



## 2021-2022 SCHOOL CALENDAR STUDENT & PARENT HANDBOOK

NORWOOD PARK ELEMENTARY SCHOOL

4710 N. 72<sup>nd</sup> Street • Phone 402-436-1155

Website: [wp.lps.org/norwoodpark/](http://wp.lps.org/norwoodpark/) • FAX: 402-458-3255

Mrs. Pam Hale, Principal

Office Hours: 7:30 a.m. – 4:30 p.m.

K-5 School Hours: 8:55 a.m. – 3:38 p.m.

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## Welcome Letter

Dear Norwood Park Families,

Welcome to the 2021-2022 school year at Norwood Park Elementary! We are thrilled to have you join us for a great year of growing and learning together as a school community. This school handbook has been prepared to help you stay connected to school activities and to provide you with specific Norwood Park information you may need. Additional LPS and Elementary information and policies that apply to all school sites is available online on our website ([wp.lps.org/norwoodpark/](http://wp.lps.org/norwoodpark/)).

The handbooks are designed to answer questions you have about the policy, standard practices and expectations in Lincoln Public Schools. If you have questions you can refer to these handbooks or call your child's teacher, the school office or administration.

As a continuing response to COVID 19, LPS will monitor and respond to the fluctuating status of the pandemic. They work closely with the LLCHD to ensure we are providing a safe and responsible learning environment. Up to date information is always available on the LPS homepage at [lps.org](http://lps.org). We will do our best to keep up to date information in The Beep and on our website throughout the school year.

We look forward to working together this year to create a meaningful and productive learning experience for your child(ren). We appreciate your trust, involvement and partnership in educating them.

Sincerely,

Mrs. Pam Hale, Principal  
Ms. Jennifer Metzger, Coordinator



**PLEASE NOTE: All procedures, guidelines and dates outlined in these documents are subject to change, based on recommendations and health directives put into place by the Lincoln Lancaster County Health Department (LLCHD) and the Nebraska Department of Education. Please keep in mind that, as with our Standard Response Protocols, every Lincoln Public Schools building or program which provides services may not always be in the same risk category.**

## NORWOOD PARK MISSION STATEMENT

At Norwood Park Elementary School we promote continuous, active learning in a friendly, caring, and safe environment by:

- Keeping the learning needs of the children first;
- Striving for excellence;
- Working in partnerships with families and the community;
- Providing children with opportunities; and
- Expecting success.



## NORWOOD PARK SCHOOL IMPROVEMENT GOALS

1. Our goal is to increase the literacy skills of all students.
2. Our goal is to improve the ability of all students to solve mathematical problems.
3. We will increase family engagement through school activities, family education and parent voice.
4. We will strengthen connections with our community via partnerships that enhance learning for all.

## BULLYING

If you feel that your child is being bullied by peers, please contact your child's teacher or the building principal, Mrs. Pam Hale. All reported incidences of bullying/unsafe behavior will follow the protocol outlined in Lincoln Public Schools Board Policy 5482: Anti-Bullying Policy.

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.

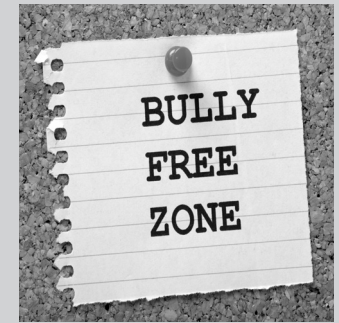
In order to be considered bullying, the behavior must include:

- Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.
- Hurtful aggressive physical and/or verbal behavior.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

As an added prevention piece, please discuss with your child adults in the building who they can talk to if they feel that they are being bullied or are in an unsafe situation. These people may include, but are not limited to, their teacher, the administrator, school counselor, school psychologist, school social worker or any other adult in the building that they have built a positive relationship with.

Students are taught about what bullying looks like and sounds like, along with how to advocate for themselves through the District's Second Step program.





## INFORMATION ABOUT LUNCH

Students at Norwood Park have 30 minutes for their lunch break each day. During this time students will get their lunch, eat and use the restroom. Students have the option to order a hot lunch from the cafeteria or bring a cold lunch from home.

**Please Note:** *Students are not to bring pop or candy as part of their lunch.* We encourage you to send nutritious and healthy food items for lunch. As part of our school-wide Health and Wellness program we encourage students to eat a lot of fruit and vegetables, healthy grains, dairy and protein to energize their bodies for learning!

Norwood Park actively participates in health and wellness challenges throughout the year. We also are proud to be designated as a Fuel Up to Play 60 school.

### BREAKFAST

8:30-8:55 Breakfast Served

Each student is eligible for one breakfast at no cost.



### LUNCH SCHEDULE

K-1: 10:55 - 11:25

2nd-3rd Grades: 11:30 - 12:00

4th-5th Grades: 12:05 - 12:35



Each student is eligible for one lunch at no cost.

Extra servings are available for an extra charge; please put money in their web-based lunch account for these extra food items.

