



# **NORTH STAR GATORS STUDENT HANDBOOK**



**LINCOLN NORTH STAR HIGH SCHOOL**

*Home of the Navigators*

5801 N. 33<sup>rd</sup> Street

Lincoln, NE 68504

(402) 436-1305



**2020-2021**

## North Star High Special Dates:

### August

12th First Day of School for 9th Grade Students  
13th First Day of School for 10-12th Grade Students  
18th Parent Teacher Conferences 3:30-6:30 pm  
18th Gator Fest 5:30 pm

### September

7th No School Labor Day  
11th Homecoming 8:30 pm LNS  
22nd ACT Testing Seniors 12th Grade  
25th School Picture Retake Day

### October

16th Fall Break  
20th Fall Honors Convocation  
29th Parent Teacher Conferences 3:30-6:30 pm

### November

3rd No School Election Day  
5th No School Host State V-Ball  
25th-27th Thanksgiving Break

### December

18th-22nd 1st Semester Finals  
23rd-31st Winter Break

### January

1st-4th Winter Break  
18th No School Dr. Martin Luther King Jr. Day  
20th 8th Grade Orientation 6:30 pm  
25th Parent Teacher Conferences 3:30-6:30 pm

### February

### March

4th No School Host Girls State B-Ball  
8th-12th Spring Break  
23rd Spring Honors Convocation  
31st Parent Teacher Conferences 3:30-6:30 pm

### April

2nd No School  
6th ACT Testing Juniors 11th Grade  
17th Prom  
19th No School NSAA District Music Contest

### May

18th-20th Semester Finals  
20th Last Day of School for students  
23rd Graduation @ Pinnacle Bank Arena at 6 pm

## 2020-2021 Student Calendar



Lincoln Public Schools  
Lincoln, Nebraska



Revised 3/20

2020 JULY							2021 JANUARY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30	31		24	25	26	27	28	29	30
							31						

2020 AUGUST							2021 FEBRUARY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1							
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28						
30	31												

2020 SEPTEMBER							2021 MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						5	6
6	7	8	9	10	11	12	7	8	9	10	11	12	13
13	14	15	16	17	18	19	14	15	16	17	18	19	20
20	21	22	23	24	25	26	21	22	23	24	25	26	27
27	28	29	30				28	29	30	31			

2020 OCTOBER							2021 APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3						1	2
4	5	6	7	8	9	10	4	5	6	7	8	9	10
11	12	13	14	15	16	17	11	12	13	14	15	16	17
18	19	20	21	22	23	24	18	19	20	21	22	23	24
25	26	27	28	29	30	31	25	26	27	28	29	30	

2020 NOVEMBER							2021 MAY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7							1
8	9	10	11	12	13	14	2	3	4	5	6	7	8
15	16	17	18	19	20	21	9	10	11	12	13	14	15
22	23	24	25	26	27	28	16	17	18	19	20	21	22
29	30						23	24	25	26	27	28	29

2020 DECEMBER							2021 JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							
6	7	8	9	10	11	12	6	7	8	9	10	11	12
13	14	15	16	17	18	19	13	14	15	16	17	18	19
20	21	22	23	24	25	26	20	21	22	23	24	25	26
27	28	29	30	31			27	28	29	30			

- First and last days of class for students
- PLC days-early dismissal \*Plan Days and PLC Days are subject to change
- Schools not in session
- Students in elementary schools NOT in attendance (Plan Days)  
\*Plan Days and PLC Days are subject to change
- Quarter start dates
- ◻ Quarter end dates

# Directory & Contacts

North Star High School..... (402)436-1305

*Attendance:* Ext. 1

*Main Office:* Ext. 2

*Counseling:* Ext. 3

*Athletics:* Ext. 4

*Special Education:* Ext. 5

*Health Office:* Ext. 6

Childcare Center..... (402)436-1379

FAX Number, Main Office..... (402)436-1054

Principal.....Ryan Zabawa

Associate Principal **(Men-Rt)**.....Rachel King

Associate Principal **(Hb-Mem)**.....Doug Weatherholt

Associate Principal **(Ru-Z)**.....Megan Kroll

Special Education Coordinator **(M-Z students with IEP's)**.....Lori Devine

Assistant Coordinator Special Education **(A-L students with IEP's)**.....Sara Jones

