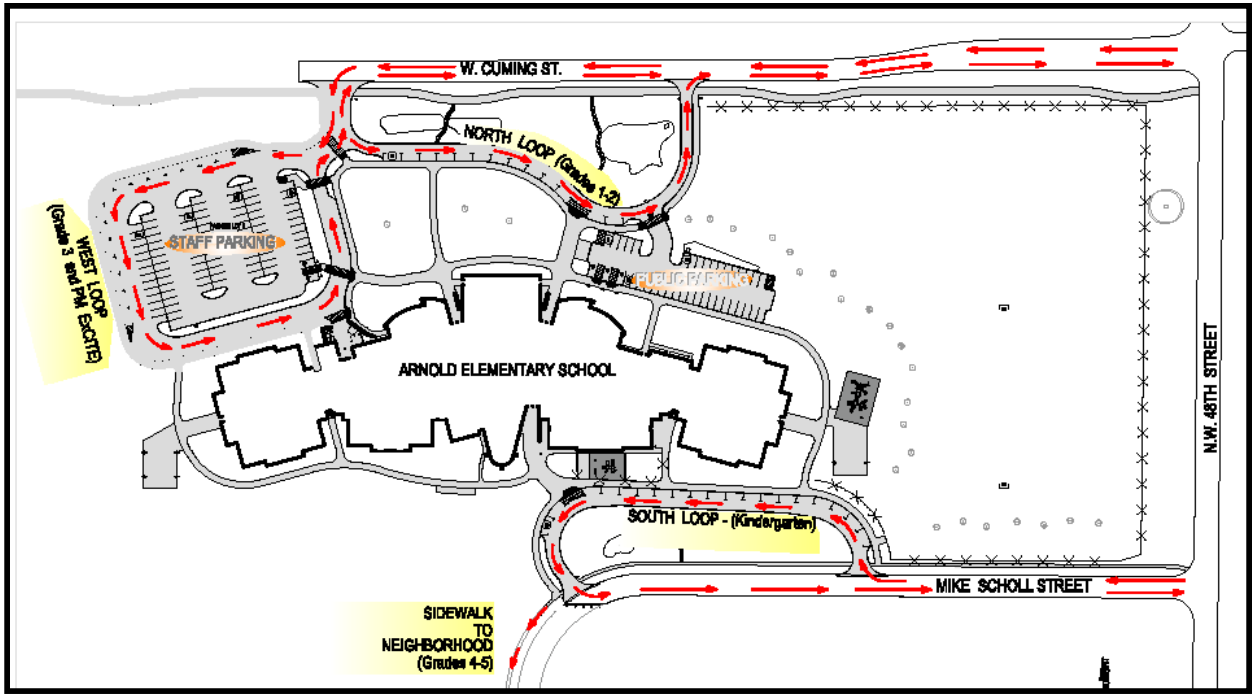
- Upon arrival enter the South main entrance adjacent to the sidewalk connecting to the neighborhood and proceed to gym.

If student participates in breakfast program

- Breakfast is served 8:20-8:45.
- When students finish breakfast they will be dismissed to the gym.

Students arriving after 9:00

- Enter through the main entrance on the South side of the building.
- Check in at the office to receive their tardy pass.
- All other entrances to the school will be locked at 9:00 A.M.



Dismissal

All students will dismiss at 3:38. Teachers will supervise students as they follow the designated dismissal plan provided to parents. For clarity and safety we will use the following dismissal plan:

Vehicle Pick-Up

Kindergarten
Students will be dismissed to the South side. Parents picking up student will use the loading zone off Mike Scholl Street.

Grades 1 and 2
Students will be dismissed to the North side of the building. Parents picking up students will use the loading zone off W. Cuming Street.

Grade 3
Students will be dismissed to the North side of the building. Parents picking up students will use the loop around the staff parking lot.

continued...

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January 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Schools are Closed - Winter Break	3	4	5	6	7
8	9	10 PTO Meeting 6 PM	11	12	13	14
15	16 Schools are Closed	17	18	19	20	21
22	23 1st day of 3rd session clubs.	24 Family Science Night 6-7:30PM	25	26	27	28
29	30 Parent Teacher Conferences 4-7 PM Book Fair Open to public 4-7PM NO CLUBS THIS WEEK	31 **PLC Day, Early Dismissal** PLC Early Release at 2:18 PM ----------				

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Vehicle Pick-Up *continued...*

Grades 4 and 5
Students will use the sidewalk connecting to the neighborhood. Parents picking up students will meet them along NW 51st, W. Superior St. or NW 50th St.

