ALL IN EVERY DAY - ENGAGED HEARTS, MINDS AND COMMUNITY!



2020-2021

School Calendar Student & Parent Handbook

Brownell Elementary School

6000 Aylesworth Avenue

Phone: 402-436-1127 • CLC Phone: 402-613-7432 • Fax: 402-458-3227

Website: http://wp.lps.org/brownell

• ALL IN EVERY DAY - ENGAGED HEARTS, MINDS AND COMMUNITY!

X

WELCOME TO BROWNELL ELEMENTARY SCHOOL

STUDENT/FAMILY SCHOOL INFORMATION



MISSION

ALL IN EVERY DAY! ENGAGED HEARTS, MINDS AND COMMUNITY.

VISION

WHERE TEACHING AND LEARNING CREATE HOPE: FEEL THE ENERGY, HEAR THE EXCITEMENT, SEE THE POSSIBILITIES.

CONTACT INFORMATION

6000 AYLESWORTH AVENUE LINCOLN. NE 68505

PHONE: 402-436-1127 **FAX:** 402-458-3227

OFFICE HOURS: 7:30 a.m.-4:30 p.m.
PRINICIPAL: KELLY APEL / kapel1@lps.org
COORDINATOR: ANGELA MILLER / amiller4@lps.org

PLEASE NOTE:

All procedures, guidelines and dates outlined in these documents are subject to change, based on recommendations and health directives put into place by the Lincoln Lancaster County Health Department (LLCHD) and the Nebraska Department of Education. Please keep in mind that, as with our Standard Response Protocols, every Lincoln Public Schools building or program which provides services may not always be in the same risk category.



	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY 1
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	23	24	PLC Day Dismiss 80 minutes early	26	27	28	29
			No Early Childhood				
**	30	31					
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ARRIVAL AND DISMISSAL

ARRIVAL

Students should not enter school grounds until 8:45 A.M. unless eating breakfast. Supervision is not provided before this time. Students will line up with teachers at their grade level doors. Kindergarten and First Grade will line up at the main doors on the west side of the building. Second and Third grade students will line up on the upper south doors. Fourth and Fifth grade students will line up at the bottom south doors. The welcome bell will ring at 8:55. At that time students will be escorted into the building.

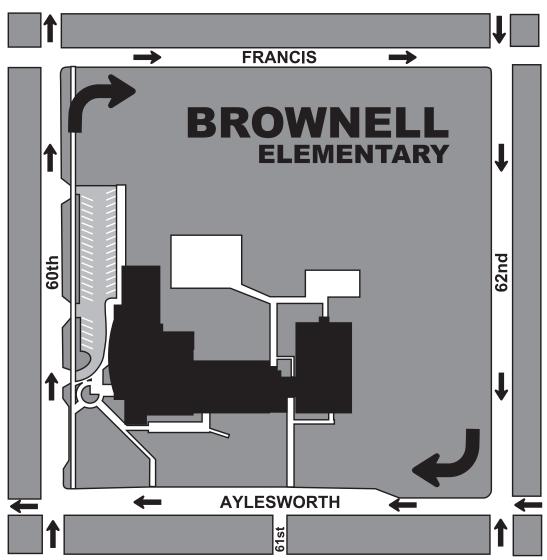
DISMISSAL

Teachers will teach until the 3:38 bell and dismiss when closure of activities are complete. To avoid unnecessary confusion at dismissal time, please plan to meet your child outside the school building. Teachers will walk students outside to meet parents and caregivers. In some situations children will need to complete assignments, or may need additional help from a teacher. Phone calls will be made to alert parents/guardians if the child is remaining after school for more than 10 minutes.

Before and After School Plans must be completed at the time of enrollment and can be updated as needed. Parents/legal guardians may request their child(ren) walk home after dismissal but this needs to be included on the plan.

In the event the parent/guardian or designated escort does not arrive to pick up their student, the school will attempt to contact the parent/legal guardian or emergency contacts. Police may be called when students are not picked up.

The playgrounds are closed until 5:30 and reserved for our CLC services.



