Student Support Program Student Handbook

Student Support Program

The Student Support Program is part of the Student Services department and the program is an opportunity for students in both middle and high school to continue their academic progress during long-term suspensions, expulsions, or times of transition in a smaller, more structured environment. Through a structured, predictable, and safe environment, our students are able to find a great deal of success which will give them the opportunity to be able to return to a traditional school setting and make positive choices.

1801 S. 40th St.
(North side of the building - Door #8)
Lincoln, NE 68506
(402) 436-1694
https://ssp.lps.org
🐦 **@SSP_LPS**

Intent of Handbook:

This handbook is intended to be used by students and parents/guardians as a guide to the rules, expectations, and general information about the Student Support Program. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents/guardians are encouraged to use this handbook as a resource and to assist their child in following the expectations contained in this handbook.

Although the information found in the handbook is detailed and specific on many topics, it is not intended to be all-encompassing so as to cover every situation and circumstance that may arise during any school day or school year. This handbook does not create a contract. The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies and state and federal statutes and regulations.

Student Code of Conduct
Students tend to thrive academically and behaviorally in an environment that is structured, safe, respectful, and one where everyone is held responsible for their own actions. Lincoln Public School's Responsibilities of Students can be found on page 11 of this handbook.

Attendance
Middle school students are required to be in attendance from 8:15 a.m. to 2:05 p.m., Monday through Friday. Middle school students arriving after 8:30 a.m. will be considered tardy. High school students are required to be in attendance from 8:30 a.m. to 2:00 p.m., Monday through Friday. High school students arriving after 8:45 a.m. will be considered tardy.

Communication must be received from a parent/guardian when a student is absent or tardy. If the Student Support Program does not receive communication from a parent/guardian, their student will be considered truant for the day. **Truancies will not be changed to parent acknowledged after 2 school days.**

In the event that a student needs to be picked up early, please call the Student Support Program main office and communicate when the student will be leaving. The parent/guardian will need to enter the Student Support Program main office when they arrive and sign their student out.

PLC
PLC's will be held on the last Tuesday of the month and the program will dismiss at 1:00 p.m. for high school students and at 1:05 p.m. for middle school students. Students must be off campus by 1:15 p.m.

Breakfast/Lunch
Students can bring their own lunch or purchase LPS meals to be eaten. Those students bringing in their lunch, need to do so in a bag that has their name on it and it must not require refrigeration or heating up at the Student Support Program. <u>Students are not to bring in any bottled liquids including but not limited to water, soda, juice, sports drinks, and so forth</u>. Any items brought into the Student Support Program not complying with these guidelines will be expected to be given to Student Support Program staff. Students are not allowed to share food items. Candy or gum is not allowed. Breakfast and lunch items must be consumed only during their scheduled times.

Breakfast will not be available to middle school students arriving after 8:30 a.m. and will not be available to high school students arriving after 8:45 a.m..

A student's lunch account can be funded either online or a check may be written and sent with a student to be turned into the Student Support Program main office. If a student received free/reduced lunch prior to being enrolled at the Student Support Program, that will continue at the program and no additional paperwork needs to be completed.

Morning Procedure
Middle school students are expected to walk directly to the north door 8 entrance when they arrive on campus after 8:15 a.m. High school students are expected to walk directly to the north door 8 entrance when they arrive on campus after 8:30 a.m.

At no time should students be congregating on campus in a location other than the Student Support Program's designated waiting area. If students arrive earlier than their assigned attendance time, they will be asked to wait off of campus.

For the safety of all students and visitors, students are to be dropped off using the car line on the north side of the building. Parents and guardians are not to park in the parking lot and have their student cross the parking lot and traffic to enter the building through door 8.

Afternoon Procedure
Middle school students will be dismissed at 2:05 p.m. everyday and at 1:05 p.m. on PLC days. High school students will be dismissed at 2:00 p.m. everyday and at 1:00 on PLC days. For safety and supervision reasons, students are not to be on campus after 2:15 p.m. everyday and off campus by 1:15 p.m. on PLC days.

For the safety of all students and visitors, students are to be picked up using the car line on the north side of the building. Parents and guardians are not to park in the parking lot and have their student cross traffic and the parking lot to enter the vehicle.

Academics

Middle school students will be enrolled in the core classes of English, math, science, and social studies. High school students will be enrolled in classes that meet graduation requirements they have yet met via APEX Learning which is a digital curriculum accessed on the computer. While at the Student Support Program, students are expected to do school work and other activities assigned by the teacher for the duration of the school day.