Instructional Coordinator **(Com-Ha and students with 504's)**.....Nate Renter

Instructional Coordinator **(A-Col)**.....Jai Burks

Athletic Director.....Kevin Simmerman

Assistant Athletic Director.....Jason Owens

Counseling Team Leader.....Rick Boyle

School Psychologist.....Reed Hindmand

Peer Mediator.....Barb Pester

Social Worker.....John-Paul Witt

Social Worker.....Dezi McEvoy

School Nurse.....Sheryl Woodward

Registrar.....Jodi Vanek

Attendance Technician.....Haley Maxson

Attendance Administrative Assistant.....Dana Tucker

Executive Administrative Assistant.....Vicky Filipek

Associate Principal Administrative Assistant.....Drew DuPont

Counseling Center Administrative Assistant.....Allison Brown

Athletic Office Administrative Assistant.....Allison Elliott

Special Education Administrative Assistant.....Savannah Hutchinson

Payroll Administrative Assistant.....Lori Matthiessen

Bookkeeper.....Teresa Whitson

Receptionist.....Gwendolyn Lopez

Computer Technician.....Jessi Hillman

## CLASS SCHEDULE

### M,W,Th,F Schedule

Period 1= 7:00-7:50

Period 2= 8:00-8:50

Period 3= 8:55-9:45

Period 4= 9:50-10:45

Period 5= 10:50-11:40

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### 1st Lunch

Lunch= 11:40-12:10

Period 6= 12:15-1:10

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### 2nd Lunch

Period 6= 11:45-12:10

Lunch= 12:10-12:40

Period 6= 12:45-1:10

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### 3rd Lunch

Period 6= 11:45-12:40

Lunch= 12:40-1:10

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Period 7= 1:15-2:05

Period 8= 2:10-3:00

### Tuesday PLC Schedule

Period 1= 7:00-7:45

Period 2= 8:00-8:40

Period 3= 8:45-9:25

Period 4= 9:30-10:15

Period 5= 10:20-11:00

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### 1st Lunch

Lunch= 11:00-11:30

Period 6= 11:35-12:30

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### 2nd Lunch

Period 6= 11:05-11:30

Lunch= 11:30-12:00

Period 6= 12:05-12:30

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### 3rd Lunch

Period 6= 11:05-12:00

Lunch= 12:00-12:30

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Period 7= 12:35-1:15

Period 8= 1:20-2:00

## STUDENT SERVICES

### COUNSELING CENTER

Students are assigned to counselors by alphabet where each counselor works with approximately the same number of students. Hours for the counseling center are 7:45 a.m. to 3:30 p.m. Students can see their counselor before or after school, or during lunch. If a counselor visit is necessary during class time, students must have a pass signed by a teacher or from their counselor.

The school social worker and school case manager are available to help students and their families with social and personal concerns that may interfere with student achievement and success in school. Interventions may include supportive services, individual, group or family meetings, and identification and referral to community resources. Both can be contacted through the Guidance Office.

A - Bq: Julie Schlegel

Mao - Pg: Sherri Svoboda

Br - E: Rick Boyle

Ph - Ss: Riki Schaefer

F - H: Susan Townsend

St - Z: Curt Thomas

I - Man: Lori Ludwig

## ACADEMICS

### GRADES WHEN WITHDRAWING FROM CLASSES

A student may withdraw from a semester or quarter class during weeks 1-3 without record. If a student withdraws from a class during weeks 4-11 of a semester class (4-5 for a quarter class), a "W" will be placed on the student record. If a student withdraws during weeks 12-18 of a semester class (6-9 in a

quarter class), an “F” will be placed on the record unless approval has been granted for a “W” or an “INC” to be placed on the student record. Approval is granted by the principal or her designee.

#### PROCESS FOR WITHDRAWING/DROPPING CLASSES

When a student decides to withdraw from a class, the student must obtain the withdrawal from the counseling center, and proceed as directed by counselor. Parent/guardian permission is required to drop a class.

#### HONOR ROLL

In order to qualify for the honor roll, a student must have earned 25 hours with a GPA of 3.50 or higher. Courses taken for marks of S and U shall not be included when computing honor roll and may affect a student’s eligibility. Students meeting the requirements for honor roll are recognized at Honors Convocation and a certificate is awarded to each honoree.