Extra milk \$.50

Free/Reduced Lunch applications can be completed online at [lps.org](http://lps.org)



## NORWOOD PARK SCHOOL RULES

Be Safe

Be Respectful

Be Responsible

## WE'RE GLAD YOU'RE HERE!

### CONTACTING YOUR CHILD'S TEACHER

Parents/guardians are encouraged to call their child's classroom teacher to address questions or concerns. The best time to reach a teacher by phone is before the student day begins (8:15 a.m. to 8:45 a.m.) or after school (3:40 p.m.). During instructional time, phone messages will be taken for teachers. For significant concerns such as student assessment, curriculum concerns, and school policy, a parent-teacher meeting is strongly encouraged.



# Norwood Park *Specials* Schedule 2021-2022



<b>Day</b>		<b>12:50-1:40 (2<sup>nd</sup> &amp; 3<sup>rd</sup>)</b>	<b>1:45-2:35 (K &amp; 1<sup>st</sup>)</b>	<b>2:40-3:30 (4<sup>th</sup> &amp; 5<sup>th</sup>)</b>
<b>"A" Day</b>	Music	Clark	Hershey	Gomez
	PE (Gym)	Iburg	Forsgren	McFadyen
	Art	Daugherty	Santo	Williams
	Media/Tech	Jacoby	Potthoff	Gerlach
<b>"B" Day</b>	Music	Jacoby	Potthoff	Gerlach
	PE (Gym)	Clark	Hershey	Gomez
	Art	Iburg	Forsgren	McFadyen
	Media/Tech	Daugherty	Santo	Williams
<b>"C" Day</b>	Music	Daugherty	Santo	Williams
	PE (Gym)	Jacoby	Potthoff	Gerlach
	Art	Clark	Hershey	Gomez
	Media/Tech	Iburg	Forsgren	McFadyen
<b>"D" Day</b>	Music	Iburg	Forsgren	McFadyen
	PE (Gym)	Daugherty	Santo	Williams
	Art	Jacoby	Potthoff	Gerlach
	Media/Tech	Clark	Hershey	Gomez

<b>LUNCH SCHEDULE</b>		<b>Lunch</b>	
Early Childhood (Wrhel & Bailey)		11:00-11:30 (Wrhel)	12:00-12:30 (Bailey)
Kindergarten (Hershey & Forsgren)	"A" Lunch	10:55-11:25	"A" Lunch Supervisors: 10:50-11:30
1 <sup>st</sup> Grade (Potthoff & Santo)	"A" Lunch	11:00-11:30	Morrissey / Lyman / Frank-Collins
2 <sup>nd</sup> Grade (Daugherty & Jacoby)	"B" Lunch	11:35-12:05	"B" Lunch Supervisors: 11:30-12:05
3 <sup>rd</sup> Grade (Clark & Iburg)	"B" Lunch	11:30-12:00	Metzger / Hoelsing / SEM
4 <sup>th</sup> Grade (McFadyen & Williams)	"C" Lunch	12:05-12:35	"C" Lunch Supervisors: 12:05-12:40
5 <sup>th</sup> Grade (Gerlach & Gomez)	"C" Lunch	12:10-12:40	Hale / Intervention Team / Office / CLC

PLC day schedule on reverse

rev. 6/30/2021

## ARRIVAL

AM Preschool – 8:15 a.m.–11:45 a.m.

PM Preschool – 12:00 p.m.–3:30 p.m.

Kindergarten-5th Grade 8:55 a.m. – 3:38 p.m.

Norwood Park Campus closed until 8:50 a.m.

## BREAKFAST

Breakfast is served between 8:30 a.m. and 8:55 a.m. **Students arriving for breakfast should not arrive before 8:30 a.m., as there is no supervision at that time.**

## MORNING ARRIVAL

Students should arrive no earlier than 8:50 a.m. to line up for class. Students report directly to their designated outside door. Supervision will be available at 8:50 a.m.

## LATE ARRIVALS (TARDY)

Children K-5th grade, arriving after 9:00 a.m., are tardy and must report to the main office for a classroom admittance slip. A tardy counts towards the daily absence accumulated total.

## DISMISSAL

- All K-5 students are dismissed from the building at 3:38 p.m. (PLC Days @ 2:18 p.m.)
- Preschool classes dismiss at 11:45 a.m. or 3:30 p.m.
- All students must go directly home or to a school sanctioned after school activity.
- Teachers will escort students out their designated exit door.
- Parents are asked to stay in cars as they pick up students in the loading zones or determine a “Park & Meet” location across from the school, due to school traffic.

- Students will be ready to load from their assigned grade level zones thus cars must safely drive through the pick-up lines.
- School Campus (including the playground) is closed until 6:00 p.m. except for use by school clubs, groups and CLC.
- Please notify the school office by 3 p.m. if your child’s dismissal plan changes for the day.

## PICKED UP BY PARENTS/ GUARDIANS

### ALL SIDEWALK AREAS ADJACENT TO THE SCHOOL PROPERTY ARE LOADING ZONES.

Students are assigned to grade level zones and will be waiting for parents to drive through the loading area. Teachers will assist students into cars when parents pull into their child’s designated zone. There is NO PARKING in loading zones. Please read and follow cones and signage. Traffic should move northbound on N. 72nd Street and eastbound on Stanton Street while using loading zones. K, 2, 3 load in front of the school and 1, 4, 5 load on Stanton Street.

“Park & Meet” can be done on Douglas Street. Students will walk to meet parents at the agreed upon area. No parking in front of the school due to bus activity.

