



2021-2022

School Calendar Student & Family Handbook

Calvert Elementary School

3709 South 46th Street • Phone 402-436-1130

Website: calvert.lps.org • Fax: 402-458-3230 • Hours 7:00 a.m.-4:00 p.m.

Jeffrey Brehm, Principal • Amy Holloman, Coordinator

The Lincoln Public School District does not discriminate on the basis of race, color, national origin, religion, sex, marital status, sexual orientation, disability, age, genetic information, citizenship status or economic status in its programs, activities and employment.

2021-2022 Student Calendar



Lincoln Public Schools
Lincoln, Nebraska



Approved 3/19

| 2021 JULY | | | | | | | 2022 JANUARY | | | | | | |
|--------------|----|----|----|----|----|----|-----------------|---|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | | | | | 1 | 2 | 3 | | | | | 1 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | | | 5 | 6 | 7 | 8 | |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | | | 9 | 10 | 11 | 12 | 13 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | | | 16 | 17 | 18 | 19 | 20 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | | | 23 | 24 | 25 | 26 | 27 |
| | | | | | | | | | 30 | 31 | | | 28 |
| | | | | | | | | | | | | | 29 |

| AUGUST | | | | | | | FEBRUARY | | | | | | |
|--------|----|----|----|----|----|----|----------|---|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | | | 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 | | | 6 | 7 | 8 | 9 | 10 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 | | | 13 | 14 | 15 | 16 | 17 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | | | 20 | 21 | 22 | 23 | 24 |
| 29 | 30 | 31 | | | | | | | 27 | 28 | | | 25 |

| SEPTEMBER | | | | | | | MARCH | | | | | | |
|-----------|----|----|----|----|----|----|-------|---|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | | | | | 1 | | | 1 | 2 | 3 | 4 | 5 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | | | 6 | 7 | 8 | 9 | 10 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | | | 13 | 14 | 15 | 16 | 17 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | 20 | 21 | 22 | 23 | 24 |
| 26 | 27 | 28 | 29 | 30 | | | | | 27 | 28 | 29 | 30 | 31 |

| OCTOBER | | | | | | | APRIL | | | | | | |
|---------|----|----|----|----|----|----|-------|---|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | | | | | 1 | | | 3 | 4 | 5 | 6 | 7 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | | | 10 | 11 | 12 | 13 | 14 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | | | 17 | 18 | 19 | 20 | 21 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | | | 24 | 25 | 26 | 27 | 28 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | | | 29 | 30 | | | |
| 31 | | | | | | | | | | | | | |

| NOVEMBER | | | | | | | MAY | | | | | | |
|----------|----|----|----|----|----|----|-----|---|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | | | | | 1 | | | 1 | 2 | 3 | 4 | 5 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | | | 8 | 9 | 10 | 11 | 12 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | | | 15 | 16 | 17 | 18 | 19 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | | | 22 | 23 | 24 | 25 | 26 |
| 28 | 29 | 30 | | | | | | | 29 | 30 | 31 | | |

| DECEMBER | | | | | | | JUNE | | | | | | |
|----------|----|----|----|----|----|----|------|---|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | | | | | 1 | | | 1 | 2 | 3 | 4 | 5 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 | | | 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 | | | 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 | | | 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 | 31 | | | | 26 | 27 | 28 | 29 | 30 |

Rev. 6/17/21

- First and last days of class for students
- All schools not in session
- Elementary and middle schools early dismissal (PLC day)
- Elementary school students NOT in attendance (plan days)
- Quarter start dates □ Quarter end dates

GRADUATION DATES

Thursday, May 19, 2022: Yankee Hill Education Center
 Thursday, May 19, 2022: Independence Academy
 Thursday, May 26, 2022: Bryan Community Focus Program
 Friday, Saturday and Sunday, May 27-29, 2022
 Fri: East | Sat: LHS, LSE, LNE | Sun: LSW, LNS

Calendar Options for Families: The Lincoln Public Schools District understands and appreciates that our community has a wide variety of rich and varied religious celebrations and observances. In the event families recognize these holidays, parents should notify schools. Students will be given excused absences and allowed reasonable opportunities to make up any schoolwork missed.

Note: Changes to the calendar may occur as a result of inclement weather or other circumstances. If sufficient school time is lost as a result of calendar changes, and it brings the total number of school hours for the year below the state minimum requirements, the Superintendent will implement a plan for making up this time, which may require additional minutes added to the day, additional days added to the calendar, days previously identified as non-student days re-scheduled as student day, or other appropriate calendar or schedule measures.

Dear Student and Families,

Welcome to Calvert Elementary School! This handbook has been prepared for all students and parents/guardians in hopes that it will be helpful in answering questions you might have about the policies and practices of our school. Please carefully review the contents with your child. The "Important Information" booklet provided by Lincoln Public Schools also gives critical parent/student information. Note that dates for school events are subject to change. If you have questions or concerns regarding these publications, please do not hesitate to call the school office at 402-436-1130.

On behalf of the entire staff, we look forward to working together to make this a productive and successful year of learning and growing.

Jeffrey Brehm
Principal



PARENT TEACHER STUDENT ORGANIZATION

The Calvert Parent Teacher Student/Staff Organization (PTSO) is a vital part of Calvert School's success with children. They meet monthly starting at 7:00 p.m. and dates are listed in the calendar.

To join, email monicasolc@yahoo.com.
 Like them on FB at Calvert Elementary PTSO

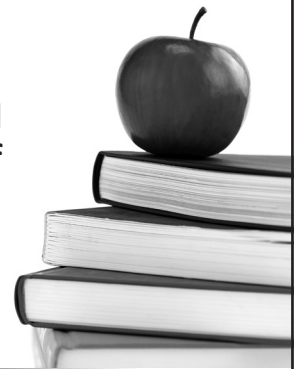
SCHOOL IMPROVEMENT GOAL

All students will improve reading fluency



LPS Goals:

1. Raise the achievement of all students and all sub-groups of students
2. Close the achievement gap
3. Raise the graduation rate



CALVERT ELEMENTARY

Our Mission Statement

We are a Community Achieving Learning by Valuing Effort, Respect, and Teamwork

WE ARE CALVERT!



3709 South 46th Street

Phone: 402-436-1130

IMPORTANT INFORMATION NEEDED

Enrollment information is mailed before school starts. Please go to ParentVue to access the form. For the safety of your child, it is necessary to give the school the name of a person to contact in case you cannot be reached. Persons listed as emergency contacts will be called to verify a student's absence if a parent/guardian cannot be reached. This should be someone other than a parent/guardian. In addition, remember to check "release to." On-line registration is open July 12-Sept 6. Families can upload immunization records. Birth certificates need to be emailed or brought to school office to be scanned to their record.