Academic Honesty Policy

The student body and staff are opposed to all cheating, plagiarism, and dishonesty. To support this policy, certain safeguards are in place for academic security. For such a policy to be meaningful, the support of all students and parents/guardians is required.

1. **Cheating**: Any intentional giving/discussing/using of external assistance relating to the examination, test, quiz, or assignment without the express permission of the teacher. This includes the use of Google or any other website other than Apex to find information in order to answer questions.
2. **Fabrication**: Any intentional falsification or invention of data, citation, or other authority in an academic exercise.
3. **Unauthorized collaboration**: Intentional collaboration of an examination, test, quiz, or assignment between a student and another student or person that is not permissible. This includes sharing notes, assignments, study guides, and other documents of the sort.
4. **Plagiarism**: Any intentional use of another's ideas, words, or work as one's own. Plagiarism includes the misuse of published/copyrighted material, whether written or visual, and/or the work of other students.
5. **Theft or alteration of materials**: Any intentional or unauthorized taking, concealment, or alteration of student, teacher, office, or media center materials.
6. **Pattern of test avoidance**: A pattern of absences on test or quiz days or days with major assignment due days for the apparent advantage of performing better at a later date or outside of the classroom when working on quizzes or for gaining extra working/studying time.
7. **Pressure of unsubstantiated grade changes**: Any student request for a raised grade that is not based on mistakes in correction, recording, averaging, or other clerical error.
8. **Abusive conduct with computers and the network**: Includes, but is not limited to, prohibited use, damage or theft of system hardware or software; the altering or any system software or software configurations; placing unlawful information, computer viruses, or harmful programs on any computer; and pirating copyrighted software.
9. **Prohibited Use**: Transmission of any material in violation of any federal or state law is prohibited. This includes but is not limited to, distribution of:
    1. Information that violates or infringes upon the rights of any other person.
    2. Defamatory, inappropriate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material.
    3. Advertisements, solicitations, or political lobbying.
    4. Information that encourages the use of controlled substances or the use of the system for purpose of inciting a crime.
10. **Unauthorized electronic entry**: Any entry without permission. Accessing, downloading, and/or printing of materials that are considered by staff to be pornographic, unlawful, obscene, or otherwise objectionable.

Grades

Lincoln Public Schools utilizes the student information system called Synergy. Synergy allows parents, guardians, and students to view secured information related to grades, attendance, and assignments over an internet browser through the Lincoln Public School's website: http://www.lps.org. If a parent or guardian does not have a username and password for Synergy, they should contact the registrar at their student's home school to obtain that information.

Chromebooks

All students are expected to bring their chromebook, charger, and case with strap with them on their first day of attendance. Chromebooks and accessories will be stored at the Student SUpport Program for the duration of the student's enrollment. If a student does not bring in their chromebook, charger, and/or case, the chromebook will be locked and fines may be assessed to the student for all missing items.

Technology Policy

Student Movement with Devices
1. Devices will be carried with two hands at the base. The device should be carried in front of the student's body during this transition. This includes moving between classrooms.
2. All devices will stay in the classroom and be kept overnight for students.

Devices in the Instructional Setting
1. When in use, devices should always be on a flat surface (not on laps).
2. If the device is not in use, the lid should be closed.
3. If a student needs to move within the classroom, carry the device with two hands on the base during the transition. Students are not pick up the device by the screen.
4. Students should never share their device log-in & password with anyone or allow others to use their device.

Appropriate Use of Devices
1. Students should use their device only for assigned work and activities.
2. Inappropriate use of devices includes but is not limited to:
     Emailing other students non-curriculum/school related material from LPS or personal email accounts, playing online games during classroom instruction, accessing social media of any kind, Internet usage without teacher permission. Internet is limited to sites required for your coursework. There will be no web surfing, online shopping, playing of games unless given permission by the teacher.

Inappropriate use may result in the cancellation of network privileges. The site system administrator(s) or district security administrator may close an account at any time if deemed necessary.

Positive Behavior Interventions and Supports (PBIS)

At the Student Support Program:
- Students will be respectful.
- Students will take responsibility and accept consequences.
- Students will build relationships with staff and peers.
- Students will demonstrate reciprocity.

Positive Behavior Target Skills:
- Following Instructions
- Accepting Criticism or Consequence
- Accepting "No" for an Answer
- Greeting Others
- Getting the Teacher's Attention
- Disagreeing Appropriately
- Making an Apology
- Having a Conversation
- Asking for Help
- Asking Permission
- Staying on Task
- Sharing Something
- Working with Others
- Listening
- Appropriate Voice Tone

In Class Movement:
An "in class movement" occurs within the student's regular classroom setting and is intended to provide a safe place where the disruptive behavior can stop. The student is not in trouble. The movement provides an opportunity for the student reset their behavior and continue learning.