	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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	27	28	PLC Day Dismiss 80 minutes early	30			
		Parent/Teacher Conferences 4-7:30	oo minutes earry	Picture Day			
4		Bookfair	No Early Childhood				

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COMMON AREA EXPECTATIONS



BROWNELL ELEMENTARY SCHOOL

Becoming Part of the Brownell Buffalo HERD

STUDENTS

	Hallways	Restrooms	Arrival	Dismissal	Cafeteria	Outside Recess	Inside Recess
Honest	Walk in line order Make sure a teacher knows where you're going	Be accountable for your own actions Use the restroom only when you need to	Go directly to your grade level line Follow rules for special situations (SOC, band, strings)	Follow your plan for dismissal	Stay in line order Sit at assigned table	Be accountable for your own actions. Work together to solve problems	Be accountable for your own actions. Work together to solve problems
Express Respect	Greet others respectfully TAPS and Buckles Walk on the right side of the hallway/stairs	Honor the privacy of others Ask for permission	Use kind words Be respectful to all Leave toys/objects and at home Phones away	Use kind words Be respectful to all Make sure you have all materials with you	Enter with TAPS and Buckles from hall Dismiss by table, clean up, compost line, and wait in line order by Buffalo	Follow adult directions. Play in your area	Follow adult directions right away. Play in your area
Responsible	Walk facing forward Keep hands buckled, feet, and objects to self Line Order	Keep restrooms clean for others Keep hands, feet, and objects to self Wash your hands TAPS	Walk using sidewalks and crosswalks Sit in your line with the adult Use a level 3 voice	Stay in line with the adult until goodbye signal is given. Walk using sidewalks and crosswalks	Keep personal space. Hands, feet, objects to self	Walk to playground Follow playground rules. Come inside in line order, TAPS and Buckles, within a countdown of 5	Walk to assigned area with TAPS and Buckles Listen to adult directions for activity. Line order, TAPS when leaving
Determined	Walk directly to the next location	Go directly to and from the restroom	Breakfast @ 8:30 Outside @ 8:45 Special Situations: Band/Strings/SOC according to teacher	After goodbye signal is given to teacher leave school grounds	Talk in a Level 3 Voice	Be an active participant in an assigned area	Be an active participant in the assigned activity



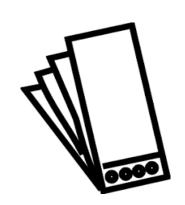


	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					Parent/Teacher	2	3
					Conferences 4-7:30 Bookfair		
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October 2020							
;tc	11	12	13	14	15	16	17
		12	15	14	15	10	17
					No School for Elementary Students		
	18	19	20	21	22	Schools are Closed	24
		2nd Quarter Clubs Begin					_
	25	26	PLC Day Dismiss 27	28	29	30	31
			,				
4			No Early Childhood				
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OSITIVE SUPPORTS

BROWNELL ELEMENTARY SCHOOL

HERD TICKETS



WHAT ARE HERD TICKETS?

Herd Tickets at earned when students following our HERD expectations of being honest, expressing respect, responsible, and determined. How many can your student earn?

FUN IDEA!

Set a goal in your household to earn a certain amount of tickets in a day, week, or month.

II RII77 WHAT IS THE BROWNELL BUZZ?

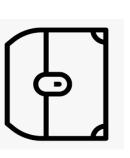


The Brownell Buzz is Brownell's morning video announcements via Zoom, The Buzz is lead by our Buffaldeaders, Administration Team, and Technology

WHEN & WHAT?

Every morning at 9:00am students will watch The Brownell Buzz in their classrooms. It includes lunch choice, pledge of allegiance, reminders, and recognizing birthdays and acts of kindness.

PLINKO FRIDAY



WHAT IS PLINKO FRIDAY?

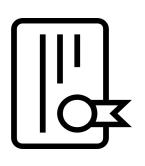
Every Friday the Administration team selects a HERD ticket from each homeroom teacher. The student who is selected is recognized on the Brownell Buzz and gets the opportunity to play PLINKO in the office and win a prize. By the end of the year, every student will play PLINKO at least twice. Earn those HERD tickets, students!

	SUNDAY 1	MONDAY 2	TUESDAY	WEDNESDAY 4	THURSDAY 5	FRIDAY 6	SATURDAY 7
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November 2020	15	16	17	18	19	20	21
9				Picture Retakes		2nd Quarter Clubs End	
	22	23	PLC Day Dismiss 80 minutes early	25	26	27	28
			No Early Childhood				
					Schools are Closed		
	29	30					
*±X		No School for					
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OSITIVE SUPPORTS

BROWNELL ELEMENTARY SCHOOL

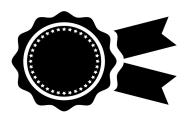
SUPER SUB CERTIFICATE



WHAT IS A SUPER SUB CERTIFICATE?

