



2019-2020

**School Calendar
Student & Family Handbook**

Elliott Elementary School

225 South 25th Street • Lincoln, Nebraska 68510

402-436-1136 • wp.lps.org/elliott/

Mrs. Kathleen Dering, principal

All students mastering learning and lifeskills every day!



2019-2020 Student Calendar



Lincoln Public Schools
Lincoln, Nebraska



Amended 1/19

| 2019 JULY | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
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| 2020 JANUARY | | | | | | |
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| AUGUST | | | | | | |
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| FEBRUARY | | | | | | |
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| SEPTEMBER | | | | | | |
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| MARCH | | | | | | |
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| APRIL | | | | | | |
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| NOVEMBER | | | | | | |
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| DECEMBER | | | | | | |
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| JUNE | | | | | | |
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- First and last days of class for students
- PLC days-early dismissal (*Plan Days and PLC Days are subject to change*)
- Schools not in session
- Students in elementary schools NOT in attendance (*Plan Days*)
- Quarter start dates
- Quarter end dates

GRADUATION DATES

Thursday
May 21, 2020
Bryan

Sunday
May 24, 2020
LNE/EHS/LSE
(at Pinnacle)
LSW/LNS/LHS
(at Devaney)

Welcome To Elliott!

We extend an invitation to you to become part of our Elliott School family. We are here to support your child so he or she can learn. We recognize that in these complicated times families have needs that influence their child's learning and we would like to help if we can. Please feel free to call or come to school. You are also welcome to visit or assist in classrooms, help with classroom or family activities or take part in education programs.

Elliott School Telephone Number
Office 402-436-1136



ACADEMICS AT ELLIOTT

All students mastering learning and lifeskills every day!

We believe in making sure that our school provides every student with every opportunity possible to be successful today and in the future.

School Improvement Goal

All students will increase reading, math, and writing achievement across the curriculum.

Title I:

Elliott is a Title I School. This means that all students at Elliott are eligible for Title I services and support. Elliott's Title I plan focuses on improving student achievement, increasing family involvement, and enhancing collaboration.

We also value the partnership that helps strengthen learning for our students. We are grateful to have strong partnerships with our parents and families. We appreciate your ideas and input about how to make our school even better. We also benefit from our partners in the community of Lincoln. There are so many individuals and groups who are dedicated to making sure that the students of Elliott are successful.

When visiting Elliott please remember to use Door 1. This is the only entrance for parents and visitors unless other accommodations are arranged for a special event. The after-school program uses Door 6 as the entry way. If you would like to volunteer in any capacity, please make sure to complete the volunteer application at lps.org.

SCHOOL'S THE PLACE TO BE

School Hours

Kindergarten through Grade 5

8:15 a.m.-2:53 p.m.

Early Childhood Hours

8:00-11:30 a.m.

12:30 a.m.-4:00 p.m.

In case of emergency, we need to reach you by telephone. Please be sure the school has your phone number and a name and number of a person to contact if you cannot be reached.

WHY WE'RE HERE . . .

The Lincoln Board of Education has defined the mission of the schools to be the development of responsible adults who are productive citizens of a pluralistic community, nation and world; who are prepared to learn throughout their lives; and who are appreciative of the arts, history and culture.

It is the intention of the Lincoln Public Schools that all students will achieve the following:

1. Demonstrate competency and fluency in the essential skills of reading, writing, speaking, listening and mathematics.
2. Think critically and creatively, using higher order thinking skills to make decisions, solve problems and create new perspectives and possibilities.
3. Understand the important ideas from the arts, humanities, sciences and mathematics and understand the relationships among them.
4. Demonstrate the knowledge, skills and attitude essential for living in a democracy and becoming a contributing member of society.
5. Understand and celebrate the diversity and interdependence of our pluralistic, multicultural community, nation and world.
6. Respect and care for themselves and others.
7. Respect and care for the natural environment.
8. Work with others productively and cooperatively.
9. Become a lifelong learner.
10. Develop skills to enter the work force.

RIGHTS AND RESPONSIBILITIES

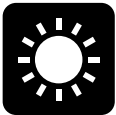
The Lincoln Public Schools has established rights and responsibilities of students. They are printed in the "Important Information" booklet mailed to parents/guardians before each school year, and are available in the school office. The rights and responsibilities are designed to assure that students have the best opportunity possible to learn in a safe, clean environment without disruption. Please review the rights and responsibilities with your child.

BIRTH CERTIFICATE REQUIREMENTS

A student enrolling for the first time in Lincoln Public Schools must present a **certified copy** of a birth certificate. The requirement for a certified copy was implemented in 1990 with the passage of new state legislation to help track missing children. The document given to parents from the hospital at the time a child is born looks like a birth certificate, but **it is not a certified copy**. The certified copy of the BC has the raised seal of the state of Nebraska and the signature of the director of vital statistics.

If you need to obtain a certified copy of the certificate, contact the Nebraska Bureau of Vital Statistics, P.O. Box 95007, Lincoln, NE 68509.