Families with more than one child
Meet as family groups in the location where the youngest child in the family is dismissed.

Parks & Rec After School Program or Club Participants
Remain in the building and go directly to the location of their activity.

Students walking or biking
Leave the school grounds using the sidewalk that connects to NW 51st Street. They are encouraged to continue on the safe walking/biking route along NW 50th Street

Pre-school students and other students who qualify for bussing

Will be escorted by staff to bus loading zone on the North side of the building.

- No parking will be allowed in the North and South loops during dismissal. These spaces will be used for loading students only. It will be important for vehicles to load and leave the pick-up loops as quickly as possible so other vehicles can enter and pick up students.
- The Northeast parking lot is visitor/public parking. The Northwest parking lot is reserved to staff members. Parent will not be allowed to us the staff parking lot for student pickup.

STOPPING ON NW 48TH IS NOT ALLOWED. Therefore, if traffic becomes stacked up on either W Cuming or Mike Scholl, parents are highly encouraged to turn East of NW 48th at W Cuming (toward Bowling Lake) and circle back around.

Attendance and Tardies

Based on School Board Policy (Reg. 5140.1), the school may report to the county attorney when a collaborative plan involving the school, guardian, and student to reduce barriers to improve regular attendance has not been successful and the student has accumulated more than twenty (20) absences per year. Absence codes that make up the excessive absences include: IL-Illness PA-Parent Acknowledged TR-Truant

It is our goal to have every student in school as many school days as possible, and to work with parents and guardians to help student understand the importance of being in school. When a student is absent from class for any reason, it becomes more difficult for the student to master the content of the course. Therefore, it is important that absences be eliminated or kept to a minimum. Equivalent experiences for students who miss class are difficult and sometime impossible to recreate. It is the responsibility of the student to make up work which has been missed because of any absence. The school staff will support the student's initiative to make up work missed.

If your child is unable to attend school, a telephone call to the school office is requested. A note form home is appreciated when your child returns to school. An absence which neither the parent nor the school condones, or is not called in, will be recorded as truancy. This will be subject to disciplinary action at the discretion of the principal.

If a student is excessively absent, 5+ days, an administrator will send a written notice home. If a student is absent 10 days a second notice will be sent and staff member will call home to discuss a plan to improve attendance. If a student is absent 15 days a third notice will be sent and an administrator will call to schedule a meeting. If absences exceed 20 days the administrator will file a report with the county attorney.

Students are considered tardy if they are not in the building at the 9:00 a.m. bell. Excessive tardies may result in a meeting with administration or a referral to the county attorney.

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February 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Parent Teacher Conferences 4-7 PM Book Fair open to Public 4-7PM No Clubs this Week ------- Hansen Room 611 to Heritage School	**2** ---------- Faubel Room 612 to Heritage School	**3** ----------| Barnes Room 613 to Heritage School	**4**
5	**6** Mika Room 614 to Heritage School	**7** PTO Meet & Greet Sharon Long Room 615 to Heritage School	**8**	**9**	**10**	**11**
12	**13**	**14**	**15**	**16**	**17** **No School for Elementary Students**	**18**
19	**20** **Schools are Closed**	**21** Family Math Night 6-7:30PM	**22**	**23**	**24**	**25**
26	**27**	**28** **PLC Day, Early Dismissal** PLC Early Release @ 2:18 PM				

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Outstanding Attendance and Perfect Attendance

Students having exemplary attendance will be recognized each quarter with an Outstanding Attendance Award. To receive an attendance award a student may have no absences; one absence and one tardy; or any combination of these criteria. Attendance assemblies are held for distribution of the certificates and recognize the recipients. Parents and friends are invited to attend and show support for a job well done by students. Students with no absences or tardies (excused or unexcused) during the entire year are recognized for perfect attendance.

Lunch Times

Grade	Lunch
Kindergarten	11:00-11:30
1st Grade	11:30-12:00
2nd Grade	12:30-12:50
3rd Grade	12:05-12:25
4th Grade	12:55-1:15
5th Grade	1:15-1:35

Lunch/Breakfast Program

Both breakfast and hot lunch will be served at school.
Breakfast is served from 8:20 a.m. to 8:45 a.m.

Cost and Payments

Lunch
Full price $2.50
Reduced $0.40
Adult/non-student $4.00

Breakfast
Elementary full price $1.30
Reduced $0.30
Adult/non-student $2.50

LPS uses a computerized cash register system. Parents may deposit money into their student's personal account online. When food is purchased the computer subtracts the cost from the student's balance. Any amount of money may be deposited at any given time. Cash may also be used to pay for food.
To access their account at meal time each student has their own SNAP number to enter on a pin pad. Students must not lend their SNAP number to other students. Parents will be notified when a student's account gets low.