At Brownell, following HERD expectations is so important that we even include our guest teachers. We recognize that when your son or daughters classroom teacher is absent, it can feel different. Guest teachers are encouraged to look for students following HERD expectations and recognize their efforts by giving 'Super Sub Certificates'.

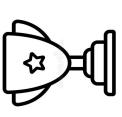
BENTLEY BADGES



WHAT IS A BENTLEY BADGE?

Special recognition is given to students who are role models following HERD expectations. Quarterly, each classroom teacher, resource team, and specialist team nominate one student to receive a Bentley Badge. The students are recognized on The Brownell Buzz and receive a special certificate and button. They also get to take their picture with our life size stuffed buffalo, named Bentley.

WINNING WEDNESDAY



WHAT IS WINNING WEDNESDAY?

Every other Monday on The Brownell Buzz, a school wide expectation challenge is announced. Adults throughout the building watch for the class that consistently demonstrates exemplary efforts in following the school wide expectation. The following Wednesday, the administration team surprises 'The Winning Wednesday Class' by visiting their room during The Brownell Buzz. They also receive a prize.

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	SUNDAY	MONDAY	TUESDAY 1	WEDNESDAY 2	THURSDAY 3	FRIDAY 4	SATURDAY 5
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20							
`L	6	7	8	9	10	11	12
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December 2020	13	14	PLC Day Dismiss 80 minutes early	16	17	18	19
			No Early Childhood				
	20	21	22	22	24	25	26
	20	21	22	23	24	25	26
\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\							
					Schools are Closed - Winter Brea	k	
	27	28	29	30	31		

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*ALL SCHEDULED EVENTS ARE TENTATIVE AND SUBJECT TO CHANGE DUE TO HEALTH DIRECTIVES PUT INTO PLACE TO PREVENT FURTHER SPREAD OF COVID-19. 9



LEVEL CALLS

BROWNELL ELEMENTARY SCHOOL

WHAT ARE LEVEL CALLS?

Relationships and preventative practices are a top priority at Brownell. Before teachers cues, examples of these strategies include proximity, private redirects, non verbal strategies are tried. triage, change of location, choices, and calm down time/break. student behavior many involve administration with a

However, when staff members have used all the tools in their teacher toolbox and a student continues to be disruptive or hurtful, teachers can make a level call to request administrative assistance.



EXAMPLES:

items, overturning fighting, Swearing towards peers/adults, offensive language, damage classroom kicking, of technology, hitting, punching, screaming, yelling, throwing the permission, threats, etc. leaving repeated misuse desk/chairs, Chromebook,



EXAMPLES:

Major safety threat: violence, weapons, fire.



WHAT HAPPENS AFTER A LEVEL CALL?

Restorative practices are also a top priority at Brownell. Therefore, punishment is not the "go to" letters of apology (if needed), and processing with the teacher. Parents are notified if disruptive response. Restorative practices include, problem solving, peer mediation (if needed), writing and/or hurtful behavior becomes chronic.







	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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<u>ן</u>		Schools are Closed - Winter Break					
January 2021	10	11	12	13	14	15	16
	17	18		20	21	22	23
			3rd Quarter Clubs Begin				
2,14							
7,11		Schools are Closed					
	24	25	PLC Day Dismiss 80 minutes early	27	28	29	30
6-3			No Early Childhood				
M.±W	31		No Lany Omidnood				

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BULLYING

If you feel that peers are bullying your child, please contact your child's teacher or the building principal, Kelly Apel. All reported incidences of bullying/unsafe behavior will follow the protocol outlined in Lincoln Public Schools Board Policy 5482: Anti-Bullying Policy.

Bullying is unwanted, aggressive behavior among school-aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.

In order to be considered bullying, the behavior must include:

- Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.
- Hurtful aggressive physical and/or verbal behavior.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

As an added prevention piece, please discuss with your child adults in the building who they can talk to if they feel that they are being bullied or are in an unsafe situation. These people may include, but are not limited to, their teacher, the administrator, school counselor, school psychologist, school social worker or any other adult in the building that they have built a positive relationship with.