**STUDENTS AND PARENTS ARE EXPECTED TO USE THE CROSSWALK AT ALL TIMES.** Given the amount of traffic it is not safe for anyone to cross the street between cars. A crosswalk is available directly in front of the school. Please use the crosswalk to ensure safety for all and model appropriate street crossing behavior for our students.

## RIDING THE BUS

Children who are “bus riders” line up in the main hallway prior to boarding the bus. Bus supervision

staff will check off each student as they enter the bus. If your child will not be riding the bus on a particular day please notify the school office before 3:00 p.m.

## COMMUNITY LEARNING CENTER

Students who are scheduled to attend CLC clubs or core programming will report directly to the school gym to check in with CLC staff.

Parents should pick students up at Door #8 after 4 p.m.

## NORWOOD PARK PTO

Our parent-teacher organization is active in providing engaging family events throughout the school year. We encourage parents, and other family members, to actively participate in the group to plan and help with these events. Our PTO gathers after Community Council meetings which are scheduled on the calendar. To learn more about PTO you can call the school office, check out the information in The Beep, or visit our school website.

## STUDENT USE OF TELEPHONE

Students will be permitted to call home from the school office regarding school matters with permission from school staff. Calls by students must be kept to a minimum, as there are a very limited number of phone lines in and out of school. Students are asked to make arrangements for participating in after-school activities are going home with a friend before leaving home in the morning. If you need to speak to your child by telephone during the school day, please call the office and the office staff will take a message to your child’s teacher.

# August 2021



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12 Back to School Night 6:00 pm to 7:00 pm	13	14
15 First Day of School PLC Day Schedule Dismissal at 2:18 pm	16 A	17 PLC Day Schedule Dismissal at 2:18 pm B	18 PLC Day Schedule Dismissal at 2:18 pm C	19 First Day of Preschool D	20 A	21
22	23 B	24 C	25 D	26 A	27 Spirit Day: Grade Level Rally Day (See below) B	28
29	30 C	31 PLC Day, Early Dismissal Dismissal at 2:18 pm No Preschool Classes D	<b>Grade Level Rally Day: Everyone is encouraged to wear their grade level color... we'll count to see which grade levels have the most spirit!</b> <b>PK: White   1st: Orange   3rd: Green   5th: Purple</b> <b>KG: Red   2nd: Yellow   4th: Blue</b>  <b>All scheduled events are tentative and subject to change due to health directives put into place to prevent further spread of COVID-19.</b>			

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## METHODS COMMUNICATION

# SCHOOL NEWSLETTER: THE BEEP

The Beep contains announcements, information, school events, etc. This newsletter is sent on Mondays digitally through School Messenger; and it contains a weekly calendar for your reference.

## WEEKLY COMMUNICATION FOLDERS:

Monday Messenger comes home weekly with news and activity information. Please return the folder the next day. General information will be sent with the oldest child in each family attending Norwood Park Elementary School.

## COMMUNITY NEWS:

“Community News” is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month from September through May. “Community News” replaces most informational flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in each issue of “Community News.”

**SCHOOL WEBSITE:**

Information is regularly updated on our website: [wp.lps.org/norwoodpark/](http://wp.lps.org/norwoodpark/)

## PARENTVUE:

Parents are asked to use ParentVue to enter and view absences, review quarterly report cards, and communicate with classroom teachers. You are encouraged to download the ParentVue app on your phone, or access it through [lps.org](https://lps.org). Please contact the registrar if you need an access code to set up your account or have questions about your existing account.

## SCHOOL MESSENGER:

This district-wide communication system sends school and district emails, texts, and phone calls to families with important information. Please be sure the school has your updated phone number and email address.

## FACEBOOK:

Check out school happenings on our Facebook Page! ("Like" us at [www.facebook.com/Norwood-Park-Elementary-School](http://www.facebook.com/Norwood-Park-Elementary-School))



# September 2021



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Equity & Diversity Celebration Month			1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       			

\*ALL SCHEDULED EVENTS ARE TENTATIVE AND SUBJECT TO CHANGE.

## FUEL UP TO PLAY 60 PLEDGE



**FUEL:** I will energize my body and mind by eating healthy.

**PLAY:** I will be active for 60 minutes each day.

**FUEL UP TO PLAY 60:** I will eat healthy, be active and have fun with my friends to help make my school an even better place.

Students, staff and families in the Norwood Park community believe in eating right and participating in physical exercise to keep fit and healthy. Students learn about the importance of eating nutritious foods and the “My Plate” recommendations for eating a balanced diet. Physical exercise is incorporated into many aspects of the school day including our morning and lunch walking/running clubs, PE classes, recess and daily brain breaks in the classroom. Our student health ambassadors help plan activities and challenges throughout the year to keep our attention focused on health and wellness. Please join us in our effort to teach life long healthy eating and exercise habits.

### COMMUNITY LEARNING CENTER

The Community Learning Center at Norwood Park Elementary is a partnership between our school community and Northeast Family Center. This program is designed to provide opportunities and resources necessary for children and youth to be successful.

The primary goals of the Community Learning Center are to:

- Improve student learning and youth development.
- Strengthen and support families.
- Strengthen and engage neighborhoods.