It is very important that parents/guardians notify the school of any change in address and/or telephone number. The office must have a current telephone number in case we must contact you in the event of an emergency.

RIGHTS AND RESPONSIBILITIES

The Lincoln Public Schools has established rights and responsibilities of students. They are printed in the "Important Information" booklet mailed to parents/guardians before each school year, and are available in the school office.

The rights and responsibilities are designed to assure that students have the best opportunity possible to learn in a safe, clean environment without disruption.

Please review the rights and responsibilities with your child.

Go to www.lps.org/about/important/new.html

COPYRIGHT AND FAIR USE POLICY

It is the intent of the Lincoln Public Schools to adhere to the provisions of the U.S.

Copyright Law (Title 17).

All students and staff are prohibited from copying or transmitting materials not specifically allowed by fair use, copyright law, licenses or contractual agreements or permission. The Lincoln Public Schools disapproves of unauthorized duplication in any form. Anyone who willfully disregards copyright policy is in violation and assumes all responsibility.

| | Common Area Expectations | | |
|--------------------------------|---|---|--|
| | Respectful | Responsible | Safe |
| Classroom and All Common Areas | <ul style="list-style-type: none"> Follow adult directions Listen, learn, and give 100% effort Use respectful words and actions Take turns Keep hands, feet and objects to self | <ul style="list-style-type: none"> Be prepared Follow directions Complete your work Clean up after yourself Put personal items where they belong Know your personal space | <ul style="list-style-type: none"> Walk at all times facing forward Keep hands, feet and objects to yourself Make sure your teacher knows where you are at all times Get adult help for accidents and spills |
| Hallway and Line Behavior | <ul style="list-style-type: none"> Follow adult directions Allow others to pass Quiet Feet Buckles (hands folded or in pockets) and TAPS (Total And Perfect Silence) | <ul style="list-style-type: none"> Follow directions Keep space between yourself and others | <ul style="list-style-type: none"> Walk at all times facing forward Keep all hands, feet and other objects to yourself (KFOOTY) Tight to the right Straight Line order |
| Playground | <ul style="list-style-type: none"> Follow adult directions Play fairly Include others Use kind words, actions, and play Show good sportsmanship No running on the blacktop/around the equipment (no tag) Play in zones (defined by grade levels) | <ul style="list-style-type: none"> Get adult help if needed Line up quickly and quietly when the whistle blows | <ul style="list-style-type: none"> Walk to and from the playground Stay within the boundaries What is on the ground stays on the ground Keep hands, feet and objects to yourself |
| Cafeteria | <ul style="list-style-type: none"> Follow adult directions Use good table manners Include others at your table Use Level 2 or 3 voice Be polite Follow adult directions Use Level 0 during chew time | <ul style="list-style-type: none"> Know your personal space Get everything you need when you go through the line Clean up your area by throwing away trash in the correct containers Raise your hand if you need something or use a hand signal | <ul style="list-style-type: none"> Sit safely in your chair flat on pockets Eat only your own food Keep hands, feet and objects to yourself Walk at all times |
| Bathroom | <ul style="list-style-type: none"> Follow adult directions Give people privacy Voices off Wash your hands with 1 pump soap and 1-2 towels | <ul style="list-style-type: none"> Flush the toilet after use Return to class promptly Keep the floors dry | <ul style="list-style-type: none"> Keep feet on the floor Wash hands Keep water and soap in the sink Put paper towels in the trash can |
| Assemblies/Special Events | <ul style="list-style-type: none"> Follow adult directions Listen Sit quietly on your pockets Applaud appropriately | <ul style="list-style-type: none"> Focus on the presentation Stay in your personal space | <ul style="list-style-type: none"> Keep hands, feet and objects to yourself Stay with your class |
| Bus/Field Trips | <ul style="list-style-type: none"> Follow adult directions Be polite Use quiet voices | <ul style="list-style-type: none"> Know your personal space | <ul style="list-style-type: none"> Get on and off bus carefully Stay in your assigned seat sitting on your pockets Keep hands, feet and objects to yourself |
| Arrival/Dismissal | <ul style="list-style-type: none"> Follow adult directions No voices Walk facing forward Buckles and TAPS Quiet Feet | <ul style="list-style-type: none"> Follow adult directions | <ul style="list-style-type: none"> Hands and Feet to Self (Both) Tight to the right Straight Line order |

WHAT IS MTSS-B

Multi-Tiered systems of support for behavior includes proactive strategies, for defining, teaching, and supporting appropriate student behaviors to create positive school environments.

Research supports that the MTSS framework, implemented with fidelity, provides a school-wide, systematic, tiered approach that leads to increased student achievement and reduced classroom disruptions and student suspensions.