Students are taught about what bullying looks like and sounds like, along with how to advocate for themselves through the District's Second Step program.

Everyone at Brownell Elementary School is committed to making our school a safe and caring place for all students. We will treat each other with respect, and we will refuse to tolerate bullying in any form at our school.

Staff at our school will do the following to prevent bulling and help students feel safe at school:

- Closely supervise students in all areas
- Watch for sings of bullying and stoop it when it happens
- Teach Bully Prevention to all students.
- Take bully concerns reported seriously and investigate.

Students at our school will do the following to prevent bullying:

- We will not bully others
- We will help others who are bullied
- We will not laugh or join in when someone is being bullied
- We will include everyone and not leave anyone out
- Report bullying to an adult

Brownell reinforce behaviors against bullying:

- Rules against bullying will be discussed
- Rules will be posted throughout the building
- Strategies will be taught to students using 2nd Steps and in team meetings
- Staff members will look for students displaying building expectations: Honest, Express Respect, Responsible and Determined. HERD tickets will be used to reinforce.
- Drawings will be monthly at Stampede Assemblies



	SUNDAY	MONDAY 1	TUESDAY 2	WEDNESDAY 3	THURSDAY 4	FRIDAY 5	SATURDAY 6
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02							
7	7	8 Parent/Teacher	9	10	Parent/Teacher	12	13
Z		Conferences 4:00-7:30 Bookfair			Conferences 4:00 - 7:30 Bookfair		
na L							
br	14	15	16	17	18	19	20
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		No School for Elementary Students					
	21	22	PLC Day Dismiss 80 minutes early	24	25	26 3rd Quarter Clubs End	27
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COMMUNICATION

BROWNELL ELEMENTARY SCHOOL

HOW DO I STAY UP TO DATE ON BROWNELL INFO?

Listed below are Brownell's top forms of family communication systems to inform families about events, reminders, and policies at our school.

BUFFALO BYTES



Buffalo Bytes are sent via email by principal, Kelly Apel, every Sunday afternoon. Buffalo Bytes include important reminders, after school club information, and calendar events.

WEDNESDAY FOLDERS



Wednesday folders include the following information:

- Monthly lunch menus
- CLC information
- Student graded homework
- Event information

TEACHER NEWSLETTER



Ask your child's homeroom teacher if he/she has a newsletter regarding classroom/grade level specific information.

STAY CONNECTED. STAY #BUFFALOSTRONG



	SUNDAY	MONDAY 1	TUESDAY 2	WEDNESDAY 3	THURSDAY 4	FRIDAY 5	SATURDAY 6
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March 2021							
ar				Schools are Closed			
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	21	22	22	24	25	26	27
	21	4th Quarter Clubs Begin	23	24	25	26	21
-0:							
	28	29	PLC Day Dismiss 80 minutes early	31			
			80 minutes early No Early Childhood				

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COMMUNICATION

BROWNELL ELEMENTARY SCHOOL

HOW TO STAY UP TO DATE ON BROWNELL INFO?

Listed below are Brownell's top forms of family communication systems to inform families about events, reminders, and policies at our school.



COMMUNITY NEWS

"Community News" replaces most informational flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in Community News" is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month rom September through May. each issue of "Community News."

SCHOOL WEBSITE

Information is regularly updated on our website: http://wp.lps.org/brownell

PARENTVUE

 Parents may access communications, attendance information and more for their child through ParentVue. A "button" linking you to ParentVue can be found on our school website.

SCHOOL MESSENGER

 This district-wide communication system sends school and district emails, texts, and phone calls to families with important information. Please be sure the school has your updated phone number and email address.

FACEBOOK

Check out school happenings on our Facebook Page! "Like" us

@ brownellelementaryschool



STAY CONNECTED. STAY #BUFFALOSTRONG



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	25	26	PLC Day Dismiss 27	28	29	30	
			80 minutes early			4th Quarter Clubs End	
			No Early Childhood				
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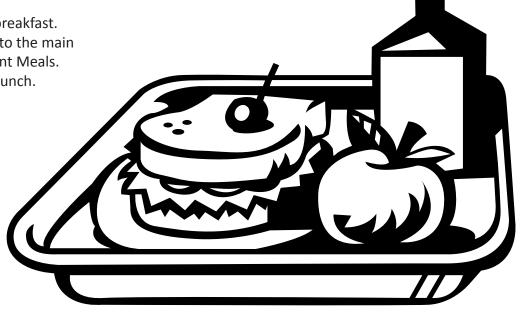
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LUNCH AND BREAKFAST

Parents/Guardians are welcome to join their child(ren) for lunch or breakfast. Parents can pay for their child(ren) lunches by sending a check/cash to the main office or go to www.lps.org and under popular pages click Buy Student Meals. Please notify the office before 10:00 a.m. if you plan to have school lunch. Breakfast is from 8:30 a.m. to 8:55 a.m.