Out of Class Movement:
An "out of class movement" is a safe place in another environment that is utilized when a student needs an alternate setting to reset their behavior in order for them self and others to continue to learn.

Restorative Questions Processing Sheet:
A form that is used to support a student in their reflection on what happened, what the student was thinking at the time, what they have thought about since, who their behavior has impacted and in what way, and how do they make things right in order to move forward.

Processing:
A discussion between an adult and student used to develop a plan for the student to be accountable for and change their disruptive behavior. This processing is based on restorative practices which includes what happened, what the student was thinking at the time, what they have thought about since, who their behavior has impacted and in what way, and how do they make things right in order to move forward.

Middle School Positive Behavior Interventions and Supports (PBIS):
Middle school student behavior will be monitored while they are attending the Student Support Program. Such behavior tracking will provide data that may help with determining a particular student's success rate and areas or behavior in which more support is needed. A copy of the student's behavior goal sheet will be sent with each student every day for parents/guardians to review and discuss with their student. This daily goal sheet facilitates communication with parents/guardians regarding their student's progress. Home schools may find it helpful to continue the behavior goal sheet for your student upon their return.

Behavior Ratings for Middle School Students (based on goal sheet):
- Positive (95% or above)
  Positive Behavior- Consistent positive behaviors
- Neutral (90% - 94%)
  Neutral Behavior- Habitual positive behaviors but lack consistency
- Concern (89% or below)
  Concern Behavior- Inconsistent positive behaviors

**Please see page 12 of this handbook for a copy of the middle school goal sheet for your reference on what will come home each day with your middle school student.

All students will have due process in the handling of the infractions listed in this handbook. Possible penalties for infractions include: parent/guardian notification, lowering of academic grade, removal from class with a grade of an F, detention, suspension, and removal.

Standard Response Protocol (SRP)

"IN AN EMERGENCY, WHEN YOU HEAR IT, DO IT."

Lincoln Public Schools and the Student Support Program follow a standard response protocol to respond to emergency events in order to provide for the safety of students and staff. Drills are held periodically during the year to ensure speed and efficiency in getting students in their assigned places of safety. We have four types of responses.

LOCKOUT! (Secure the Perimeter)
Outside groups return to the building. Exterior doors are secured. Staff takes roll. Increased situational awareness. Business as usual.

LOCKDOWN! (Locks, Lights, Out of Sight)
Classroom doors are locked. Lights are turned off. Students and staff move to a position out of sight. Staff takes roll. Maintain silence and wait for a first responder to open the door.

EVACUATE! (Specific directions to follow: ie. "Fire Drill")
Leave all items behind. Form a line and follow staff to location. Follow directions of first responders if present. Staff takes roll.

SHELTER! (Specific Directions to follow)
Students and staff will shelter for a tornado, hazmat situation, or other threat. Students cover, hold, and remain silent. Staff takes roll.

Parents and guardians are reminded that in the event of an actual Tornado Warning, per Lincoln Public Schools policy, students will not be dismissed to parents and guardians until the warning has been lifted. Students and staff will remain in their designated tornado shelter areas until the warning has been lifted. Parents and guardians are welcome to seek shelter in the building until that time if they are on campus.

Pocket Turnouts and Student Belongings

Each school day, Student Support Program staff utilize pocket turnouts and will inspect all items brought by students. All items, including cell phones, brought into the program will be stored for students *and returned at the end of the day*. The Student Support Program staff are not responsible for anything brought into the building that is lost, stolen, or broken. Students are not to bring excessive items such as combs, makeup, headphones, and the like to the Student Support Program.

Students attending the Student Support Program are not allowed to bring backpacks or bags/purses of any kind to school under any circumstances. Our campus is a drug/tobacco free campus and regardless of a student's age, these items are not to be brought onto campus for any reason.

Protocol

For the safety of all students and staff, students will walk in protocol whenever in the hallways at the Student Support Program. A student will walk in protocol by walking with their hands clasped behind their back.

<u>Dress Code</u>

All students will be expected to adhere to specific dress code expectations while in attendance at the Student Support Program. <u>Students who are not in dress code will not be allowed to proceed with their day and enter the classroom.</u> When students are determined to be in violation of the dress code, they will be asked to correct it. The student may be asked to wear a cover-up of some sort (sweatshirt, sweater, etc.), turn a shirt inside out, or wear something on loan from the Student Support Office. In certain situations, parents and guardians will be contacted in order for dress code appropriate clothing to be provided for the student. Parents and guardians will also be notified for repeated violations. Additional disciplinary action may follow depending on the circumstances.