Intensive, Individual Intervention Individual Students

- **Assessment-based**
- **Intense, durable procedures**
- **5% of students**

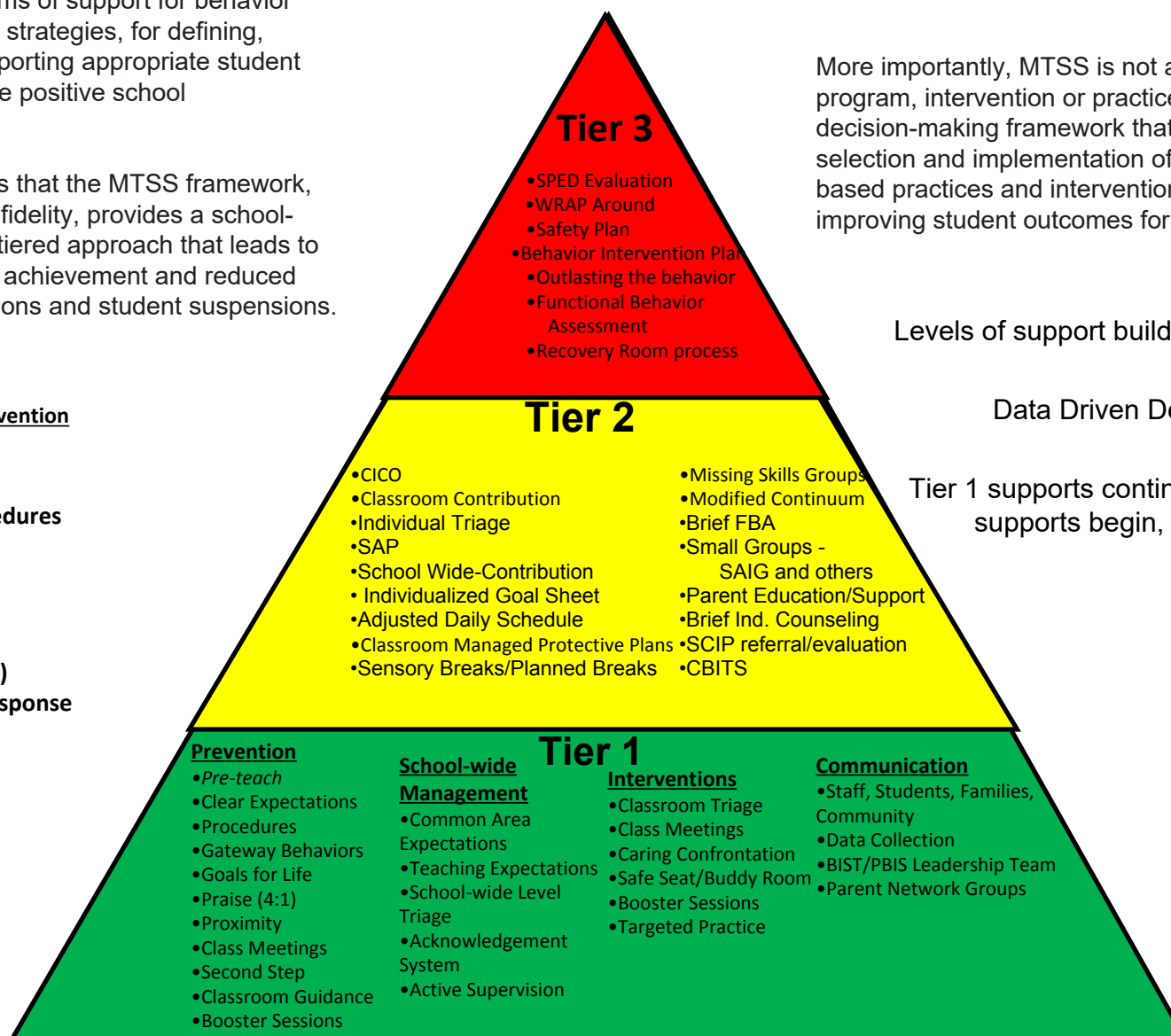
Targeted Interventions

- **Some students (at-risk)**
- **Documented Rapid Response**
- **15% of students**

Universal Interventions

- **All Students**
- **Preventive, proactive**
- **80% of students**

Calvert Elementary School Behavior Systems



More importantly, MTSS is not a curriculum, program, intervention or practice but is a decision-making framework that guides selection and implementation of research based practices and interventions for improving student outcomes for all students.

Levels of support build on one another.

Data Driven Decisions.

Tier 1 supports continue when Tier 2 supports begin, and so on

August 2021



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--|---|-------------------------------|---|---|----------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 OPEN HOUSE 5:30-6:30PM Safe Walk to School | 13 | 14 |
| 15 | 16 First Day of School Early Dismissal 1:33 pm | 17 Early Dismissal 1:33 pm PTSO Meeting 7:00 PM | 18 Early Dismissal 1:33 pm | 19 First Day of Preschool Full Day Dismissal 2:53 pm | 20 PTSO Glow Party Welcome Back Kickoff 6:30-9:00 PM Enter Door 5 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 PTSO Movie Night 6:30 PM | 28 |
| 29 | 30 PTSO Fundraiser Event | 31 PLC Day, Early Dismissal Dismiss at 1:33 pm | | | | |

What is BIST?

BIST is a school-wide behavior management philosophy that increases student learning time, stops disruptive/hurtful behavior and teaches skills that will lead to life success.

BIST helps students work on these life goals:

- I can be okay even if I am mad.
- I can be okay even if others around me are not okay.
- I can follow directions even if I don't want to.

Calvert Staff will partner with your child to develop skills to reach these goals.

The two basic rules of BIST are:

- It is never okay to be disruptive!
- It is never okay to be hurtful!



BIST Vocabulary

You may hear your child or your child's teachers use these items when a disruptive behavior occurs...

EARLY INTERVENTION is when an adult provides one redirection for disruptive behavior.

CARING CONFRONTATION is how an adult provides the one redirection with consistent language as well as non-punitive actions and intent.

IN-CLASS MOVEMENT (safe seat) is another seat (not student's seat) in the regular classroom intended to provide a safe place where the disruptive behavior can stop. The student is not in trouble. This provides a place to keep the student out of trouble. A student can place him/herself in another seat as well as being assigned by an adult.

THINK SHEET is a form to help students reflect on how to change their disruptive or hurtful behavior.

PROCESSING is the discussion between the adult and student to develop a plan to be accountable for and change disruptive/hurtful behavior.

OUT-OF-CLASS MOVEMENT (buddy room) is a location in another classroom when a student needs an alternative safe seat for a variety of reasons.

RECOVERY is the assignment to a safe seat in an alternate location for students who are having difficulty changing their disruptive behavior.

TEACH AND PROTECTIVE PLAN is what the school and family develop together to provide the structure and support to stop the student's disruptive behavior and to teach the student needed missing skills.

TRIAGE is a daily "check-in" with an adult to assess emotions, establish focus about what it means to have a good day and formulate solutions if problems occur.

BIST Sounds

When you visit Calvert, you might hear adults say to students:

- **Can you** stop talking **even though** you don't want to?
- **Can you** be okay **even though** others aren't okay?
- **Can you** do your work **even though** you are mad?
- How can you be mad and not get in trouble?
- I don't want you to be in trouble. I just want to help you look at yourself so you can change.
- It's okay to have a problem, but it's not okay to stay stuck in the problem.

5 STEPS TO ACCOUNTABILITY

Staff will work with your child to own the behavior, plan to change it, and accept the support from adults.

1. I did it.
2. I'm sorry.
3. It's a problem in my life.
4. I accept the consequences.
5. I accept help.



September 2021



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|---|--|-----------|----------|--|----------|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | Schools are Closed | | | | | |
| 12 | 13 | 14 Fundraiser order forms & money due | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 PTSO Meeting 7:00 PM Room Parent Meeting 8:15 PM | 22 | 23 | 24 PICTURE DAY PTSO Movie Night 6:30 PM | 25 |
| 26 | 27 PLC Day, Early Dismissal Dismissal at 1:33 pm | 28 | 29 | 30 | | |

**Please Partner
with US!**

For your child to learn, perform, and behave at grade level or above, your child needs to behave well in school. This means trying to never be disruptive or hurtful. If your child is hurtful or disruptive, we will follow the **BIST** procedure. If your child's teacher talks to you about his/her behavior, please partner with us!