Lunch Times:

GRADE	RECESS	LUNCH
K 11:05 - 11:20		11:20 - 11:50
1 11:25 - 11:35		11:35 - 12:00
2	11:40 - 11:50	11:50 - 12:15
4	11:50 - 12:00	12:00 - 12:25
3	12:05 - 12:15	12:15 - 12:40
5	12:20 - 12:30	12:30 - 12:55



CLC (COMMUNITY LEARNING CENTER)

The Community Learning Center at Brownell Elementary is a partnership between school and Northeast Family Center providing the resources necessary for children and youth to be successful.

- The primary goals of the Community Learning Center are to:
- Improve student learning and youth development
- Strengthen and support families
- Strengthen and engage neighborhoods

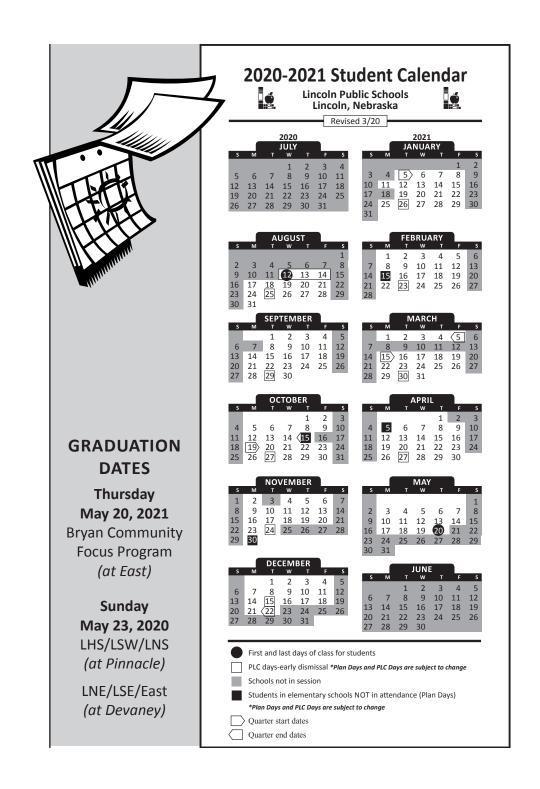
By serving the needs of Brownell students, their families and the community through various programs, including before and after school activities, academic enrichment, social development and family support services theses goals can be met.

The before and after school program will run from 7:00 AM to 9:00 AM and 3:30 PM to 6:00 PM. Club opportunities will also be offered during these hours.



	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY 1
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May 2021							
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	16	17	18	19	Last Day of School 20	21	22
	23	24	25	26	27	28	29
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	SUNDAY	MONDAY	TUESDAY 1	WEDNESDAY 2	THURSDAY 3	FRIDAY 4	SATURDAY 5
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June 2021	6		8	9	10	11	12
e ,							
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	ENJOY THE SUMMER!		
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HELPFUL INFORMATION FOR PARENTS

Parent/Guardian—Please fill in this page to keep as a handy reference when working with the school office.

Child's Name	School Attending		Grade
Teacher	Room #	Lunch SNAP #	
Other			
Child's Name	School Attending		Grade
Teacher	Room #	Lunch SNAP #	
Other			
Child's Name	School Attending		Grade
Teacher	Room #	Lunch SNAP #	
Other			
Child's Name			
Teacher	Room #	Lunch SNAP #	
Other			

Brownell Elementary School

6000 Aylesworth Avenue Office Hours: 7:30 a.m.-4:30 p.m.
Lincoln, NE 68505 Principal: Kelly Apel
Phone 402-436-1127 • Fax: 402-458-3227 Coordinator: Angela Miller

Website: http://wp.lps.org/brownell