#### ACADEMIC HONORS

**National Honor Society:** Membership in National Honor Society is a mark of student achievement. Students are eligible for membership if they have achieved at least a 3.5 GPA for five semesters of high school work and complete an activity form showing evidence of service, leadership and character. A committee of faculty members will make selections based on the student’s overall record.

**Academic Letters:** Students receive an academic letter by earning a weighted GPA of 4.0 for two consecutive semesters at North Star High School. Students must be enrolled in 25 credits of graded classes per semester to be eligible. First time (year one) recipients receive an academic letter at one of the Honors Convocations.

**Academic Pin:** Students receive an academic pin by earning a weighted GPA of 4.0 for four consecutive semesters at North Star High School.

#### GRADING SYSTEM

The marks used for reporting progress at North Star are as follows:

GRADE	NON-WEIGHTED	SCALE	WEIGHTED
<b>A</b>	4	90-100	5.0
<b>B+</b>	3.5	85-89	4.5
<b>B</b>	3	80-84	4.0
<b>C+</b>	2.5	75-79	3.5
<b>C</b>	2	70-74	3.0
<b>D+</b>	1.5	65-69	No Weighting
<b>D</b>	1 (passing)	60-64	No Weighting
<b>F</b>	0 (failing)	0-59	No Weighting

**INC** – Incomplete; **CON** – Conditional; **W** – Withdrew; **S** – Satisfactory; **U** - Unsatisfactory

Weighted grades are given for some identified, district-wide high school courses. Courses which offer weighted grades are selected by a district committee and reviewed yearly.

## **STUDENT ATTENDANCE**

Attendance is vital to student success because little can be accomplished when the student is not in school. We understand there are issues that affect school attendance and/or tardiness. However, regular attendance at school is vital to learning and an important value for young people to acquire. Students who are frequently absent usually do not do well in school.

### **ATTENDANCE POLICY**

Truancies are unexcused absences during the school day.

Nebraska State law, LB 800 requires schools to refer every student, whether of elementary, middle or high school age who reaches 20 absences during the school year to the County Attorney, **regardless of the reasons for the absences.**

There are four stages to the attendance process to notify parents/guardians of their students' absence totals and where they are in the LPS attendance process. Each stage is listed below:

**Stage 1** - 5 days absent from school

**Stage 2** - 10 days absent from school

**Stage 3** - 15 days absent from school

**Stage 4** - Notification that your student has been referred to the County Attorney's office.

### **IMPORTANT NOTES AND REMINDERS:**

- County Attorney Referrals - These occur at any stage of the process if there is evidence that a student has had excessive absences in prior school years.
- Every individual period that a student misses is included in the total number of absences, meaning seven periods of truancy equal one day of truancy.
- Parent Acknowledged absences - Absences coded as "PA" indicates that the parent is aware of an absence. It does not indicate that the absence is legitimate according to the law.

### **TARDY POLICY**

The expectation for students is to be in the classroom when the bell rings. When students are late to class it diminishes effective instruction and time on task. A student will be considered tardy if she/he is not in the classroom at the designated start time. If a student gets one tardy in a day, they will serve lunch detention that day (or the next day if the tardy occurs in period 6-8). If a student gets two or more tardies in a day, they will serve lunch detention and after school detention. Habitual detention and tardies will result in discipline action from an administrator.

### **AFTER SCHOOL STUDY HALL**

Students can be assigned to attend an after school study hall to make up work, finish tests, and/or get caught up in their classes by their teacher, counselor, detention administrator or parent.

## ACADEMIC AND ATTENDANCE REQUIREMENTS TO ATTEND LINCOLN NORTH STAR DANCES

A student who would like to attend a Lincoln North Star dance needs to meet the following requirements:

- Ten or less trancies per semester (not the entire school year)
- Cannot be failing 2 or more classes
- All fines (including Media Center) must be paid in full

Guests must be 20 or younger. All guests must complete a dance guest form which will be reviewed by resource officer and administration. Forms are available from the Main Office. The guest form must be faxed from the high school the student attends. If the guest is not a student they must have a parent signature.

Ninth and tenth grade students may attend prom, but must attend with a junior or senior. Both students must be present when purchasing tickets for the dance. All grades are eligible to attend the homecoming dance.