August 2019



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

Our traffic plan encourages you to drive WESTBOUND only on "M Street." Use the 'gazebo' on the west edge of the playground to drop off kids in the morning. There is a nice crosswalk for the kids to use. They will enter through Door 10 for breakfast. Breakfast is served from 7:45 - 8:05.

Door 1 is the ONLY entrance for parents and visitors. East side of the building!

Do you have your free/reduced lunch application turned in for this year? You must complete one every year.

Open House 4:00 - 5:00 p.m.
Doors will open promptly at 4:00 p.m.
Please use Door 1 or 11

First Day of School

Early Release @ 1:33 p.m.

Early Release @ 1:33 p.m.

Early Release @ 1:33 p.m.

PLC Day Dismiss 80 minutes early

PLC Day Early Release @ 1:33 p.m.
NO YMCA programming after school

L I N C O L N P U B L I C S C H O O L S • L I N C O L N , N E B R A S K A

GLIMPSES FROM ELLIOTT SCHOOL'S PAST . . .

The first Elliott School was built at 26th and O Streets in 1888. It was named in honor of Miss Phebe Elliott then a member of the school board. The school included a kindergarten, a woodworking shop, a cooking laboratory and a print shop. There were grades 1-8, eighteen class and study rooms and 712 pupils.

In 1921, a new Elliott School was built on 25th and N Streets. A committee was asked to survey the Elliott district in regard to the renaming of the "old Elliott" at 26th and O Streets. It was suggested it be called Mary McKinnon School. The old building was a school until 1935 when it was torn down.

The cornerstone of the "new Elliott" school was laid February 9, 1921. New Elliott School was declared ready for occupancy at the beginning of the fall term of school in September 1922. This was less than eleven months from the ground breaking. School began in a building far from completion. Many windows were still to be placed as well as blackboards, cork carpeting in the classrooms, terrazzo in the halls and tile in the restroom. These things came many months later.

Miss Sadie Baird was the principal of the new Elliott School. The school opened with over 900 pupils.

In the school year 1955-56 the auditorium was constructed. Construction of a computer lab, art room and gymnasium addition was completed for occupancy in the fall of the 1993-94 school term.

In September 1960, classes at Elliott began late due to the damage done when lightning struck the school's 65 foot brick chimney. The chimney, split by the lightning, had to be dismantled. The hazard of falling bricks was too great to allow school to begin on schedule. After a week's delay, the top half of the chimney was dismantled and the school was allowed to open on a half day schedule, using the southern portion of the building.

Elliott's colors are purple and gold. The Elliott cheer was "Who are! Who are!! Who are we!!! We're the Elliotts. Don't you see? Elliott, Elliott, Zip!! Boom!!! Bah!!!! Elliott Grammar School Rah! Rah! Rah!" Elliott's motto was "Work and Win." The colors have remained the same but our theme changes.

The 1999-2000 school year helped us learn that Elliott School is more than a building—it is people learning together! We were at the State Fairgrounds for the school year as the Elliott building received a new heating and COOLING system. Since then we have enjoyed being in our historic school and focus on our mission daily—all students mastering learning & lifeskills. We are #elliotthope!

MULTICULTURAL EDUCATION

The Lincoln Public School's policy for Multicultural Education is the identification, selection and infusion of specific knowledge, skills and attitudes for the purpose of:

- Affirming the culture, history and contributions that shall include but not be limited to African Americans, Asian Americans, Hispanic Americans and Native Americans; and
- Challenging and eliminating racism, prejudice and bigotry, discrimination and stereotyping based on race; and
- Valuing multiple cultural perspectives; and
- providing all students with the opportunities to "see themselves" in the educational environment in positive ways and on a continuing basis.
- Promote and support multicultural education within the Lincoln Public Schools, it shall also be policy and practice of this district to create opportunities to achieve academically and socially in an educational environment in which all students and staff understand and respect the racial and cultural diversity and interdependence of members of our society.
- **We are so fortunate that Elliott School is the common ground for families of many cultures to gather and develop friendships. Our student population is 32% Hispanic/Latino, 26% Caucasian, 16% African American, 13% Asian, 2% Native American, 11% from two or more races. About one third of our student population speaks English as a new language. There are more than 10 languages spoken at Elliott.**

We welcome families and community members into our school and classrooms to help us learn. We also ask for families' support as children learn to respect differences in languages, beliefs, ethnicity, race and perspectives.

September 2019



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--|---|--|-----------|-----------|---------------------------------|-----------|
| 1 Do you have your free/reduced lunch application turned in for this year? You must complete one every year. | 2 Schools are Closed | 3 | 4 | 5 | 6 PICTURE DAY! Smile! | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 PLC Day Dismiss 80 minutes early Food Market 1 - 2 p.m. PLC Day Early Release @ 1:33 p.m. NO YMCA programming after school | 25 | 26 | 27 | 28 |
| 29 | 30 Parent Teacher Conferences | Does your children get 8-10 hours of sleep? Their brains need that much sleep so they can learn all they can! Please set a regular bedtime routine and stick with it, even when it is hard! One of our school goals is to improve attendance during first period. Help us by having your child to school on time each day! School begins at 8:15 a.m. ~ breakfast is served between 7:45 - 8:05 a.m. Children should be dropped off by the gazebo on the west side of the school and walk up to the breakfast door - door 10. | | | | |

BEING SAFE AT SCHOOL

Arrival At School/Dismissal From School

Students are expected to arrive at school between 7:45 - 8:05 am for breakfast. Prior to that time, no supervision is available.