- Help us build and then support a behavior plan.
- Talk to us and ask us questions to clarify the plan.
- Encourage your child to let adults be in charge of his/her life.
- Show your child how strong the school, teacher, family partnership is!



At Calvert School we will: Be Safe Be Respectful Be Responsible

The bottom line at Calvert School is:

- ***It is never okay to be disruptive***
- ***It is never okay to be hurtful***



Mission Statement

We are a
Community
Achieving
Learning by
Valuing
Effort
Respect and
Teamwork

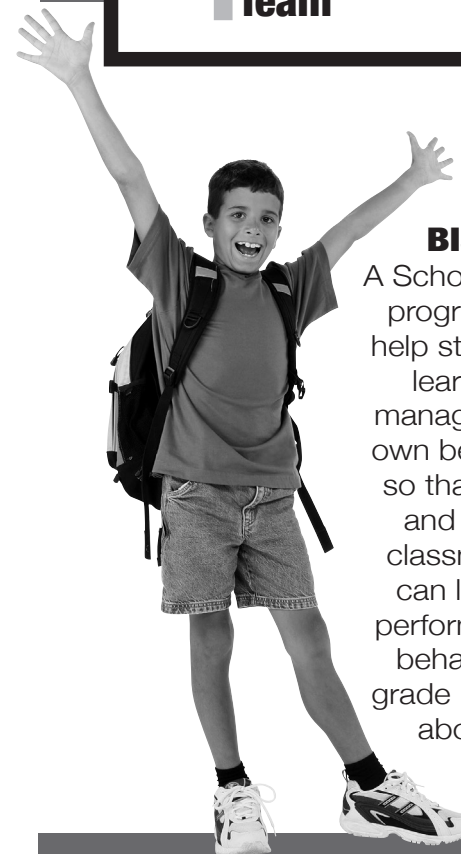
WE ARE CALVERT!

3709 South 46th Street
Lincoln, NE 68506
Phone: (402) 436-1130
Fax: (402) 458-3230

 **Lincoln Public Schools**

**CALVERT
ELEMENTARY**

B Behavior
I Intervention
S Support
T Team



BIST

A School-wide program to help students learn to manage their own behavior so that they and their classmates can learn, perform, and behave at grade level or above!

BIST = Teach & Protect!

October 2021



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--------------------------|---|-----------|---|--|----------|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 Parent Teacher Conferences 3:30-7:00 pm | 13 | 14 Parent Teacher Conferences 3:30-7:00 pm | 15 First Quarter Ends No School for Elementary Students | 16 |
| 17 | 18 Schools are Closed | 19 Second Quarter Begins PTSO Meeting 7:00 PM | 20 | 21 Fundraiser Product Pickup 3:30 pm | 22 PTSO Movie Night 6:30 pm | 23 |
| 24 | 25 | 26 PLC Day, Early Dismissal Dismissal at 1:33 pm | 27 | 28 | 29 Fall Party | 30 |
| 31 | | | | | | |

SCHOOL RULES AND BEHAVIOR EXPECTATIONS

The Calvert community of students, parents, administration, and staff will work together to create and maintain a safe, caring environment that promotes teaching and learning. Teaching and supporting appropriate behavior will facilitate the academic achievement and healthy social development of all children. The expectations listed below will enhance the development of a positive learning environment.

- | | |
|-------------------------|--|
| • Be Safe | We will have the responsibility to practice self-discipline skills to ensure safety for all. |
| • Be Respectful | We will treat others with respect and care. |
| • Be Responsible | We will display good citizenship and acknowledge responsibility for behavior. |

During the first week of school and throughout the school year, staff will focus on teaching students the behavior expectations for all areas of our school. Our goal is to “catch kids being good”. When students know that their positive behavior is clearly defined, recognized and reinforced, they are more likely to respond with positive behavior choices. The Common Area Expectations describes in more detail the expectations we have for students.

We know that students can have challenges to consistently display appropriate behavior due to a variety of reasons. To further support our students, we will fully implement the Behavior Intervention Support Team (BIST) model during this year. BIST is a school-wide program to help students learn to manage their own behavior so that they and their classmates can learn, perform and behave at grade level or above.

BIST helps students work on the following goals for life:

- I can be productive and follow directions, even if I am mad. (overwhelmed by my feelings)
- I can be productive and follow directions even if others are not okay.
- I can be productive and follow directions even if I don't want to.

The basic rules of BIST are:

- (1) It is never okay to be disruptive!
- (2) It is never okay to be hurtful!
- (3) It is always okay to do your best and ask for help!
- (4) It is always okay to be kind and helpful!

We will share additional information throughout the school year!



November 2021



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|---|--|--------------------|----------|-------------------------|----------|
| | 1 | 2 | 3 | 4 | 5 PICTURE RETAKE DAY | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 PTSO Meeting 7:00 PM | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 No School for Elementary Students | 30 PLC Day, Early Dismissal Dismiss at 1:33 pm | Schools are Closed | | | |

ARRIVAL-----

Arrival Times

Students arriving before 8:05 a.m. either go to breakfast (Door 7) from 7:45 – 8:08 a.m. or to the gym (Door 10) from 7:45 – 8:08 a.m. for supervision. No students should arrive before 7:45 a.m.

Door 1.....2nd and 3rd Grades enter
Door 2.....1st Grade enters
Door 9.....Preschool, Kindergarten, 4th and 5th Grades enter

School begins at 8:15 a.m. After 8:15 a.m., all students enter Door 1 and must check in at the office.

HOURS & REPORTING

ABSENCES-----

Early Childhood School Hours:

Morning.....8:00 am-11:30 am
Afternoon.....12:00 pm – 3:30 pm
Grades K-5.....8:15 am – 2:53 pm

Absences: Please call the Calvert office at 402-436-1130 to report all absences. If a phone call is not made, you will be contacted to verify absences.

Students leaving before the end of the day must be signed out by a parent/guardian. Students will only be released to adults designated by the parent on the census form.

For special circumstances, such as a court order limited access to a student; or who a student can be released to, the principal must be informed and provided with a copy of that court order which is kept at school.

DISMISSAL-----

Dismissal Times

Teachers will escort all students out their designated exit door at 2:53 p.m.

All students must go directly home, to daycare, or to a school sanctioned activity after dismissal.

Phone calls will be made if a child is kept 10 or more minutes after school for any reason.

Parents must come to office and sign out students not picked up by 3:00 p.m. Children are not allowed to wait outside after school or to leave the building without a parent signature after this time.