## LINCOLN NORTH STAR ELECTRONIC DEVICE POLICY

### ELECTRONIC DEVICES (Cell phones, IPODS, MP3, CD PLAYERS, ETC) POLICY

North Star will follow a red/green zone electronic device policy. If a classroom or building area are in a green zone, responsible electronic device use **IS** permitted. If a classroom or building area is a red zone, electronic device use is **NOT** permitted.

If a electronic device is used during a red zone, the following steps will be taken:

**First offense:** The device will be given to the teacher and returned by the teacher at the end of class.

**Second offense:** The device will given to the teacher and turned into campus security. The student may pick up the device after school that day in the security office.

**Third offense and beyond:** The device will be given to the teacher and turned into campus security. A parent must pick up the device after school.

North Star High School administration and staff strongly discourage students from bringing electronic music devices to school due to possible damage, theft or loss of the items. **North Star High School is not responsible for items that are lost, stolen, or damaged.**

## **NORTH STAR GATOR ATHLETICS**

If students meet the eligibility requirements, they may compete on North Star's Varsity, Junior Varsity, Reserve or Freshman teams depending on their year in school and ability to perform at the required level. All information concerning athletic teams can be obtained from the Athletic Office or online at <http://lps.lps.org/>.

### **ATHLETIC ELIGIBILITY**

Students should know all rules of the Nebraska School Activities Association and Lincoln Public Schools which affect their opportunity to participate in competitive activities at North Star High School. Read the rules carefully. If you have questions, consult your coach, the Athletic Director or online at <http://lps.lps.org/>.

### **ATHLETIC ACADEMIC REQUIREMENTS**

Students who wish to compete in competitive athletics at North Star High School must meet the guidelines of the Nebraska School Activities Association and Lincoln Public Schools. Please contact your coach or the Athletic Director for specific information regarding North Star's academic requirements for participation. North Star provides an Academic Support Program to help support the academic success of our student athletes.

### **ATHLETIC PACKETS**

Students who wish to compete in competitive athletics at North Star High School must complete an athletic packet prior to trying out for a sport. The packets are available in the Athletic Office. The packets include North Star's Code of Conduct Policy, LPS Tryout Guidelines, Parent Consent Form, Sport Physical Form, and the Emergency Contact Form. Each athlete must have a current sport physical dated after May 1st for the upcoming school year. All of the forms listed above require student and parent signatures. **All completed and signed forms are to be returned to the Athletic Office prior to participation in a sport.**

### **ACTIVITY TICKETS**

Students may purchase an activity ticket or an activity icon that is placed on their student ID, which admits the student into athletic events hosted by any Lincoln Public School high school. Conference tournaments, district and state events sponsored by the Nebraska School Activities Association are not included.



## **STUDENT ACTIVITIES**

A variety of clubs, covering a wide range of topics, is available for students to join. Clubs are subject to change depending on sponsorship, student interest and approval of club constitution.

African American Caucus	Gardening Club	Science Olympiad Team
Archery Team	Gator Gamers	Skills USA
Booster Club (Athletics)	Gator Strength Training	Slam Poetry
Bowling	HOSA	Spike Ball
Broadcasting Club	Homework Zone	Syfy Club
Chinese Club	International Club	Student Council
College Club	Joven Noble	Teammates
Debate/Speech	Kaleidoscope	Yezidi Cultural Club
Engineering Club	Key Club	Yarn Club
FBLA	Latino Unidos	Yearbook
FCA	Life After High School	Young Democrats Club
French Club	National Art Honor Society	

## **PERFORMANCE GROUPS**

Color Guard , Dazzlers, and Cheerleaders

### **MUSIC (VOCAL AND INSTRUMENTAL)**

Choreographed Choir	Orchestra
Concert Band	Percussion Ensemble
Concert Choir	Symphonic Band
Marching Band	Wind Ensemble
Men's Choir	Women's Choir

## **PROCEDURAL INFORMATION**

### **PARKING**

Student parking is located east of our building. All other parking areas are assigned to visitors and staff. It is the responsibility of the driver to find an authorized space. Students who park in unauthorized areas or who fail to park within the lines will be ticketed. Tickets are \$10.00 each. After two tickets, the vehicle will be towed by a private towing company at the owner's expense. Vehicles must be registered with the campus security office prior to using the lot.