Students will enter through Door 10. School starts at 8:15 am.

Students will be dismissed at 2:53 p.m.

All students must go directly home or to a school sanctioned after school activity.

Teachers will escort students out their designated exit door.

School Campus (including the playground) is closed until 6:00 p.m. except for use by school childcare and clubs.

Reservations for rooms/playground should be entered in the district Archibus system.

Hours for Regular Schedule:

7:45 a.m. – 8:05 a.m. Breakfast

8:15 a.m. – 2:53 p.m. Grades K-5

Early Dismissal/PLC Day Schedule:

During the course of the school year, we dismiss school early to facilitate teacher workshops and planning efforts. In such a case, the following early dismissal schedule shall be utilized:

7:45 a.m. – 8:05 a.m. -Breakfast

8:15 a.m. – 1:33 p.m. -Grades K-5

Supervision at Dismissal

Any parent(s) or legal guardian(s) of a pupil attending Elliott Elementary School, where the pupil is not eligible for district provided transportation or is eligible and elects not to use district-provided transportation after dismissal may request the school or program not release the pupil to walk home after dismissal unless the pupil is released to the parent(s) or legal guardian(s) or escort(s) designated by the parent(s) or legal guardian(s). The parent(s) or legal guardian(s) may designate up to 2 escorts. The parent(s) or legal guardian(s) requesting their child(ren) only be released to a parent(s) or legal guardian(s) or parent(s) or legal guardian(s)- designated escort after dismissal must submit a completed Before and After School Plan Form to the Principal or designee, or program administrator. The Form shall be made available in the Main Office of the school building or the location of the program.

The Principal, upon receiving the Before and After School Plan Form, shall notify the appropriate school staff member(s) who has supervision of the pupil at dismissal time at the end of the school day of the parent's or legal guardian's request. The supervising staff member that receives such notice shall retain supervision of the pupil when other pupils are dismissed from school at the end of the school day.

All students who are not participating in the CLC program, will come out and meet on the basketball court at their designated area.

Students not picked up by 3:03 p.m. will be brought by a staff member to Door 11 where a staff member will record their name and bring them in to call their parent/guardian.

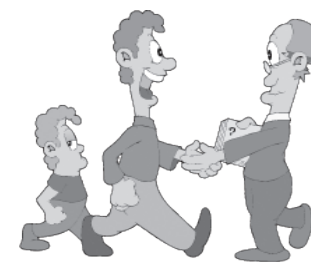
If the parent or guardian have not arrived to pick up the child by 3:15 p.m., the Lincoln Police Department or the Department of Children and Youth Services may be contacted to help with reunification.

Additional Information

Students who arrive anytime after 8:15 a.m., must report directly to the Secured Entry Monitor with their parent or guardian at Door 1.

Students who leave before the end of the day are to be signed out by a parent or guardian. **The schools will only release children to adults designated by the parent on the emergency card.**

If there is a special circumstance, such as a court order



limiting access to a student by a parent or guardian, affecting who a student can be released to, the principal must be informed and provided with a copy of that order to maintain on file at the school.

HELPING CHILDREN LEARN

During the school day we have many people interested in helping children learn. They spend their time working one-on-one with children in reading or math. They include parents, grandparents, high school students, college students, community volunteers, retired citizens, foster grandparents, YMCA staff, City Reading and CLC volunteers.

COMMUNITY NEWS

"Community News" is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month from September through May. "Community News" replaces most informational flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in each issue of "Community News."

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---|--------------------------------------|--|-----------|----------|---------------------------------|----------|
| PARENT TEACHER CONFERENCES are 9/30 and 10/2!!! We are very excited to see you. Your child's teacher will be sending home information about which day and time you are scheduled to attend. | | 1 | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 | 9 | 10 | 11 |
| | | | | | Picture Re-Take Day! Smile!! | 12 |
| | 13 | 14 | 15 | 16 | 17 | 18 |
| | | | | | Schools are Closed | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | No School for Elementary Students | | | | | |
| 27 | 28 | 29 | 30 | 31 | | |
| | | PLC Day Dismiss 80 minutes early Food Market 1 - 2 p.m. PLC Day Early Release @ 1:33 p.m. NO YMCA programming after school | | | | |

OPEN/CLOSED CAMPUS

Elementary students are not allowed to leave school during the school day without permission.



JOIN US FOR BREAKFAST OR LUNCH!

7:45 Breakfast

Elliott Students Free
Adults and visitors \$2.00

Lunch scheduled by class

Students \$2.35
Adults and visitors \$3.40
Milk only \$.40

Prices subject to change.

FOOD MARKET

We will have Food Market in our gym once a month for families. It will take place between 1:00 - 1:45. The first Food Market will be the first PLC Early Out in September. Our Food Markets will always be held on early release days.