By serving the needs of Norwood Park students, their families and the community through various programs including before and after school activities, academic enrichment, social development and family support services these goals can be met.

The before and after school program will run 7:00 a.m. to 8:55 a.m. and 3:38 p.m. to 6:00 p.m. Core and After School Club opportunities are offered during these hours. Information and parent handbooks are available in the CLC office. Please contact the CLC staff for more details at (402) 525-5711.



### CLC CLUB SESSION DATES

CLC Clubs will be offered quarterly.  
Registration fliers will be sent home.

Quarter 1: September 13th-October 8th

Quarter 2: October 25th-November 19th

Quarter 3: February 1st-February 25th

Quarter 4: March 21st-April 8th



### AFTER SCHOOL CLUBS AND ACTIVITIES

Throughout the school year, a variety of interest clubs and activities are sponsored by Norwood Park. Club and registration information will be sent home with students in the Monday Messenger. Additional activities available to students (some for only designated grade levels) include: Chorus, Band, and Orchestra. Other clubs and activities may be organized to address special interests of students and staff.

# October 2021



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>Drug Free Looks Like Me!</b> <b>--- Red Ribbon Week---</b> <b>October 25 - 29</b>  <b>All scheduled events are tentative and subject to change due to health directives put into place to prevent further spread of COVID-19.</b>					<b>1</b>  Spirit Day: Husker Day! Wear your Husker gear.  Custodian Appreciation Day @ NP  B	<b>2</b>
<b>3</b>	<b>4</b>  C	<b>5</b>  Lifetouch School Picture Day  D	<b>6</b>  A	<b>7</b>  B	<b>8</b>  C	<b>9</b>
<b>10</b>	<b>11</b>  D	<b>12</b>  A	<b>13</b>  B	<b>14</b>  C	<b>15</b>  End of 1st Quarter  <b>No School for                      Elementary Students</b>	<b>16</b>
<b>17</b>	<b>18</b>  2nd Quarter Begins  <b>Schools are Closed</b>	<b>19</b>  D	<b>20</b>  A	<b>21</b>  B	<b>22</b>  C	<b>23</b>
Red Ribbon Week Oct 25-29  <b>24</b>	<b>25</b>  "Red-y" to live a drug free life. Wear red today.  D	<b>26</b>  <b>PLC Day,                      Early Dismissal</b> Dismissal at 2:18 pm  No Preschool Classes  "Our Future is Bright, No Drugs in Sight!" Wear sunglasses & neon colors today.      A	<b>27</b>  "Sock it to Drugs & Bullying" Wear crazy socks today!  B	<b>28</b>  S.W.A.G. Day "Students Who Achieve Goals"  Make a pledge & set a goal to be drug free!  C	<b>29</b>  Red Ribbon Friday  Red ribbons will be passed out today! Wear red & white today.  D	<b>30</b>
<b>31</b>						

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# NORWOOD PARK ELEMENTARY SCHOOL COMPACT 2021-2022

*This Title 1 School-Parent Compact has been jointly developed with parents and outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State of Nebraska's high academic standards. At the annual parent-teacher conferences the compact shall be discussed as it relates to the individual child's achievement.*

## **TEACHER/SCHOOL AGREES TO DO THE FOLLOWING:**

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment to enable children to meet the challenging state academic standards.
2. Regularly communicate with parents on their child's academic progress and provide necessary information related to their social, emotional and behavioral well-being.
3. Treat all children with courtesy and respect to foster a safe positive learning environment that recognizes and supports the students' diverse backgrounds and individual needs.
4. Be available to help children with academic, behavioral and social-emotional needs to ensure individual student success. Identify and utilize parent, school, district and community resources to support individual learning plans.

## **PARENT/CARING ADULT AGREES TO DO THE FOLLOWING TO ENCOURAGE THEIR CHILD:**

1. Maintain and foster high standards of academic achievement for my child.
2. Communicate and work with teachers and school staff on an ongoing basis to be involved and support my child's learning. Communicate with my child daily to talk about and listen to them about what they are learning in school.
3. Provide a quiet place and regular time to complete homework with support as needed.
4. Support my child's learning by volunteering in their classroom, participate, as appropriate in the decisions related to their education, and guide them in the positive use of extracurricular time.
5. Provide and **maintain current contact information** for the teacher and school office.
6. Ensure my child **receives adequate sleep, nutrition and attends school daily** with on time arrival by 8:55 a.m. to Norwood Park.

## **STUDENT AGREES TO:**

1. Be safe, respectful, and responsible at school every day.
2. Be at school on time ready to learn, be productive and focused on doing my best work.
3. Pay attention in class, ask questions, and focus on learning and work hard to complete my daily assignments and homework.
4. Talk to my parents about what I am learning each day at school.
5. Use kind words and actions towards others to create a positive learning environment.

# November 2021



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 A	2 B	3 C	4 D	5 A	6
7 Daylight Savings Time Ends (Turn clocks back 1 hour)	8 Families can send pictures of veterans for our school display. B	9 C	10 D	11 Veteran's Day A	12 B	13 World Kindness Day
14	15 Lifetouch Picture Retakes (AM) Return photos for retakes or send \$ for photos. C	16 D	17 A	18 B	19 C Spirit Day: Kindness Counts Day! (See below)	20
21	22 D	23 A	24	25	26	27
			Schools are Closed			
28	29 No School for Elementary Students	30 PLC Day, Early Dismissal Dismissal at 2:18 pm No Preschool Classes B	Kindness Counts Day! Wear a shirt that shares a positive message! We'll spread kindness and fun today.  All scheduled events are tentative and subject to change due to health directives put into place to prevent further spread of COVID-19.			