### **VISITORS**

Non-North Star students are not allowed to visit classes during the school day unless this is a prearranged exchange with another school. Non-students who come to the school grounds will be asked to leave and may be cited for trespassing.

### **PASSES/LEAVING CLASS**

It is essential for students to be in class each period. However, teachers have the discretion to issue passes to students. If you are not in class and do not have a pass, you will be returned to class or taken to the office.

#### TELEPHONE USE

In emergency situations, students will be called from class to use the telephone. If a parent calls, a message will be taken and distributed to students as soon as possible. Emergency messages will be delivered immediately. Using cellular phones during the school day is not allowed. Please do not have them visible or turned on during the school day. Consequences for violating this policy may include confiscation of the item.

#### AFTER SCHOOL POLICY

Within 10 minutes after the final bell students are required to report to a supervised area such as sponsored activities, study hall or the weight room. All other students will be required to exit the school building.

#### LOST AND FOUND

Items lost during the school day may be found in the Main Office or the Security Office.

#### BULLETIN BOARDS/POSTING INFORMATION

Any group wishing to display posters or other informational material must have approval from the principal's office. These materials will be stamped for approval. If materials are displayed without approval, they will be taken down immediately. Materials posted for display should only be placed on brick and not any other part of the wall.

#### CANCELLATION OF SCHOOL

In cases of extreme weather, school could be canceled. You will receive an automated phone call either the night before or the morning of. Closing information is broadcast on the following channels: KOLN-TV Channel 10-11, KFOR-1240 AM, KLIN-1400 AM, KLKN-TV Channel 8, B104 FM, and 96KX FM. You can also check the LPS website at [www.lps.org](http://www.lps.org)

#### VALUABLES

Lincoln Public Schools does not provide insurance for personal items. Please do not bring large amounts of money or other valuable items to school. **Lincoln North Star High School or Lincoln Public Schools is not responsible for lost or stolen articles.**

#### LOCKERS AND LOCKS

Lockers are the property of Lincoln Public Schools and are accessible to North Star staff when necessary. Students are responsible for the content and condition of their lockers. The school assumes no liability for damage or theft of student property. For this reason, it is wise to leave valuables at home. There is a \$5.00 locker fee for Freshman and Sophomores that they will pay when they come to locker check out.

#### STUDENT LUNCH PERIOD

All students have one lunch period. School Board policy allows juniors and seniors to leave campus during lunch. **Freshman and sophomores must stay on campus during lunch.** Food items are to be eaten in the commons area only.

#### STUDENT FEES AND FINES

All required books, supplies, and equipment are supplied free to all students. Principals and teachers, with principal approval, may suggest supplies that would be appropriate for students to provide for their own use; such a list is only a suggestion and not a requirement. Low income students may apply for a

fee waiver or for the provision of materials or equipment not provided by the school/district. LPS Board Policy 6440 notes that teachers and principals have the responsibility to recover losses or damages incurred by students when appropriate. Student obligations need to be cleared in a timely manner. Students are notified of their obligations on Synergy in ParentVue/StudentVue.

#### **TEACHER/STAFF AUTHORITY**

Teachers and staff have authority to warn and correct students for misconduct anywhere in the building, on the school grounds or at school-sponsored functions. Students are expected to show respect and cooperation to staff members dealing with problem situations.

#### **DRESS STANDARD**

Students are expected to dress in a manner that is appropriate for the school setting. Inappropriate items include but are not limited to: clothes that promote illegal activities such as alcohol or drugs, clothes that show an inappropriate amount of bare skin such as midribs and spaghetti straps, gang-related clothing or jewelry, clothing or jewelry that could be used as a weapon, clothing with sexual references, pants that are worn in a sagging manner. In addition, hats, coats, bandanas and scarves are not to be worn during the day.

#### **DAILY BULLETIN**

Important information and daily events are announced over the school intercom system each day.

### **CAFETERIA/FOOD PROGRAM**

#### **CAFETERIA RULES**

The cafeteria is open for breakfast from 6:45-7:50 a.m. and for lunch during 6th period each day. Each student's lunch schedule is determined by their 6th period teacher's last name. Hot and cold lunches, salad bar and a la carte items are available. Students are expected to:

- Deposit waste in appropriate trash receptacles;
- Return all trays and utensils to the dish window;
- Leave the tables and floors clean for others.