LUNCHROOM PROCEDURES

POS (Point of Service) is the name of our cafeteria cash register system. With the POS cash register system a parent/guardian deposits money into an account that is accessed by the child entering their POS number on a keypad in the cafeteria. Money in an account can be transferred from one school to another if a student changes schools within Lincoln Public Schools.

As your child's account gets down to the last meal, they will bring home a slip to remind you to send more lunch money to school. You may place any amount into your child's account. Siblings will each need to have their own account. One check per family will be accepted. Please write all of your children's names and the amount you wish to place in each account on the return "Elliott Lunch Money" envelope. Also, please put your child's POS # on the envelope and return to the Elliott office.

If your child received free/reduced lunch and breakfast last year, your application is valid for the first 30 days of school this year. **Please complete a new application, found in the Important Information booklet you receive in the August mailing, and return it to the office as soon as possible.** This **MUST** be done each year. Eligibility for the free/reduced lunch program is determined by federal guidelines.

Parents/Guardians are welcomed to join their child(ren) for lunch. Please notify the office before 10:00 a.m. if you plan to have school lunch. Adults and children not students in Lincoln Public Schools pay \$3.40 for lunch. Please be aware that parents may take their own child out for lunch, but may not take other students with them. Your assistance in getting your child back within the allotted thirty minutes to avoid being tardy is appreciated.

The United States' Department of Agriculture and the Nebraska Department of Education Competitive Foods Policy states that "no food may be sold or served that competes with the national School Lunch and/or Breakfast programs one half hour prior to the serving period." This means that no food may be sold (i.e. pop, snack machines, fund raisers), and **NO FOOD MAY BE BROUGHT IN TO TREAT FOR BIRTHDAY PARTIES, CLASS REWARDS, OR CLASS PARTIES.** Also, parents may not bring in food for more than their child, as this is in violation of the Federal Lunch Program guidelines.



November 2019



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

Safety, Fire and Tornado Drills:

All schools have periodic drills so students and staff know what to do in case of an emergency, fire or tornado. The safety of students is a top priority.

Our school wide goals are: Be Safe, Be Responsible, Be Respectful. We are always weaving the importance of KINDNESS!

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PLC Day Dismiss
80 minutes early

26

Food Market 1 - 2 p.m.

PLC Day Early Release
@ 1:33 p.m.
NO YMCA programming

27

28

29

30

Schools are Closed

L I N C O L N P U B L I C S C H O O L S • L I N C O L N , N E B R A S K A



ATTENDANCE & TARDIES

It is our goal to have every student in school as many school days as possible. We work with parents and guardians to help students understand the importance of being in school. Students may be excused for illness or parents request (a family emergency or special family need, including a religious observance. Students may also be excused from school to participate in a school-approved activity).

If your child is unable to attend school, a telephone call to the school office each day of the absence is required. (402-436-1136)

Students are considered tardy if they are not in their assigned classrooms when class begins, unless excused by authorized permission. School begins at 8:15 a.m.

SLEEP

We cannot overlook the importance of sleep on a child's learning. Elementary age children need 8-10 hours of sleep every night. While they are sleeping their brains are taking what they learn during the day and putting into long term memory building the pathways that help them find what they have learned.

When children do not have enough sleep they are unable to concentrate on their learning during the school day. They will have more trouble coping with issues that come up, their feelings will be more easily hurt. Families help children do their best in school by providing regular routines that allow for 8-10 hours of sleep each night.

RETURNING TO SCHOOL FOLLOWING ILLNESS

In some cases the school may request a statement from a physician.

If the absence is of three days or more due to a communicable disease, the student should be checked by the nurse, health technician, principal or principal's designee. In some cases, students must have a doctor's written release to return to school.

SOCIAL ACTION COMMITTEE

Elliott's Social Action Committee is made up of the assistant principal, nurse, social worker and school psychologist. We meet bi-monthly to match families to resources in the community and decide which of us can best meet the needs of students and families beyond their child's learning. We make referrals to the Child Guidance therapist assigned to Elliott. Students referred to SAC are usually dealing with issues of attendance, basic needs, behavior or mental health.

MAKE-UP WORK

We know student achievement increases when students attend regularly. We will send letters to inform you of student tardies



so you are aware of them. Our school social worker, or administrator may also contact you to see how we can help with regular attendance. Make-up work for students who are absent from school shall be arranged between the child and/or parents and the child's teacher. It is the responsibility of the student to make up work, tests and other assignments, as deemed necessary by the teacher, after an absence.

COMMUNITY LEARNING CENTER

The Elliott Community Center provides learning opportunities and accessible support services for children, youth and adults. The YMCA coordinates this effort in partnership with us and over 20 community based organizations. If you are interested, please complete the enrollment application.