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# December 2021



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
All scheduled events are tentative and subject to change due to health directives put into place to prevent further spread of COVID-19.			1 C	2 D	3 A Spirit Day: Matchy, Matchy Day! Dress like your friends in matching clothes!	4
5	6 B	7 C	8 D	9 A	10 B	11
12	13 C	14 D PLC Day, Early Dismissal Dismissal at 2:18 pm No Preschool Classes	15 A	16 B	17 C	18
19	20 D	21 A First Day of Winter	22 B Holiday Sing End of 2nd Quarter	23 Schools are Closed - Winter Break	24	25
26	27	28	29	30	31	
Schools are Closed - Winter Break						
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# January 2022



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
All scheduled events are tentative and subject to change due to health directives put into place to prevent further spread of COVID-19.						1
2	3	4	5 Welcome Back! 3rd Quarter begins	6	7	8
	Schools are Closed - Winter Break		C	D	A	
9	10	11	12	13	14 Spirit Day: Warm & Cozy Day! Wear your flannel shirt & jeans.	15
	B	C	D	A	B	
16	17	18	19	20	21	22
	Schools are Closed		C	D	A	B
23	24	25 PLC Day, Early Dismissal Dismissal at 2:18 pm No Preschool Classes	26 Parent/Teacher Conferences 4:00 pm to 7:00 pm	27 Parent/Teacher Conferences 4:00 pm to 7:00 pm	28	29
	C					
30	31					
	D	D	A	B	C	

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# February 2022



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		<div>1</div> <div>Celebrating National Healthy Heart Day! Wear your exercise clothes today.</div> <div>A</div>	<div>2</div> <div></div> <div>B</div>	<div>3</div> <div></div> <div>C</div>	<div>4</div> <div></div> <div>D</div>	<div>5</div> <div></div>
<div>6</div> <div></div>	<div>7</div> <div></div> <div>A</div>	<div>8</div> <div></div> <div>B</div>	<div>9</div> <div></div> <div>C</div>	<div>10</div> <div></div> <div>D</div>	<div>11</div> <div>Spirit Day: Make a Friend Day! Wear red, white &amp; pink.</div> <div>A</div>	<div>12</div> <div></div>
<div>13</div> <div></div>	<div>14</div> <div></div> <div>B</div>	<div>15</div> <div></div> <div>C</div>	<div>16</div> <div></div> <div>D</div>	<div>17</div> <div>Random Acts of Kindness Day! Be kind to others.</div> <div>A</div>	<div>18</div> <div>No School for Elementary Students</div>	<div>19</div> <div></div>
<div>20</div> <div></div>	<div>21</div> <div></div> <div>Schools are Closed</div>	<div>22</div> <div>PLC Day, Early Dismissal Dismissal at 2:18 pm No Preschool Classes</div> <div>B</div>	<div>23</div> <div></div> <div>C</div>	<div>24</div> <div></div> <div>D</div>	<div>25</div> <div></div> <div>A</div>	<div>26</div> <div></div>
<div>27</div> <div></div>	<div>28</div> <div></div> <div>B</div>	<div>Our focus in February is FRIENDSHIP. Throughout the month we'll celebrate ways to build positive relationships with friends.</div> <div>All scheduled events are tentative and subject to change due to health directives put into place to prevent further spread of COVID-19.</div>				
LINCOLN PUBLIC SCHOOLS • LINCOLN, NEBRASKA						

# March 2022



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Our focus this month is on College & Career Awareness. Consider talking about going to college with your children, and what they want to do when they grow up. Explore local colleges and career options.		1	2	3	4	5
		C	D	A	B	
6	7	8	9	10	11	12
	C	D	A	B	End of 3rd Quarter Spirit Day: College Day Wear your favorite shirt or school colors.	
13	14	15	16	17	18	19
Daylight Savings Time Begins (Turn clocks ahead 1 hour)						
	Schools are Closed					
20	21	22	23	24	25	26
First Day of Spring	4th Quarter begins				Spirit Day: Future Career Day Highlighting careers we want to do!	
	D	A	B	C	D	
27	28	29	30	31	All scheduled events are tentative and subject to change due to health directives put into place to prevent further spread of COVID-19.	
		PLC Day, Early Dismissal Dismissal at 2:18 pm No Preschool Classes				
	A	B	C	D		

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# April 2022



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>Super Hero T-Shirt Day... Wear your favorite super hero t-shirt!</p> <p>All scheduled events are tentative and subject to change due to health directives put into place to prevent further spread of COVID-19.</p>					1	2
3	4	5	6	7	8	9
	B	C	D	A	B	
10	11	12	13	14	15	16
	C	D	A	B	Schools are Closed	
17	18	19	20	21	22	23
Family Art Night 6:30 pm to 7:30 pm	C	D	A	B	C	
24	25	26	27	28	29	30
	D	PLC Day, Early Dismissal Dismissal at 2:18 pm No Preschool Classes	A	B	No School for Elementary Students	Schools are Closed