Students who abuse the cafeteria expectations will be subject to disciplinary action.

#### **LUNCH/SNAP ACCOUNTS**

The cafeteria has a computerized cash deposit system. Money is deposited in the student's personal account to be accessed by a 6-digit PIN. This number is assigned by Nutrition Services. When the balance reaches \$4.00 the cashier alerts the student that another deposit needs to be made. A balance inquiry can be run at any time. Cash may also be used to pay for food, but they ask for bills no larger than \$10. Students eligible for free/reduced lunch may apply online at <https://mealapps.lps.org/lfserver/eform>. Please note that this eligibility allows students to receive a free/reduced school lunch and does not include a la carte items. A la carte items must be paid for separately.

## **PROGRAMS AT NORTH STAR**

### **SCHOOL COMMUNITY INTERVENTION PROGRAM (SCIP)**

SCIP is a program designed to identify students who are experiencing problems which may be related to the use of alcohol, other drugs or mental health issues. SCIP consists of four components to assist students: identification, intervention, referral for assessment and student support. Anyone with concerns about alcohol and/or drug use or abuse should contact the SCIP coordinator.

### **MEDIA CENTER**

The North Star Media Center is open daily for student use from 7:30 a.m. to 6:00 p.m. Students are required to sign in upon entering the media center and sign out when they leave. During scheduled class time, students must present a pass at the checkout desk. Food and drink are not allowed in the media center. Use of the Internet is by teacher permission when working on projects/research before or after school.

### **HEALTH SERVICES**

The Health Office staff provides health counseling, administers first-aid for injury or emergency situations and assists students requiring medication/treatment. ALL students are required to check in upon entering the Health Office and to check out when leaving. Students must have a pass when traveling to and from the Health Office. All students must wear their student ID around their neck.

Medication given at school must have parent/guardian written consent prior to administration. Also a physician's (or other licensed prescriber's) authorization is required for medication to be given at school for all prescription and over-the-counter medication. The prescriber's authorization may be on the pharmacy label attached to the bottle, or in the case of over-the-counter products, by a separate prescription provided to the health office.

Any student injured during the instructional day in the school building or on the schools' grounds, must report to the Health Office so first aid can be provided. If the injury is more severe, the nurse will be notified to go the student(s) and an assessment will be made before the student is moved. Families will be notified of serious injuries.

Acetaminophen and ibuprofen may be provided to students in the Health Office after written parent/guardian consent is received in the Health Office. Written parent/guardian consent is good for the current school year and must be renewed every year. Formulary consent forms are available in the Health Office or online at [www.lps.org/stserv/health/FormularyConsentForm.htm](http://www.lps.org/stserv/health/FormularyConsentForm.htm).

### **ANTI-BULLYING POLICY**

Lincoln Public Schools provides physically safe and emotionally secure environments for all students and staff. Positive behaviors (non-violence, cooperation, teamwork, understanding and acceptance of others) are encouraged in the educational program and are required of all staff. Inappropriate behaviors, including but not limited to bullying, intimidation and harassment, must be avoided by students and staff. Strategies and practices are implemented to reinforce positive behaviors and to discourage and protect others from inappropriate behaviors.

### **SOCIAL NETWORKING WEBSITES**

Public blogs such as Facebook, Snapchat, Instagram, and Twitter may be searched by school officials at any time. Students may be held responsible for inappropriate information that is posted on these sites,

especially if this carries over into the school environment. Disciplinary action can and will be taken for inappropriate messages posted which could include removal of academic, athletic and other extracurricular privileges at school.

#### **COMPASS PROGRAMS – A LINCOLN COMMUNITY LEARNING CENTER**

Lincoln CLCs provide safe, supervised before and after school, weekend and summer enrichment programs, and many other supportive services for citizens of all ages. These centers currently serve children, families and neighborhoods through collaborative partnerships that provide support services and opportunities, which lead to improved student learning and development, strong families and healthier neighborhoods. Each CLC has a lead agency which helps to achieve these goals.

Here at North Star, the lead agency is Boys and Girls Club. In line with the spirit of North Star, our CLC is known as the Compass Program. Our goals are to navigate the journey to graduation, positive relationships and life success. We achieve this goal by offering academic enrichment and recreation activities for LNS students and families. Some of our programs include homework help, cultural interest groups and dance clubs.