December 2019



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-----------------------------------|--|--|---|----------|--------|----------|
| 1 | 2 No School for Elementary Students | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 PLC Day Dismiss 80 minutes early Food Market 1 - 2 p.m. PLC Day Early Release @ 1:33 p.m. NO YMCA programming after school | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| Schools are Closed - Winter Break | | | | | | |
| 29 | 30 | 31 | <p>LOST and FOUND is located in the lower level at the bottom of the main stairwell. Names on jackets, lunch boxes and other personal items improve the chances of lost articles being returned to their owners!</p> <p>ENCOURAGE your child to check the lost and found periodically for lost items. Articles not claimed at the end of each semester are donated for other people to use.</p> | | | |
| Schools are Closed - Winter Break | | | | | | |
| C O L N | P U B L I C | S C H O O L S | • L I N C O L N , N E B R A S K A | | | |

METHODS OF COMMUNICATION

SCHOOL NEWSLETTER:

The Elliott Hoot is our monthly school newsletter. It contains announcements, information, school events, etc. This newsletter is sent home on the last Friday of each month ~ both in Friday Folders and through School Messenger.

WEEKLY COMMUNICATION FOLDERS:

Typically, school news will be sent home via Friday Folders. Please return the folder the next day including any notes to your child's teacher. General information will be sent with the oldest child in the family attending Elliott School.

COMMUNITY NEWS:

"Community News" is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month from September through May. "Community News" replaces most informational flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in each issue of "Community News."

SCHOOL WEBSITE:

Information is regularly updated on our website: <http://wp.lps.org/elliott/>

PARENTVUE:

Parents may access communications, attendance information and more for their child through ParentVue. A "button" linking you to ParentVue can be found on our school website.

SCHOOL MESSENGER:

This district-wide communication system sends school and district emails, texts, and phone calls to families with important information. Please be sure the school has your updated phone number and email address. Based on Elliott Parent feedback, we have a School Messenger that goes out every Monday at 5:10 p.m. to give families information for the upcoming week.

FACEBOOK:

Check out school happenings on our Facebook Page! "Like" us at <https://www.facebook.com/ElliottElementary>

TWITTER:

Follow us on Twitter https://twitter.com/Elliott_LPS to receive tweets about Elliott School.



January 2020



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

If your address changes, please call the main office and let us know! 402-436-1136

HELP us help your child keep their toys and candy at home! These items disrupt the learning environment and

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Schools are Closed - Winter Break

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Schools are Closed - Winter Break

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Schools are Closed

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PLC Day Dismiss
80 minutes early
Food Market 1 - 2 p.m.

PLC Day Early Release
@ 1:33 p.m.
NO YMCA programming
after school

CHILI BINGO @ 5:30

L I N C O L N P U B L I C S C H O O L S • L I N C O L N , N E B R A S K A

FIRE, SAFETY AND TORNADO DRILLS

All schools have periodic drills so that students know what to do in order to be safe. The safety of students is a top priority, and schools cooperate with the fire department to make sure the most effective safety procedures are followed.

BULLYING



If you feel that your child is being bullied by peers, please contact your child's teacher or the building principal, Mrs. Kathleen Dering. All reported incidences of bullying/unsafe behavior will follow the protocol outlined in Lincoln Public Schools Board Policy 5482: Anti-Bullying Policy.

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.

In order to be considered bullying, the behavior must include:

- Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.
- Hurtful aggressive physical and/or verbal behavior.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

As an added prevention piece, please discuss with your child adults in the building who they can talk to if they feel that they are being bullied or are in an unsafe situation. These people may include, but are not

limited to, their teacher, the administrator, school counselor, school psychologist, school social worker or any other adult in the building that they have built a positive relationship with.

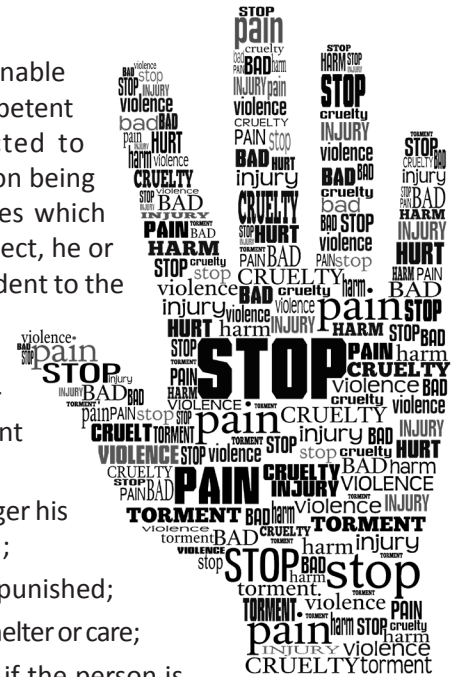
Students are taught about what bullying looks like and sounds like, along with how to advocate for themselves through the District's Second Step program.

CHILD ABUSE

When any school staff member has reasonable cause to believe that a child or an incompetent or disabled person has been subjected to abuse or neglect, or observes such person being subjected to conditions or circumstances which reasonably would result in abuse or neglect, he or she is required by law to report such incident to the proper law enforcement agency.

Abuse or neglect shall mean knowingly, intentionally or negligently causing or permitting a minor child or an incompetent or disabled person to be:

- a. placed in a situation that may endanger his or her life or physical or mental health;
- b. tortured, cruelly confined or cruelly punished;
- c. deprived of necessary food, clothing, shelter or care;
- d. left unattended in a motor vehicle, if the person is six years of age or younger; or
- e. sexually abused.