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# May 2022



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Teacher Appreciation Week	3	4	5	6	7
8	9	10	11	12	13 Annual School Picnic	14
15	16	17	18	19	20 Spirit Day: Summer Vibes Day! (See below)	21
22	23	24 K-5 Field Day 12:50 pm to 2:30 pm	25 Last Day of School  End of 4th Quarter  5th Grade Promotion 1:00 pm  Dismissal at 2:18 pm	26	27	28
29	30	31	<b>Summer Vibes Spirit Day... Dress in your best summer attire! Hawaiian shirt, sunglasses, shorts, hats, flip flops, etc.</b>  <b>All scheduled events are tentative and subject to change due to health directives put into place to prevent further spread of COVID-19.</b>			





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# June 2022



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	ENJOY THE SUMMER!	

L I N C O L N   P U B L I C   S C H O O L S   •   L I N C O L N ,   N E B R A S K A

		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<div>July 2022</div> <div>     </div>		SUMMER ROCKS!					1	2
		3	4	5	6	7	8	9
		10	11	12	13	14	15	16
		17	18	19	20	21	22	23
		24	25	26	27	28	29	30
	31							
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\*ALL SCHEDULED EVENTS ARE TENTATIVE AND SUBJECT TO CHANGE.

# NORWOOD PARK -- PARENT INVOLVEMENT POLICY

## A. POLICY INVOLVEMENT

- Parents are involved in the planning, review and improvement of the Parent Involvement Policy at our Annual Parent Meeting where they will be informed of Norwood Park's Title 1 participation. Translators will be provided for non-English speaking parents/guardians as necessary.
- A school-parent compact is jointly developed with parents, and reviewed annually. The compact outlines how parents, the entire school staff, and students share in the responsibility for improved student achievement. The compacts are reviewed and signed by parents at the beginning of the school year and at conference meetings.
- The Community Council, which includes parents, students, community, and staff members, meets regularly to review Title 1 programs and activities including after school programming and Community Learning Center programming. This includes, but is not limited to Parent Involvement Policy, School Compact, and components of the Title 1 Plan.
- Parents will be provided with timely information regarding curriculum, academic assessments used, and their student(s) proficiency levels through the following communications: Curriculum Night (August), Parent/Teacher Conferences (Fall/Winter), The Beep (school newsletter), Quarterly Report Cards and Summative Assessment results, and any other communication deemed appropriate by administrative or teaching staff.
- We will coordinate and integrate parental involvement programs and activities at the school level with other federal, state and district programs.
- Parents will be invited to meetings that are convened to plan for their child's education (i.e. SAT, MDT, IEP or 504) Parents may request a meeting with staff to plan for their child's educational needs.

## B. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

- The School/Parent Compact is annually reviewed, revised, and agreed upon by parents, community members, staff, and students.
- Our compact is annually distributed to all parents/students/staff in the fall and signed by all parties. It describes how parents, students, and the school staff, share in the responsibility for maintaining high academic achievement.

## C. BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents, and to support a partnership among the parents, community and school to improve student achievement, we will:

- Provide materials and assistance in understanding Nebraska State Standards and Lincoln Public Schools Learning Objectives in reading, writing, math, and content areas. This will be done through district curriculum brochures, parent-teacher conferences, Curriculum Night, Annual Open House Event in August, newsletter articles and parent education opportunities at school.
- Student progress towards the standards will be reported to parents in the following ways: quarterly report cards, individual assessment data reports, parent-teacher conferences, student assistance team meetings and special education team meetings, parent-teacher written/oral communication logs.
- Provide opportunities for parents and their students to participate in family clubs and parent education courses to increase achievement levels of the students.
- Provide collaboration opportunities between staff and parents through various committees and organizations including, but not limited to: PTO, Community Council, School Improvement Committee, and the PBIS Committee.
- Send information related to school and parent programs, meetings, and other activities to the parents in a format and language they can understand through teacher generated newsletters, PTO meetings, School Improvement Committee, Community Council, the school/calendar handbook and the school web site.
- Provide an open door policy for parents to call, visit, or schedule meetings with staff members to improve communication and planning for student learning.
- Provide a wide array of activities that promotes parental involvement including, but not limited to PTO Family Events, parent, and family education through the Community Learning Center.

## D. ACCESSIBILITY

- Parents will be provided opportunities for participation in their child's educational experiences. Parents, including limited English speaking, parents with disabilities, and those of migratory children.
- We will to the extent possible provide information and school reports in a format and in a language that parents can easily understand.

# INSTRUCTION

## POLICY 6443

### PARENTAL INVOLVEMENT

Lincoln Public Schools welcomes parental involvement in the education of their children. We recognize that parental involvement increases student success. It is Lincoln Public Schools' policy to foster and facilitate, to the extent appropriate and in their primary language, parental information about, and involvement in, the education of their children. Policies and regulations are established to protect the emotional, physical and social well-being of all students.