#### **LINCOLN PUBLIC SCHOOLS**

##### **RESPONSIBILITIES OF STUDENTS** *(Revised 5/2014)*

In order to function properly, public school education must provide an equal learning opportunity for all students. In addition to the regular curriculum, good citizenship must be taught and demonstrated.

This includes an appreciation for the rights of others.

##### **I. Establishment of Policies, Rules and Regulations**

The Board of Education has established written policies, rules and regulations of general application governing student conduct in all schools. In addition, principals, within their schools, may establish written rules and regulations not inconsistent with those established by the Board.

##### **II. Areas of Prohibited Student Conduct**

Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school, function, activity or purpose or interfere with the health, safety, well-being or the rights of other students, staff or visitors.

The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment. A student who engages in the conduct may be suspended and referred to the Department of Student Services for a conference to determine whether a long-term suspension, expulsion, or mandatory reassignment is appropriate. The conduct is covered by the school rules where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event:

- A. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
- B. Use of violence, force, coercion, threat, intimidation, harassment or other conduct done in a manner that constitutes a substantial interference with school purposes or making any

communication that a reasonable recipient would interpret as a serious expression of intent to harm or cause injury to another.

- C. Willfully causing or attempting to cause substantial damage to property, including the setting of a fire of any magnitude, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property.
- D. Knowingly and intentionally engaging in bullying. Bullying is defined as any ongoing pattern of unwanted, aggressive behavior which may include physical, verbal or electronic abuse on school grounds, in a vehicle owned, leased or contracted by the school being used for a school purpose by a school employee or designee, or at school-sponsored activities or school-sponsored athletic events. (Lincoln Public Schools Policy 5482)
- E. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon economic status, race, ethnic background, culture, gender, sexual orientation, religion, age or ability.
- F. Causing or attempting to cause personal injury to any person, including, without limitation, any school employee, school volunteer, or student.
- G. Knowingly and intentionally using force in causing or attempting to cause personal injury to a school employee, school volunteer, or a student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary. This conduct shall result in an expulsion for the semester in which it occurred, and the next semester.
- H. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks.
- I. Knowingly and intentionally possessing, using, or transmitting a dangerous weapon other than a firearm. This conduct shall result in an expulsion for the semester in which it occurred, and the next semester.
- J. Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device."
- K. Public indecency or sexual conduct.
- L. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense, if a complaint alleging such conduct is filed in a court of competent jurisdiction.
- M. Dressing or grooming in a manner wherein such dress is dangerous to the student's health and safety or to the health and safety of others or repeated violations of the student dress

and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar, or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; or dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.

- N. Engaging in the selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, imitation controlled substance, e-cigarette vapor products, inhalant or being under the influence of any of the above; or possession of drug paraphernalia. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law. For school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant
- O. Violation of technology guidelines.
- P. Plagiarism or copyright infringement by students is considered academic dishonesty, is prohibited and may result in disciplinary action including expulsion from school.
- Q. Recording the image or voice of another person with an electronic device, without the express permission of the person recorded or the failure to promptly delete such a recording following the request of the person recorded.
- R. Willfully violating the behavioral expectations for those students riding Lincoln Public Schools buses.
- S. Truancy or failure to attend assigned classes or assigned activities.
- T. Tardiness to school, assigned classes or assigned activities.
- U. Engaging in any unlawful activity which constitutes a danger to other students or interferes with school purposes.
- V. Repeated violation of any of the rules adopted by the School District or the school.

Students may also be suspended from school for up to five school days by the building administration for conduct constituting grounds for expulsion or other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff which occur on or off school grounds if such conduct interferes with school purposes or there is a connection between such conduct and school.

In addition, administrators and teachers may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, in-school suspensions, or restriction of extracurricular activity. Students are responsible for complying with such disciplinary measures and may be further disciplined for a failure to serve such assigned discipline as directed.