Lunch Account Balances

Should a child forget his/her hot lunch money or the student runs out of money in their account, the child will be borrowing for their hot lunch. This has become a serious problem in the past and we really need parental support to keep lunch accounts with a positive balance.

Children from low income families may be eligible for free or reduced price meals. If you feel your family qualifies, please come to the Arnold School office to fill out an online application. You can find how to access this online form in the Important Information Booklet. New applications need to be completed each school year.

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March 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7 PTO Meeting 6PM	8	9 Last day of 3rd session clubs.	10	11
12	13	14	15	16	17	18
	Schools are Closed					
19	20 1st day of 4th session clubs.	21 Prime Time 6-7:30 PM	22	23	24	25
26	27	28 **PLC Day, Early Dismissal** PLC Early Release @ 2:18 PM Prime Time 6-7:30 PM	29	30	31	

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Lunch Visitors

If you wish to eat lunch with your child:

1. The cost of an adult lunch is $4.00.
2. Parents are allowed to bring in outside food to share with your student.
3. Please plan to join your child at a designated guest table.

Lunch Off Campus

Elementary students are not allowed to leave school during the school day without permission from a parent/ guardian or the principal. Students are allowed to go home for lunch as long as there is a parent or another adult home during lunchtime. If you know your child needs to leave during that time on a specific day, please call the school office or send a note giving permission for the child to leave.

Health

Parents, please find important health information regarding school on www.lps.org, homepage, titled "Important Information Booklet".

Health Office Hours 8:30 a.m. to 4:00 p.m.

Exclusion for Health Reasons

- Temperature of 100 degrees or higher
- Undiagnosed rash/skin lesion (exception: if student is taken to physician, he/she may be readmitted with the doctor's written permission stating the rash is not contagious)
- Other conditions which may warrant a student being sent home include: inflamed red eyes or drainage; vomiting; diarrhea; persistent cough; earache or drainage from ea; questionable illness' injury which may require medical evaluation; sore that appears infected/draining.

Health Information

Please notify the Health Office of any important health related information you feel is important for your child's success/safety in the classroom.

Absences

If your child is absent 3 or more days due to communicable disease, or if injured, the student should be readmitted through the Health Office. In questionable cases, a statement from the physician may be requested by the school nurse.

Student Medications

School personnel can administer medication to a student with a doctor's written prescription and signed permission from the student's parent or guardian. Medication must be brought to school in the prescription container with a label stating the student's name, physician's name, and directions for administering the medication. Over-the-counter medication will be given with a written order from the doctor. Cough drops are considered medications but can be administered with only signed parent permission. School-provided Formulary medication (ibuprofen or acetaminophen) can be administered to students with signed parent permission.

Health Forms

Blank copies of health forms including action plans, formulary consents, medication consents can be found at ***www.lps.com*** and search "Health Services".

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April 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4 Prime Time 6-7:30 PM	5	6	7 Schools are Closed	8
9	10 Schools are Closed	11 Prime Time 6-7:30 PM PTO Meeting 6 PM	12	13	14	15
16	17	18 Prime Time 6-7:30 PM	19	20	21	22
23 30	24	25 **PLC Day, Early Dismissal** PLC Early Release @ 2:18PM Prime Time 6-7:30 PM	26 last day of 4th session clubs.	27 **No School for Elementary Students**	28 Schools are Closed	29

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LINCOLN
COMMUNITY
LEARNING CENTERS

Arnold Community Learning Center (CLC)

The Arnold CLC offers a variety of programs and services to support successful students, thriving families and strong neighborhoods. The lead agency for the Arnold CLC is the Lincoln Housing Authority working in partnership with Lincoln Parks & Recreation to provide the CLC Before- and After-School Program. Some of the programs and services provided through the Arnold CLC include:

- Before- and After-School Program: provided by Lincoln Parks & Recreation and located at Arnold Elementary. Hours are 6:30 a.m.-6:00 p.m. This is a fee-based program with Title XX and scholarship assistance available to qualifying families. This program provides quality, licensed child care with activities that include fitness and recreation, educational enrichment, after-school snack, and other fun activities. Call 402 441-7876 for cost and enrollment information.
- After-School and Summer Clubs: Free educational enrichment clubs are offered after school and during the summer at Arnold Elementary. Club topics include art, literacy, math, technology, science, nature, homework help, and more. Club enrollment information is sent home with every Arnold student two weeks before each club session begins and in mid-May for summer clubs.
- Family Nights: Several family night activities are held throughout the school year where families can learn together. Topics include math, literacy, science, and physical fitness. These evenings are free and include an evening meal. Registration forms are sent home with students two weeks before each event.