- A. Parental involvement is a part of the ongoing and timely planning, review and improvement of district and building programs.
  - B. Parents are encouraged to support the implementation of District policies and regulations.
  - C. Parents are encouraged to monitor their student's progress by reviewing materials sent home from school by school staff, online student information and quarterly report cards and attending parent-teacher conferences.
  - D. Textbooks, tests and other curriculum materials used in the District are available for review by parents upon request.
  - E. Parents are provided access to records of students according to law and school policy.
  - F. Parents are encouraged to attend courses, assemblies, counseling sessions and other instructional activities with prior approval of the proper teacher or counselor and administrator. Parents' continued attendance at such activities will be based on the students' well-being.
  - G. Testing occurs in this School District as determined to be appropriate by District staff to assure proper measurement of educational progress and achievement.
  - H. Parents submitting written requests to have their student excused from testing, classroom instruction and other school experiences will be granted that request when possible and educationally appropriate. Requests should be submitted to the proper teacher or administrator within a reasonable time prior to the testing, classroom instruction or other school experience and should be accompanied by a written explanation for the request. A plan for an acceptable alternative shall be approved by the proper teacher and administrator prior to, or as a part of, the granting of any parent request.
  - I. Participation in surveys of students occurs in this District when determined appropriate by District staff for educational purposes. Parents will be notified prior to the administration of surveys in accordance with district policy. Timely written parental requests to remove students from such surveys will be granted in accordance with District policy (6620, 6620.1, 6621, 6621.1). In some cases (see regulation 6621.1), parent permission must be given before the survey is administered.
  - J. Parents are invited to express their concerns, share their ideas and advocate for their children's education with Lincoln Board of Education members, administrators and staff.
  - K. School District staff and parents will participate in an annual evaluation and revision, if needed, of the content and effectiveness of the parental involvement policy.
- It is also the policy of Lincoln Public Schools to implement programs, activities and procedures for the involvement of parents in Title I programs consistent with the Title I laws, as amended by the No Child Left Behind Act of 2001. Such programs, activities and procedures shall be planned and implemented with meaningful consultation with parents of participating children.

# INSTRUCTION

## REGULATION 6443.1

### PARENTAL INVOLVEMENT IN TITLE I PROGRAMS

The policies set forth in this regulation apply to parents of students in Title I programs and have been established in order to implement programs, activities and procedures for the involvement of parents in Title I programs consistent with the Title I laws, as amended by the No Child Left Behind Act of 2001.

### EXPECTATIONS FOR PARENTAL INVOLVEMENT

It is the expectation of Lincoln Public Schools that parents of participating children will have opportunities available for parental involvement in the programs, activities and procedures of the District's Title I program. The term "parental involvement" means the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities, including ensuring (A) that parents play an integral role in assisting their child's learning; (B) that parents are encouraged to be actively involved in their child's education at school; (C) that parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child; and (D) the carrying out of other activities, such as those described in this parental involvement policy. The District intends to meet this expectation through the following activities:

- A. Involving parents in the joint development of the District's Title I plan and the processes of school review and school improvement.
- B. Providing coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance.
- C. Building the schools' and parents' capacity for strong parental involvement.
- D. Coordinating and integrating parental involvement strategies under Title I with parental involvement strategies under other programs.
- E. Conducting, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of the schools served under the Title I program, including identifying barriers to greater participation by parents in Title I programs, with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy or are of any racial or ethnic minority background, and use the findings of such evaluation to design strategies for more effective parental involvement and to revise, if necessary, the parental involvement policies of the District.
- F. Involving parents in the activities of the schools served under Title I.

## **POLICY INVOLVEMENT**

Each school served under the Title I program shall:

Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under the Title I program and to explain the requirements of the Title I program.

Offer a flexible number of meetings, such as meetings in the morning or evening. If sufficient funds are provided for this purpose, the District may assist parental involvement in such meetings by offering transportation, child care or home visits.

Involve parents, in an organized, ongoing and timely way, in the planning, review and improvement of Title I programs.

## **INSTRUCTION**

### **REGULATION 6443.1**

Provide parents of participating children (1) timely information about programs under Title I, (2) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress and the proficiency levels students are expected to meet; and (3) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as practicably possible.

If the District operates a school-wide program under Title I and such plan is not satisfactory to the parents of participating children, submit any parental comments on the plan when the school makes the plan available to the District.

## **SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

As a component of the District's parental involvement policy, each school served under the Title I program shall jointly develop with parents for all children served under the Title I program a school-parent compact that outlines how parents, the entire school staff and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. Such compact shall (1) describe the school's responsibility to provide high- quality curriculum and instruction in a supportive and effective learning environment that enables the children served under Title I to meet the State's student academic achievement standards and the ways in which each parent will be responsible for supporting their children's learning, such as monitoring attendance, homework completion and television watching; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time; and (2) address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, (A) parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement; (B) frequent reports to parents on their children's progress; and (C) reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.