Dismissal Areas

Students participating in after school activities will be escorted to the appropriate area.

Parents should arrange to pick up their child(ren) outside at the same location each day.

Students will not be allowed to play on the playground while waiting for rides after school.



DROP OFF AND PICK UP-----

Use crosswalks at all times.

To ensure children do not cross in the street, pick up and drop off your child(ren) on the school side of the street.

Follow flow of traffic when dropping off and picking up your child(ren). See Traffic Plan below.

Do not use the parking lot or the bus loading zone (in front of main entrance) to drop off or pick up your child(ren).

Students planning to meet each other do that outside the building. Older students meet younger siblings at their designated door.

TRAFFIC PLAN-----

At Calvert School, we ask that if students are arriving by car, you drop them off on Stockwell Street or 46th Street. At arrival, these lanes must keep moving, so please let your child out of the car and keep moving. If you would like to walk your child up to the school, please park on a street other than Stockwell or 46th. At dismissal, 46th Street in front of school is reserved for buses, daycares, and individual vehicles picking up students. Not reserved for parking.

46th Street is a one-way street during arrival and dismissal. Traffic may only go south during these times.

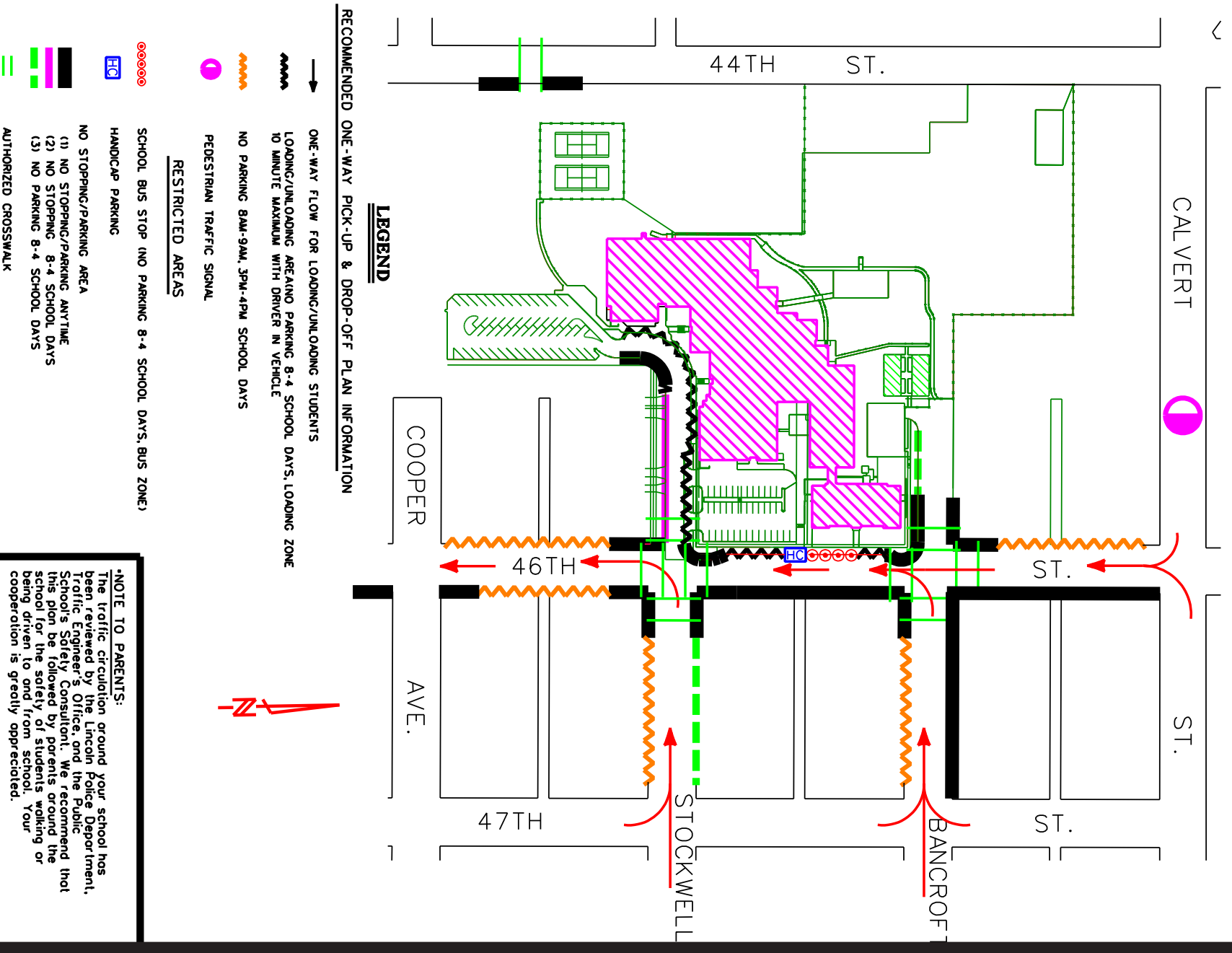
Our parking lot is closed between 7:45 a.m. and 8:15 a.m. and between 2:45 pm and 3:15 pm. Our parking lot is open to the public if you come to the school outside of these times.

December 2021



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-----------------------------------|---|---|--|----------|--------|----------|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 4th Grade Field Trip Cunningham One-Room School Adina To Classroom | 14 PLC Day, Early Dismissal Dismiss at 1:33 pm | 15 4th Grade Field Trip Cunningham One-Room School Jessalyn Petta Classroom | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 Quarter Ends 5th Grade vs Staff Volleyball Game | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |
| Schools are Closed - Winter Break | | | | | | |

CALVERT TRAFFIC MAP



January 2022



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|-----------------------------------|---|---------------------|----------|--------------------------------|----------|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 Quarter Starts | 6 | 7 | 8 |
| | Schools are Closed - Winter Break | | | | | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 PTSO Meeting 7:00 PM Room Parent Meeting 8:15 PM | 19 | 20 | 21 PTSO Movie Night 6:30 pm | 22 |
| | Schools are Closed | | | | | |
| 23 | 24 | 25 PLC Day, Early Dismissal Dismiss at 1:33 pm | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |



CALVERT LUNCH SCHEDULE

| Grade | Recess | Lunch |
|-------|------------------|------------------|
| KDG | 10:45-11:00 a.m. | 11:00-11:30 a.m. |
| 2nd | 11:00-11:15 a.m. | 11:15-11:45 a.m. |
| 1st | 11:15-11:30 a.m. | 11:30-12:00 p.m. |
| 4th | 11:30-11:45 a.m. | 11:45-12:15 p.m. |
| 3rd | 11:45-12:00 p.m. | 12:00-12:30 p.m. |
| 5th | 12:00-12:15 p.m. | 12:15-12:45 p.m. |

JOIN US FOR BREAKFAST OR LUNCH!