Consideration will be made for students who wear special clothing as required by religious beliefs or disability.

In the event that a student or parent/guardian is uncertain as to whether a particular item is consistent with the dress code guidelines, the student or parent/guardian should contact the administrator for approval.

**See page 10 of this handbook for dress code details pertaining to what does and does not meet the Student Support Program's dress code policy.

Students **_will_** wear:
- Collared shirt with sleeves - may be short or long sleeved but not sleeveless
  - Shirts must be tucked in at the waistband all day
  - Sweaters and crewneck sweatshirts are allowed as long as the collar of the shirt worn underneath is seen
  - ¼ zip pullovers with a collar can serve as a student's collared shirt as long as the pullover's collar folds down and can be tucked into pants
    - ¼ zip pullovers must be pocket-free
- Pants/jeans that do not sag below the hips and are free from holes, shredding, or fringes and go to the ankle
  - Typically cotton, corduroy, polyester, wool, denim, or fabric blends are appropriate materials for pants
  - Pants must be cargo-pocket free
- Closed toe shoes or boots
- Belt if pants sag below the hips
- One ponytail holder in the hair is allowed

Students **_will not_** wear:
- Uncollared shirts (t-shirts, tank tops, hoodies, etc.)
- Clothing that shows undergarments, is revealing, or exposes excessive skin
- Shorts / Capris / Joggers / Rolled pants / Leggings
- Athletic pants such as sweats, yoga, warm-ups, scrubs, etc.
- Coats and/or hoodies are not to be worn during the school day and will be stored until the end of the day if worn to the program
  - Items that zip, snap, or button up are considered to be coats
- Sweaters with pockets
- Sagging pants
- Jewelry, chains, watches, earrings, gages, spacers, or hair accessories while in the building
- Hats, bandanas, headbands, or head gear of any kind may not be worn while inside the building
- Students may not wear clothing that is offensive or makes inappropriate references including but not limited to gangs, crime/violence related messages, alcohol, drugs, tobacco, have sexual connotation, nudity, profanity, depictions of profane gestures, double meanings, abusive towards others, etc.
- Any clothing that violates any item on the Lincoln Public Schools Responsibilities of Students Code of Conduct

All students will have due process in the handling of the infractions listed in this handbook. Possible penalties for infractions include: parent/guardian notification, lowering of academic grade, removal from class with a grade of an F, detention, suspension, and removal.

Lincoln Public Schools
RESPONSIBILITIES OF STUDENTS

LINCOLN PUBLIC SCHOOLS
P.O. Box 82889, Lincoln, NE 68501

In order to function properly, public school education must provide an equal learning opportunity for all students. In addition to the regular curriculum, good citizenship must be taught and demonstrated. This includes an appreciation for the rights of others.

I. Establishment of Policies, Rules and Regulations

The Board of Education has established written policies, rules and regulations of general application governing student conduct in all schools. In addition, principals, within their schools, may establish written rules and regulations not inconsistent with those established by the Board.

II. Areas of Prohibited Student Conduct

Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school, function, activity or purpose or interfere with the health, safety, well being or the rights of other students, staff or visitors.

The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment. A student who engages in the conduct may be suspended and referred to the Department of Student Services for a conference to determine whether a long-term suspension, expulsion, or mandatory reassignment is appropriate. The conduct is covered by the school rules where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event:

A. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.

B. Use of violence, force, coercion, threat, intimidation, harassment or other conduct done in a manner that constitutes a substantial interference with school purposes or making any communication that a reasonable recipient would interpret as a serious expression of intent to harm or cause injury to another.

C. Willfully causing or attempting to cause substantial damage to property, including the setting of a fire of any magnitude, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property.

D. Knowingly and intentionally engaging in bullying. Bullying is defined as any ongoing pattern of unwanted, aggressive behavior which may include physical, verbal or electronic abuse on school grounds, in a vehicle owned, leased or contracted by the school being used for a school purpose by a school employee or designee, or at school-sponsored activities or school-sponsored athletic events. (Lincoln Public Schools Policy 5482)

E. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon economic status, race, ethnic background, culture, gender, sexual orientation, religion, age or ability.

F. Causing or attempting to cause personal injury to any person, including, without limitation, any school employee, school volunteer, or student.