If you have questions about the Arnold CLC, please call 402 436-1120 est. 5.

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May 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5 PTO FUN NIGHT	6
7	8	9 PTO Meeting 6PM Vocal & Instrumental Music Concert @ 6PM at Lincoln Northwest Highschool	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25 **Last Day of School**	26	27
28	29	30	31			

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General Information

Custodial/Non-Custodial Parents

It is Lincoln Public Schools policy to foster and facilitate parental information about, and involvement in, the education of their children. Divorced and separated parents maintain all parental rights with their children unless altered by a court order.

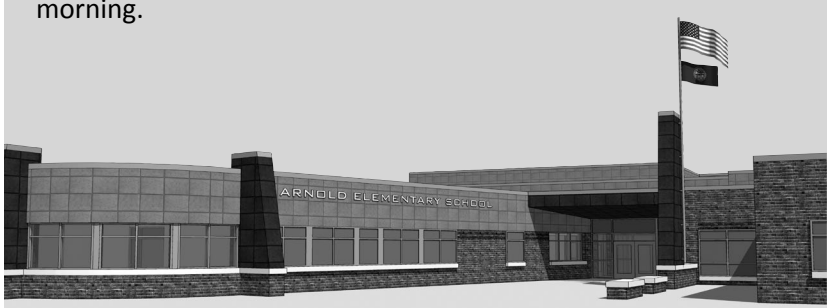
If parental rights have been changed, the school office must have access to a copy of the court order stipulating those changes. School officials will follow the directives stated in the order and in other directives regarding access to the child as provided by the parent having legal custody.

Lost Items

Names on jackets, lunch boxes, etc. improve chances for lost articles to be returned to the owners. Lost and found items are not free for the taking. They do belong to someone. Encourage your child to check periodically for an article they may have lost. Articles not claimed at the end of each semester are donated to a worthy cause.

School Telephone Use

Students will be permitted to call home regarding school matters with permission from their classroom teacher or office staff. However, students need to make social arrangements for after-school activities with a friend before leaving home in the morning.



Office Information

Enrollment

A student enrolling for the first time in Lincoln Public Schools must present a certified copy of a birth certificate. The requirement for a certified copy was implemented in 1990 with the passage of new state legislation to help track missing children. The document given to parents from the hospital at the time a child is born looks like a birth certificate, but it is not a certified copy, which has the raised seal of the state of Nebraska and the signature of the director of vital statistics. If you need to obtain a certified copy of the certificate, contact the Nebraska Bureau of Vital Statistics, P.O. Box 95007, Lincoln, NE 68509.

Needed Updates

It is important that we have some way to contact each parent or other responsible adult. It is also important that our records have up-to-date information for the benefit of your child.

For information about the management of specific health concerns in the school setting, parents are encouraged to contact the school nurse.

If an emergency or illness does take place during the school hours every attempt will be made to contact you or those you have indicated we should contact.

Care of Property

It is the responsibility of each student to give proper care to all books, instructional equipment, materials, supplies, and furniture supplied by the school. Where carelessness leads to destruction or loss of equipment or materials beyond normal use, the student and parent will be requested to make appropriate payments for the damage done.

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June 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

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BULLYING

If you feel that your child is being bullied by peers, please contact your child's teacher or the building principal, Jodi Frager. All reported incidences of bullying/unsafe behavior will follow the protocol outlined in Lincoln Public Schools Board Policy 5482: Anti-Bullying Policy.

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.

In order to be considered bullying, the behavior must include:

- **Imbalance of Power:** Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- **Repetition:** Bullying behaviors happen more than once or have the potential to happen more than once.
- Hurtful aggressive physical and/or verbal behavior.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

As an added prevention piece, please discuss with your child adults in the building who they can talk to if they feel that they are being bullied or are in an unsafe situation. These people may include, but are not limited to, their teacher, the administrator, school counselor, school psychologist, school social worker or any other adult in the building that they have built a positive relationship with.

Students are taught about what bullying looks like and sounds like, along with how to advocate for themselves through the District's Second Step program.

July 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
SUMMER ROCKS!						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

LINCOLN BOARD OF EDUCATION

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