Student breakfast and lunch meals FREE FOR ALL STUDENTS FOR 2021-22 SCHOOL YEAR. Students have the choice of selecting a cold breakfast or hot breakfast plus receive 100% fruit juice, low fat milk and optional 1/2 c serving of fruit. A school lunch consists of a choice of two or more hot entrees, chef salad or meatless entree plus a salad, vegetable, fruit and milk. Purchase of carton of cow's milk is 50 cents.

SNAP is the name of our cafeteria cash register system. With the SNAP cash register system, parent/guardian deposits money into an account that is accessed by the child entering their information through a card or finger scanner in the cafeteria. If your child is returning to our school, they will use the same number as last year. If your child is new to Lincoln Public Schools, a number will be assigned. Money in an account can be transferred from one school to another if a student changes schools within Lincoln Public Schools.

LUNCH INFORMATION

Parents/Guardians and other approved visitors may eat with their student. If a guest other than the child's guardian is having lunch with them, we ask that the parent/guardian make the school aware before the guests arrives. We will not allow students to eat lunch with guests without the guardian's permission.

Guests may purchase a lunch from the cafeteria or bring their own food. Guests may bring lunch for the student that they are visiting, but cannot bring food for any other children due to the State and Federal Food Program guidelines.

Breakfast: students are not allowed to bring in their own breakfast meal to eat in Calvert's cafeteria.



February 2022



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|-----------------------------|---|----------------|---|---|----------|
| | | 1 | 2 | 3 Parent Teacher Conferences 3:30-7:00 p.m. | 4 | 5 |
| 6 | 7 | 8 Parent Teacher Conferences 3:30-7:00 p.m. PTSO Meeting 7:00PM Book Fair | 9 Book Fair | 10 Book Fair | 11 | 12 |
| 13 | 14 Valentine's Day Party | 15 | 16 | 17 | 18 No School for Elementary Students | 19 |
| 20 | 21 Schools are Closed | 22 PLC Day, Early Dismissal Dismiss at 1:33 pm | 23 | 24 | 25 | 26 |
| 27 | 28 | | | | | |

BEFORE-&-AFTER SCHOOL CARE

Before and after school care is available to families at Calvert School through the Calvert Recreation Center. The Calvert Rec Center provides before and after school care for kindergarten through fifth grade students. Hours are 6:30-8:10 a.m. and 2:53-6:00 p.m. Please call (402) 441-8480 for registration information and fee schedule.

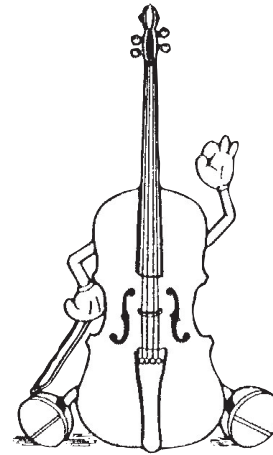
RETURNING TO SCHOOL FOLLOWING ILLNESS

Students should have a note from parent/guardian explaining the cause of the absence if the parent has not been in contact with the school during the absence. In some cases the school may request a statement from a physician.

If the absence is of three days or more due to a communicable disease, the student should be checked by the nurse, health technician, principal or principal's designee.

MEDICAL AND DENTAL APPOINTMENTS ON SCHOOL TIME

- Please try to schedule appointments outside of school hours. However, students are granted approved absences from school in order to keep medical or dental appointments. It is necessary that the child check in and out through the office. If the child will be late arriving to school, please send a note the previous day or call our school office at (402) 436-1130.



AFTER SCHOOL CLUBS AND ACTIVITIES

After school activities include band, strings, art banner and chorus. These activities are offered to fourth and fifth grade students.

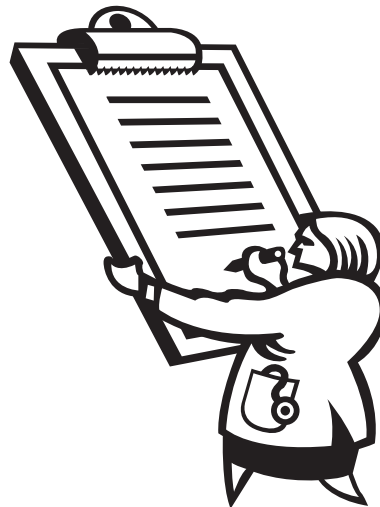
Parents will sign permission forms for their children to attend after school activities, and students are under Calvert staff supervision.

Dismissal plans will be provided to parents by the supervisor of each activity.

COMMUNITY LEARNING CENTER

The Calvert Community Learning Center (CLC) keeps the school doors open at Calvert Elementary during the out-of-school hours. We offer a variety of services to support children, families, and the neighborhood. At Calvert Elementary, children and families can access quality before and after-school academic & enrichment programs, after-school clubs, family night activities, and adult learning/education opportunities.

If you are, or know of a parent/community member/neighbor/college student with expertise, skills or hobbies who would like to share with our students in the before / after school program or could be involved in helping achieve our 3 Goals --Improve Student Learning, Strengthen & Support Families, and Strengthen and Engage Neighborhoods, please call 402-441-8484. We appreciate the tremendous support of our partners and club leaders who facilitate the program each evening.



March 2022



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|----------------------|--|-----------|----------|-----------------------------------|----------|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 Quarter Ends | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | Schools are Closed | | | | | |
| 20 | 21 Quarter Begins | 22 PTSO Meeting 7:00 PM | 23 | 24 | 25 PTSO Movie Night 6:30 pm | 26 |
| 27 | 28 | 29 PLC Day, Early Dismissal Dismissal 1:33 pm | 30 | 31 | | |

STUDENT USE OF TELEPHONE

Students will be permitted to call home regarding school matters after getting permission from the classroom teacher. Calls by students must be kept to a minimum, as there are a very limited number of phone lines in and out of school. Students are asked to make arrangements for participating in after-school activities or going home with a friend before arriving at school. The office phone is used for calls during the school day, and not personal cell phones.

COMMUNICATING STUDENT PROGRESS: Report Cards & Parent-Teacher Conferences

Lincoln Board of Education states (Policy 6570) that “student progress will be reported formally to parents/guardians at least four times each year.” Information about elementary student progress is reported in four areas:



1. Progress through district curriculum objectives.
2. Performance in assigned curriculum level.
3. Effort.
4. Use of effective learning or study skills.