February 2020



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

Reminder ... no food may be brought in for birthdays, class rewards or parties. We have multiple allergies at school each year so this helps us keep everyone safe!

Make sure your phone number and emergency contacts are updated at school. We want you to get all school information and we want to be able to contact you in case of an emergency or sickness.

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No School for
Elementary Students

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PLC Day Dismiss
80 minutes early

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Food Market 1:00 - 2:00

PLC Day Early Release
@ 1:33 p.m.
NO YMCA programming
after school.

L I N C O L N P U B L I C S C H O O L S • L I N C O L N , N E B R A S K A

SAFETY PRACTICES TO AND FROM SCHOOL

In order to provide better safety for the pedestrian and the driver, your cooperation in helping your child observe the following rules will be appreciated:

The need for children to practice good safety habits while walking between home and school is emphasized by the fact that a number of children have been injured when struck by cars. In most cases, the information we received is that the child was not following good safety rules.

Two of the most important ways for children to develop good pedestrian safety are (1) to learn the rules for pedestrian safety and (2) to observe adults following these rules. Children need the support of good models of safety from all parents and staff members.

The two most common rules that children violate are (1) crossing streets at places not designated as school crossings and (2) crossing intersections having traffic lights when the "WALK" light is not on. (In the case of 'N' Street right north of the school there is a pedestrian controlled traffic signal. This is the designated school crossing for 'N' Street. The 'N' Street crossings at the corners of 25th and 'N' Streets are not designated school crossings.)

If students are transported by motor vehicle to school, we suggest you use the following procedures:

- a. Instruct your child to enter and leave your vehicle from the curb side. Never enter or leave on the street side of a vehicle. A serious accident could result from a child darting across the street or coming out between two parked cars.
- b. Do not pull in a resident's driveway to turn around.
- c. If you choose to meet your child along streets not adjacent to the school, instruct your child to use proper crosswalks or to cross at the proper intersection.
- d. Parking lots are not safe areas for picking up or delivering children because of vehicle movement and children not being seen by the driver.
- e. **24TH STREET (WEST OF THE SCHOOL), IS THE LOADING ZONE FOR ELLIOTT CHILDREN.** Families with wheel chairs use the east entrance on 25th street.

We have some students who come to school by bus. The buses come before and after school to the front of the building on 25th Street. It is important that cars not block the cut out lane so buses are able to load and unload safely.

BEHAVIOR

To be sure that each child has a right to learn, expectations for appropriate behavior are established. There are three expectations:

- BE SAFE.
- BE RESPECTFUL.
- BE RESPONSIBLE.

We believe that students deserve a learning environment that is safe and free of disruptions. To accomplish this, Elliott staff, students and families must work as a team to develop self-discipline. The Elliott staff has high expectations for student achievement and behavior. Our expectations are based on LPS Students' Rights and Responsibilities and the Elliott SIP goal to increase achievement and life skills.

PROTECTIVE PLANS

When student behavior is unsafe or disrupts the learning environment, the Elliott staff and students design Protective Plans based on the guidelines established by the LPS Students' Rights and Responsibilities as well as state and federal law. The goal of all Protective Plans are to change the student's behavior that lead to trouble and to reestablish a safe learning environment free from disruption. Depending on the severity and frequency of the behavior, Protective Plans can include any of the following:

- Counseling (Triage)
- Student-developed plans to change behaviors
- Student/parent/teacher developed plans to change behaviors
- Delayed dismissal
- Alternative arrival, dismissal and recess plans
- Community Service
- Restitution
- In School Suspension
- Out of School Suspension
- Referral to LPS Student Services for possible expulsion
- Referral to Lincoln Police or Lincoln Fire Departments

March 2020



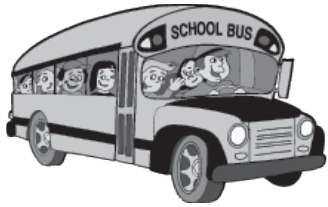
| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
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| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | <p>We believe that students deserve a learning environment that is safe and free of disruptions. To accomplish this, Elliott staff, students and families must work as a team to develop self-discipline. Our staff has high expectations for student achievement and behavior!</p> | | | |
| | | | | | | |

Schools are Closed

PLC Day Dismiss
80 minutes early

Food Market 1:00 - 2:00

PLC Day Early Release
@ 1:33 p.m.
NO YMCA programming
after school.



VISITORS AND PARENT VISITS

Parents and other community members are encouraged to visit school. All visitors need to check in when entering the building. We ask you limit your visit to 30 minutes to not disrupt the instructional program. If you would like to eat a school lunch with your child please notify the office before 10:00 a.m. the day of your visit.

BUS TRANSPORTATION

It is expected that all students maintain good behavior on buses at all times. The privilege of bus transportation may be provided to eligible students providing the following safety rules, regulations, and pupil responsibilities are followed: sit quietly in assigned seat, keep hands and feet to self, follow all directions given by the adults.