## **SYNERGY**

The Lincoln Public Schools is using Synergy, a new Student Information System. Part of Synergy is ParentVue. Information available via ParentVue includes:

- Communications from teachers
- Attendance
- Progress grades
- Assignment calendars
- Student schedules
- Course history
- Fees/Fines

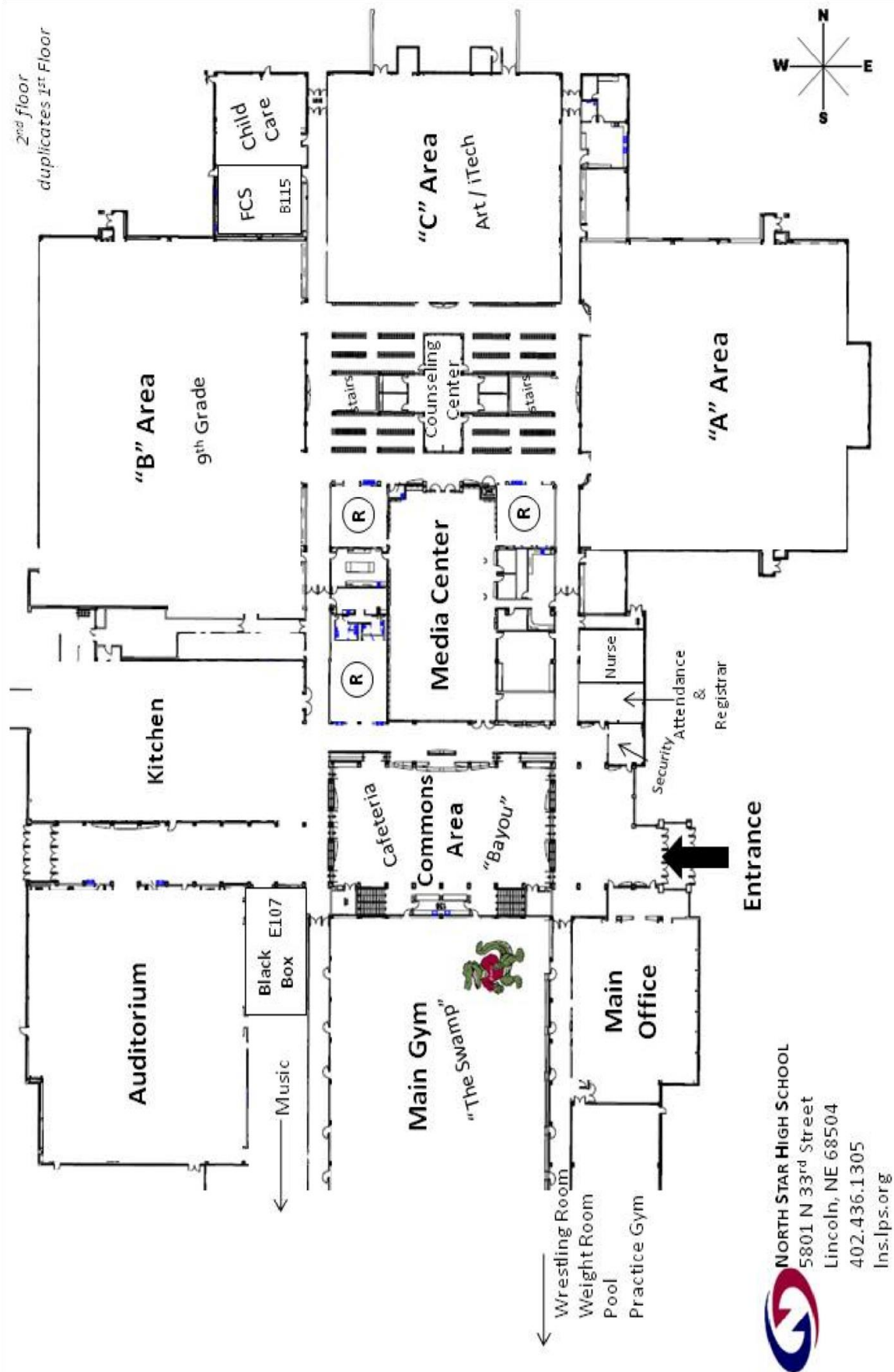


Please access the Web address for more information: <http://www.lps.org/go/vueinfo>


## **School Map**

Student lockers are located on either side of the Counseling Center on both first and second floors.

Athletic Lockers are located on the lower level.







**LINCOLN BOARD OF EDUCATION**

5905 O Street • Lincoln, NE 68510

*The Lincoln Public School District does not discriminate on the basis of race, color, national origin, religion, sex, marital status, sexual orientation, disability, age, genetic information, citizenship status or economic status in its programs, activities and employment.*