At the end of each quarter, teachers summarize and communicate student progress to parents/guardians through the report card. The report cards go home electronically through ParentVue. It is also at this time that teachers analyze assessment information and review reading and math groups to determine whether or not students are placed at the appropriate instructional level. We know that for children to experience continuous growth and success in learning they must be working at an instructional level that will adequately challenge them. Because children learn in different ways and at different rates, it is important that we examine instructional placements on a regular basis and make adjustments based on students' needs. For these reasons, some children may move from one instructional group to another in order to meet their individual needs. This move could result in change of teacher for reading or math instruction. Classroom teachers will notify parents/guardians if an instructional move is recommended.

Parent-Teacher conferences are scheduled twice a year, typically during the first and third quarters of the school year. Please consult the calendar for conference dates. Parents with immediate questions about their child's academic progress are encouraged to contact the teacher at any time.

MAKE-UP WORK

We appreciate parent/guardians' conscientious regard for picking up homework for their child.

- If your child will be absent only one day, work will be sent home upon return to school.
- If your child will be absent for two or more days, please contact the classroom teacher to plan for completion of work and notify the office.

Please call the school in the morning to request homework to be picked up after school.

COMMUNICATION

School Newsletter

The Calvert Coyote Newsletter contains announcements, information, school events and is sent electronically to parent's email address.

Weekly Communication Folders

Typically, school news will be sent home in Wednesday folders. Please return the next day including any notes to your child's teacher. General information will be sent with the oldest child in the family attending Calvert School.

Community News

“Community News” is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month from September through May. “Community News” replaces most informational flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in each issue of “Community News.”

School Website

Information is regularly updated on our website: wp.lps.org/calvert

ParentVue

ParentVue: Parents may access communications, attendance information and more for their child through ParentVue. A “button” linking you to ParentVue can be found on our school website.

School Messenger

This district-wide communication system sends school and district emails, texts, and phone calls to families with important information. Please be sure the school has your updated phone number and email address.

Facebook

Check out school happenings on our Facebook Page! “Like” us at Calvert Elementary School

April 2022



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|---|---------|-----------|--|--------------------------|----------|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 Schools are Closed | 16 |
| 17 | 18 PTSO Meeting 7:00 PM | 19 | 20 | 21 | 22 FUN NIGHT | 23 |
| 24 | 25 PLC Day, Early Dismissal Dismiss at 1:33 pm | 26 | 27 | 28 No School for Elementary Students | 29 Schools are Closed | 30 |

Bullying

If you feel that your child is being bullied by peers, please contact your child's teacher or the building principal, Jeff Brehm. All reported incidences of bullying/unsafe behavior will follow the protocol outlined in Lincoln Public Schools Board Policy 5482: Anti-Bullying Policy.

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.

In order to be considered bullying, the behavior must include:

- Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.
- Hurtful aggressive physical and/or verbal behavior.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

As an added prevention piece, please discuss with your child adults in the building who they can talk to if they feel that they are being bullied or are in an unsafe situation. These people may include, but are not limited to, their teacher, the administrator, school counselor, school psychologist, school social worker or any other adult in the building that they have built a positive relationship with.

Students are taught about what bullying looks like and sounds like, along with how to advocate for themselves through the District's Second Step program.



May 2022



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|---|----------------------------|---|-----------------------------|---|----------|
| 1 | 2 Teacher/Staff Appreciation Week | 3 | 4 | 5 Staff Appreciation Day | 6 PTSO Bike Rodeo 6:30-8 pm Playground | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 PTSO Meeting 7:00 PM | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 Last Day of School Early Dismissal 1:33 pm | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

Students are recognized monthly during the Calvert Effort Award Assembly. The expectations below are what teachers look for in recognizing students. It is a high honor receiving this award. Know that if your student receives this, they have gone up and above these expectations.

I WILL TRY....

Even if the task is hard

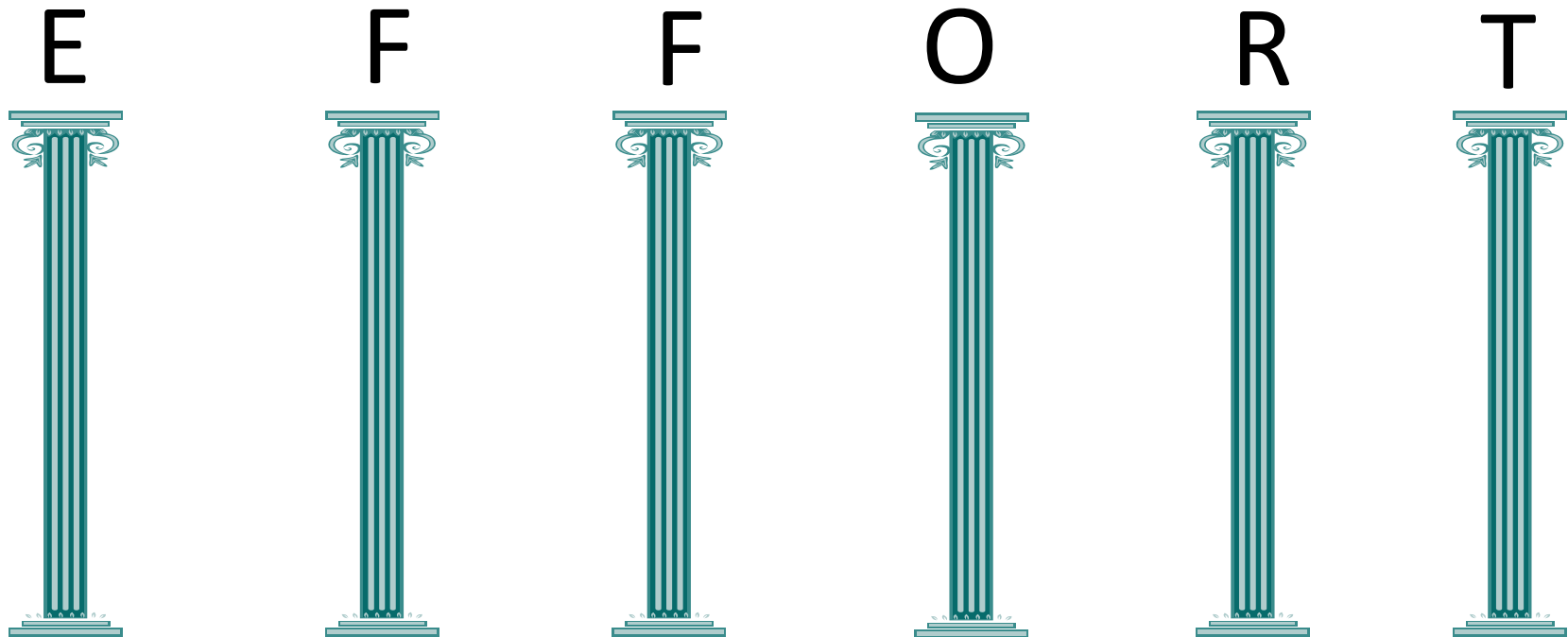
For several times—without giving up

Finishing my assigned work on time

On my own—asking for help when needed

Remembering skills I know and can use in my work

Taking a risk— it's okay to make a mistake!