PROCEDURES FOR STUDENTS WHO ARE BUSSED TO SCHOOL

1. Students are met by an adult (teacher or aide) and adult takes attendance.
2. The adult and the students walk to the assigned room and are supervised until they have eaten breakfast, if necessary.
3. At 8:15 students are dismissed to homeroom.
4. On all inclement weather days, ALL students are escorted into the building.
5. Students must have a signed note stating that they are NOT taking the bus home. A parent or legal guardian must call transportation when a student does not come on the bus or take the bus home.

DISMISSAL PROCEDURES

An adult (teacher or aide) walks students to the designated location where the teacher on duty walks all students to the bus. Prior to entering the bus, the teacher on duty takes attendance.

DELAYED OPENING/EMERGENCY CLOSING OF SCHOOL

The safety of the students is the first priority when handling an unforeseen situation that may require a school closing, delayed opening or shortened school day with dismissal earlier than the normally scheduled time of 2:53 p.m. Should this occur, the district will make every effort to notify parents via all means possible including announcements on automated phone messaging, radio stations: KFOR (1240), KLIN (1400), KFGE (98.1), KZKX (96.6); TV Stations: KOLN 10/11, KLIN 8, KETV 7, KMTV 3, WOW 6, KPTM 9, and the Lincoln Public Schools website, www.lps.org.



SCHOOL'S THE PLACE TO BE

Remember to call the
office whenever your
phone number or address
changes so we have a
way to reach you!

402 436-1136

April 2020



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---|-----------------------------------|---|-----------|----------|--------------------|----------|
| <p>Attire and Appearance: It is everyone's responsibility to promote a school atmosphere that supports learning. Students are asked to dress appropriately for the weather, even as it starts to get warmer!</p> <p>Reminder: Per LPS policy, dogs are not allowed on school grounds, even if on a leash.</p> | | | 1 | 2 | 3 | 4 |
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| | 26 | 27 | 28 | 29 | 30 | |
| | | | | | Schools are Closed | 11 |
| | No School for Elementary Students | | | | | 18 |
| | | | | | | 25 |
| | | PLC Day Dismiss 80 minutes early | | | | |
| | | Food Market 1:00 - 2:00 | | | | |
| | | PLC Day Early Release @ 1:33 p.m. NO YMCA programming after school | | | | |

NUISANCE ITEMS

The possession of articles which disrupt the learning environment shall be considered nuisance items. This includes such things as: extra money, cards, toys, balls, comics, candy, gum, skateboards. Generally, these kinds of items are best left at home and students should not bring them to school. Articles taken from students shall be returned directly to the parents/guardians at their request or to the students at the end of the school year.

STUDENT SERVICES: GIFTED & SPECIAL EDUCATION

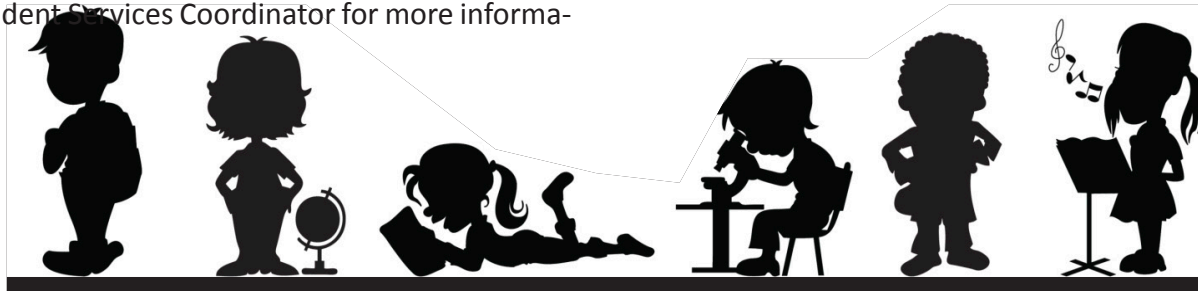
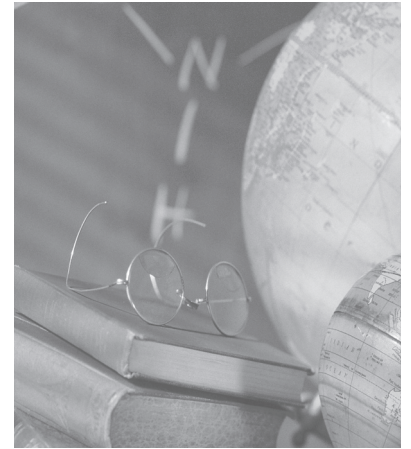
The Lincoln Board recognizes that the student population includes students with exceptional academic abilities. These students shall be provided appropriately challenging curricula and instruction which is congruent with their learning abilities and styles and which shall be provided in classes composed of these students, taught by teachers trained to recognize and meet the needs of these students. Efforts to refer and identify students for the gifted program will be made at each grade level. Multiple criteria shall be used for identification purposes and identification efforts shall be inclusionary. Outstanding abilities are present in students from all cultural groups and across all economic strata. Students shall be placed in the gifted program congruent with their identified needs.

Special education means educational experiences, curriculum and services, through the use of special facilities, equipment, and/or classrooms, which have been adapted to provide special education for students with disabilities. In addition, special education provides support services necessary for evaluation, placement and instruction for students with disabilities.