G. Knowingly and intentionally using force in causing or attempting to cause personal injury to a school employee, school volunteer, or a student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary. This conduct shall result in an expulsion for the semester in which it occurred, and the next semester.

H. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks.

I. Knowingly and intentionally possessing, using, or transmitting a dangerous weapon other than a firearm. This conduct shall result in an expulsion for the semester in which it occurred, and the next semester.

J. Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device."

K. Public indecency or sexual conduct.

L. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense, if a complaint alleging such conduct is filed in a court of competent jurisdiction.

M. Dressing or grooming in a manner wherein such dress is dangerous to the student's health and safety or to the health and safety of others or repeated violations of the student dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar, or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; or dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.

N. Engaging in the selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, imitation controlled substance, e-cigarette vapor products, inhalant or being under the influence of any of the above; or possession of drug paraphernalia. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law. For school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.

O. Violation of technology guidelines.

P. Plagiarism or copyright infringement by students is considered academic dishonesty, is prohibited and may result in disciplinary action including expulsion from school.

Q. Recording the image or voice of another person with an electronic device, without the express permission of the person recorded or the failure to promptly delete such a recording following the request of the person recorded.

R. Willfully violating the behavioral expectations for those students riding Lincoln Public Schools buses.

S. Truancy or failure to attend assigned classes or assigned activities.

T. Tardiness to school, assigned classes or assigned activities.

U. Engaging in any unlawful activity which constitutes a danger to other students or interferes with school purposes.

V. Repeated violation of any of the rules adopted by the School District or the school.

Students may also be suspended from school for up to five school days by the building administration for conduct constituting grounds for expulsion or other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff which occur on or off school grounds if such conduct interferes with school purposes or there is a connection between such conduct and school.

In addition, administrators and teachers may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, in-school suspensions, or restriction of extracurricular activity. Students are responsible for complying with such disciplinary measures and may be further disciplined for a failure to serve such assigned discipline as directed.

Middle School Goal Sheet

Student: _____ **Week's Rating:** Positive / Neutral / Concern **Date:** _____

Goal: *To make positive choices by completing tasks, following directions the first time, and having positive interpersonal interactions.*

3 = 0 unaccepted redirects   2 = 1-2 unaccepted redirects   1 = 3 or more unaccepted redirects

Period	Complete All Classroom Tasks	Follow Directions The First Time	Positive Interpersonal Interactions With Adults and Peers	Repaired Harm If Necessary	Total Points Earned	Comments
Arrival	3 2 1	3 2 1	3 2 1	+1 / +0		
Breakfast/Day Prep	3 2 1	3 2 1	3 2 1	+1 / +0		
English	3 2 1	3 2 1	3 2 1	+1 / +0		
Math	3 2 1	3 2 1	3 2 1	+1 / +0		
Lunch	3 2 1	3 2 1	3 2 1	+1 / +0		
Target Skills	3 2 1	3 2 1	3 2 1	+1 / +0		
CNN10	3 2 1	3 2 1	3 2 1	+1 / +0		
Mindfulness	3 2 1	3 2 1	3 2 1	+1 / +0		
Science/Social Studies	3 2 1	3 2 1	3 2 1	+1 / +0		
Circle	3 2 1	3 2 1	3 2 1	+1 / +0		
Clean Up/Dismissal	3 2 1	3 2 1	3 2 1	+1 / +0		
In Dress Code At Arrival	Yes = 1 point / No = 0 point					

_____ / 100 = Total Points

BackPack Program at the Student Support Program

Who: Any student and their family in need of food

When: Every Friday during the school year at 2:00pm

> *On Fridays when there is no school due to a pre-scheduled day off, distribution will occur on the school day prior to the scheduled break*
> *On Fridays when there is no school due to an emergency reason, distribution will occur on the day that school returns*

How The BackPack Program Works:
1. Students and/or families express a need for food
    * Students can ask staff at the Student Support Program for food to be sent home
    * Families can call the Student Support Program (402-436-1694) asking for food to be sent home with their student
2. Staff will assemble a bag of food to be sent home with each student who has requested food
    * Staff will assemble a bag of food for a student every Friday unless we receive   information that there is no longer a need

LPS Emergency Food Pantry

This pantry is located at Bryan Community (300 S 48th St). The pantry is open Monday, Wednesday and Friday when elementary schools are in session from 3:00-5:30pm. Any LPS family or Catholic School family can come to the pantry to receive food assistance. The amount of food families can have is based on family size.

The food that stocks the shelves for this pantry is donated food from the community.