June 2022



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--------|---------|-----------|----------|-------------------|----------|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | ENJOY THE SUMMER! | |

NUTRITION SERVICES

Additional Nutrition Services Information can be found in the
Important Information Booklet

FOOD ALLERGIES REQUIRING A SPECIAL DIET - complete the *Medical Statement for Students Requiring Special Meals* form. This form must be signed by a Physician and turned in to the school Health Office for processing. Please plan on sending a meal with your child for three days after submitting the form. This allows staff time to order the foods necessary for your student's diet restrictions.



PROCEDURES FOR GUESTS EATING LUNCH

Parents/Guardians are welcome to join their child(ren) for lunch. Please notify the school office before 9:00 a.m. if you plan to have school lunch. Adults and children not students in Lincoln Public Schools pay \$3.85 for lunch. Please be aware that parents may take their own child out for lunch, but may not take other students with them.

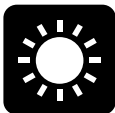
FOOD BROUGHT INTO SCHOOL

No food may be sold (i.e. pop, snack machines, fundraisers) and NO FOOD may be brought in to treat for birthday parties, class rewards, or class parties. The US Department of Agriculture and the NE Department of Education Competitive Foods Policy states that "no food may be sold or served that competes with the national School Lunch and/or Breakfast programs." Also, parents may not bring in food for anyone other than their child, as this is in violation of the Federal Lunch Program guidelines.

BREAKFAST

START THE DAY WITH SCHOOL BREAKFAST! All schools across the district offer breakfast. Students have the choice of selecting a cold breakfast (ex: cereal and graham crackers) or hot breakfast (ex: mini pancakes). In addition to the hot or cold breakfast entrée a student will receive 100% fruit juice, low fat milk and optional ½ c serving of fruit.

July 2022



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---------------|--------|---------|-----------|----------|--------|----------|
| SUMMER ROCKS! | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |



CALVERT STAFF 2021-2022

Administration

Jeff Brehm, Principal
Amy Holloman, Coordinator
Diane Essink, Registrar
Lorie Safford, Executive Secretary

Special Education Team

Abby Cowles
Alex Miller
Kenny Osburn

Kindergarten Team

Chris Swanigan
Will Teegerstrom

First Grade Team

Rachel Huston
Tara Kortus
Brooke Rudloff

Second Grade Team

Kylie Barber
Carol Bolubasz
Lauren Millwood

Third Grade Team

Morgan Hough
Beth Myers
Miranda Speth

Fourth Grade Team

Jessalyn Petta
Adina To

Fifth Grade Team

Lauren Faulkner
Jessica Roettger
Lauren Thies

Paraeducators

Julia Dye
Nancy Estrada
Tomomi Hurlburt
Holly Quandt
Sara Halama
Molly Zach

Security Monitor

Auburn Bolte

Specialists

Amy Allerheiligen, Art
Jeanette Broxterman, Library/Interventionist
Andy Ryan, PE
Aaron Thompson, Vocal Music/Tech

Early Childhood Team

Megan Harrington, Teacher
Cathi Kreis, Teacher
Brianna Reese, Speech Language
Tracy Hanzlicek, Paraeducator
Malai Bare, Paraeducator
Kylee Crews, Teacher

Support Team

Tammy Adams, Cafeteria Manager
Maggie Delaney, Strings Teacher
Bryanna Doughty, Psychologist
Jeff Ertl, Building Supervisor
Jill Findley, Interventionist
Kim Hughes, Counselor
Susan Kinsey, Interventionist
Rebecca Koenig, Social Worker
Mick Ostwald, Assist Bldg Supervisor
Brendan Sibley, Instrumental Teacher
Hosanna Sok, Nurse
Jamie Swartz, Speech Pathologist

Principal: Jeff Brehm
Coordinator: Amy Holloman
3709 South 46th Street Lincoln NE 68506
Phone 402-436-1130 Fax: 402-458-3230
Office Hours: 7:00 a.m. – 4:00 p.m.
Website: <http://wp.lps.org/calvert>

TABLE OF CONTENTS

| | | | |
|--|----|---|----|
| Student Calendar, Welcome Letter, PTSO | 1 | Breakfast/Lunch Schedule, Cost/Lunchroom Procedures | 17 |
| School Improvement Goals/LPS Goals/Mission | 2 | February Calendar | 18 |
| Rights & Responsibilities/Important Info/ Copyright & Fair Use Policy | 3 | After School Clubs & Activities/Community Learning Center/ Before-and-After School care/Medical/ Returning to School After Illness..... | 19 |
| Common Area Expectations | 4 | March Calendar | 20 |
| Behavior Systems | 5 | Telephone Use/Communication..... | 21 |
| August Calendar | 6 | April Calendar..... | 22 |
| What is BIST? | 7 | Bullying..... | 23 |
| September Calendar..... | 8 | May Calendar | 24 |
| BIST philosophy | 9 | Calvert Effort Assembly | 25 |
| October Calendar | 10 | June Calendar..... | 26 |
| School Rules and Behavior Expectations | 11 | Free & Reduced Application Procedures/Procedures for Guests Eating Lunch/Food Brought into School..... | 27 |
| November Calendar | 12 | July Calendar | 28 |
| Arrival/Dismissal/Traffic Plan/Drop off & Pick UP | 13 | Calvert Staff Listing..... | 30 |
| December Calendar..... | 14 | | |
| Calvert Traffic Map | 15 | | |
| January Calendar | 16 | | |

LINCOLN BOARD OF EDUCATION 5905 O Street • Lincoln, NE 68510



Barbara Baier
Lanny Boswell

Kathy Danek
Connie Duncan
Don Mayhew

Annie Mumgaard
Bob Rauner

Stephen C. Joel, Superintendent

5/19

The Lincoln Public School District does not discriminate on the basis of race, color, national origin, religion, sex, marital status, sexual orientation, disability, age, pregnancy, childbirth or related medical condition, genetic information, citizenship status or economic status in its programs, activities and employment.