## **Building Capacity for Involvement**

To ensure effective involvement of parents and to support a partnership among the District, parents and the community to improve student academic achievement, each school participating in the Title I program and the District (1) shall provide assistance to participating parents, as appropriate, in understanding such topics as the State's academic

content standards and State student academic achievement standards, State and local academic assessments, the requirements of Title I and how to monitor a child's progress and work with educators to improve the achievement of their children; (2) shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement; (3) shall educate teachers, student service personnel, principals and other staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with and work with parents as equal partners, implement and coordinate parent programs and build ties between parents and the school; (4) shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teacher Program and public preschool and other programs and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; (5) shall ensure that information related to school and parent programs, meetings and other activities is sent to the parents of participating children in a format, and to the extent practicable, in a language the parents can understand; (6) may involve parents in the development of training for teachers, principal and other educators to improve the effectiveness of such training; (7) may provide necessary literacy training from funds received under Title I if the District has exhausted all other reasonably available sources of funding for such training; (8) may pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions; (9) may train parents to enhance the involvement of other parents; (10) may arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation; (11) may adopt and implement model approaches to improving parental involvement; (12) may establish a district-wide parent advisory council to provide advice on all matters related to parental involvement in programs supported under Title I; (13) may develop appropriate roles for community-based organizations and businesses in parent involvement activities; and (14) shall provide such other reasonable support for parental involvement activities under Title I as parents may request.

## **ACCESSIBILITY**

In carrying out the parental involvement activities for this Title I Parental Involvement policy, the District shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities and parents of migratory children, including providing information and school reports required under Title I in a format and, to the extent practicable, in a language such parents understand.

## **USE, DISTRIBUTION AND UPDATING OF THIS POLICY**

This Title I Parental Involvement Policy shall be incorporated into the District's Title I plan, shall be distributed to parents of participating children, shall be made available to the local community and shall be updated periodically to meet the changing needs of the parents and the school.



## STAFF ROSTER WITH E-MAIL ADDRESSES

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 Wrhel, Janet, EC Teacher .....jwrhel@lps.org  
 Zimbelman, Mike, Custodian.....mzimbel@lps.org



## BEHAVIORAL EXPECTATIONS FOR THOSE WHO RIDE THE LINCOLN PUBLIC SCHOOLS' BUSES

### **Students are expected to follow safety rules at all times, including:**

- a) Make sure the bus is stopped before leaving your seat to get off the bus.
- b) Never put any part of your body outside the bus windows.
- c) Don't talk unnecessarily to the driver while the bus is moving.
- d) Don't put anything in the bus aisles.
- e) Report any damage to the bus to the driver.
- f) Do not eat or drink on the bus. Possession or use of tobacco or alcohol is strictly prohibited.
- g) Don't push or run when getting off the bus.
- h) When crossing in front of the bus, watch for the driver's "all clear" signal before crossing the street.
- i) Get on and leave the bus only at your assigned stop.
- j) Cross the road or street in front of the bus before it has pulled away from the stop.
- k) Don't bring nuisance items on the bus, i.e., balls, spray cans, animals, water guns, skateboards, etc. Items such as weapons or look-alike weapons or equipment, which in any way would endanger the lives, health or safety of the children or other passengers and the driver are strictly prohibited. Look-alike weapons associated with a school-sponsored or approved activity may be transported only with written permission of a school administrator.
- l) Any items that would break or could produce injury if tossed about inside the bus when involved in an accident or sudden stop shall be secured.
- m) Behave in a manner that is polite and not offensive to others on or around the school bus.
- n) Follow the directions of the bus driver. Drivers have the authority to assign seats whenever such action is appropriate.



## HELPFUL INFORMATION FOR PARENTS

Parent/Guardian—Please fill in this page to keep as a handy reference when working with the school office.

Child's Name \_\_\_\_\_ School Attending \_\_\_\_\_ Grade \_\_\_\_\_

Teacher \_\_\_\_\_ Room # \_\_\_\_\_ Lunch SNAP # \_\_\_\_\_

Other \_\_\_\_\_

Child's Name \_\_\_\_\_ School Attending \_\_\_\_\_ Grade \_\_\_\_\_

Teacher \_\_\_\_\_ Room # \_\_\_\_\_ Lunch SNAP # \_\_\_\_\_

Other \_\_\_\_\_

Child's Name \_\_\_\_\_ School Attending \_\_\_\_\_ Grade \_\_\_\_\_

Teacher \_\_\_\_\_ Room # \_\_\_\_\_ Lunch SNAP # \_\_\_\_\_

Other \_\_\_\_\_

### NORWOOD PARK ELEMENTARY SCHOOL

4710 N. 72nd St.

Lincoln, NE 68507

Phone: 402-436-1155

Fax: 402-458-3255

WEBSITE: [wp.lps.org/norwoodpark/](http://wp.lps.org/norwoodpark/)

Facebook: Norwood-Park-Elementary-School

Office Hours: 7:30 A.M. – 4:30 P.M.

Principal: Pam Hale

Coordinator: Jennifer Metzger

### OFFICE STAFF

Exec. Secretary Bobbi Tegtmeier

Registrar Karla Reynoldson

Nurse Megan McKernan

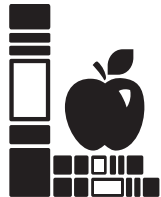
Head Custodian Mike Zimbelman

Asst. Custodian Justin Walsh

### LINCOLN BOARD OF EDUCATION

Barbara Baier  
Lanny Boswell  
Kathy Danek  
Connie Duncan  
Don Mayhew  
Annie Mumgaard  
Bob Rauner

Stephen C. Joel  
Superintendent



5/19

Mailing Address: 5905 O Street • Lincoln, NE 68510

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