Please contact the Elliott school office and you will be connected to our Gifted Facilitator, or our Student Services Coordinator for more information about programs.

THE FAMILY LITERACY PROGRAM

The Family Literacy Program integrates four key components (Adult Literacy, Student Literacy, Adult Education, and Parent and Child Together Time) in order to enhance family literacy and involvement at Elliott School. Classes meet Monday through Friday from 12:45-2:45 p.m., and parents divide their time between English language classes, Parent Time class, and time in their child's classroom. In their child's class, parents observe and learn alongside their children. Parent Time classes and time in their child's classroom are open to any Elliott parents and include information about our school as well as resources within the community. Translators are available for this portion of the program. Please contact the school if you are interested in participating in this program.



May 2020



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--|--------|-------------------------------|-----------|--------------------------|--------|----------|
| <p>School will out for the summer break soon. Help your child read throughout the summer!</p> <p>A child can lose a lot of their reading fluency over the summer if they don't keep practicing.</p> <p>Lincoln Public Libraries have activities that keep children reading all summer! Check out their website for more information!</p> | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 Food Market 2:15 - 3:15 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 Last Day of School | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

ELLIOTT SCHOOL LEARNING COMPACT

This compact was created by Elliott School children, families, teachers, and community partners to support our mission to "master learning and life skills for today and tomorrow." Elliott School values the responsibility of providing high-quality curriculum and instruction to enable children to meet state academic achievement standards.

Please mark the ways you can help.

Parent/Caring Adult:

I will help my child be successful. As part of my child's educational team, I agree to help my child learn by. . .

- ☐ helping my child get to school on time with adequate food, shelter, rest, and love.
- ☐ knowing what my child does well and helping him or her use these strengths to learn.
- ☐ partnering with teachers to develop my child's learning skills and life skills.
- ☐ spending time talking, listening, interacting, and reading with my child.
- ☐ coming to school events.
- ☐ monitoring my child's study time and encouraging my child to do his best or her best.
- ☐ promoting respect and appreciation for all cultures.
- ☐ communicating with child and school.

Child:

I know my education is important. I will help myself learn by. . .

- ☐ coming to school on time and ready to learn.
- ☐ being safe, respectful, and responsible.
- ☐ monitoring my academic progress and behavior.
- ☐ showing respect and appreciation for all cultures.
- ☐ taking charge of my learning by listening, asking questions, and searching for information.
- ☐ learning what I am good at and using these things to help myself and others.
- ☐ using problem-solving skills to be a peacemaker.
- ☐ reporting to an adult when there is a problem.

Teacher:

I know that education is important and want students to be successful. In partnership with students and their families I agree to help children learn by. . .

- ☐ making school a friendly, comfortable place for children and families.
- ☐ creating a safe, respectful, and responsible learning environment.
- ☐ planning, teaching, and evaluating each child's educational program.
- ☐ recognizing and building on each child's strengths.
- ☐ communicating regularly with each child and their family.
- ☐ promoting respect and appreciation for all cultures.
- ☐ believing all children can learn.
- ☐ communicating expectations clearly with child and parent.
- ☐ providing high-quality curriculum and instruction in a supportive and effective learning environment that enables participating children to meet the State's student academic achievement standards.
- ☐ providing high-quality curriculum and instruction to enable children to meet state academic achievement standards.

Approved by Elliott SNAC/Team Leaders Spring 2015



June 2020



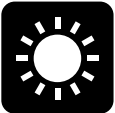
| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
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| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | ENJOY THE SUMMER! | | | |

July 2020

SUMMER
ROCKS!

SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

| | | | | | | |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
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L I N C O L N P U B L I C S C H O O L S • L I N C O L N , N E B R A S K A

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INTENT OF STUDENT HANDBOOK

This handbook is intended to be used by students, families, and staff as a guide to the rules, regulations, and general information about Elliott Elementary School. Each student is responsible for becoming familiar with the handbook and knowing the information contained within it. Parents/Guardians are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although information found in this handbook contains detailed and

specific information on a variety of topics, the handbook is not intended to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a “contract.” The administration reserves the right to make decisions and rule revisions at any time to implement the educational program and to assure the well being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should the situation or circumstance arise that

HELPFUL INFORMATION

Child's Name _____ School Attending _____ Grade _____

Teacher _____ Room # _____ Lunch SNAP # _____

Other _____

Child's Name _____ School Attending _____ Grade _____

Teacher _____ Room # _____ Lunch SNAP # _____

Other _____

Child's Name _____ School Attending _____ Grade _____

Teacher _____ Room # _____ Lunch SNAP # _____

Other _____

Child's Name _____ School Attending _____ Grade _____

Teacher _____ Room # _____ Lunch SNAP # _____

Other _____



Elliott Elementary School

225 South 25th Street • Lincoln, Nebraska 68510

Phone: 402-436-1136

Mrs. Kathleen Dering, principal

LINCOLN BOARD OF EDUCATION 5905 O Street • Lincoln, NE 68510



Barbara Baier
Lanny Boswell

Kathy Daneke
Connie Duncan
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