

Wysong Elementary School

2018-2019

School Calendar Family Handbook

7901 Blanchard Blvd. • Phone: 402-436-1185 • Fax: 402-458-3271
Website: <http://wysong.lps.org>

Randy Oltman, Principal • Jessica Hughes, Assistant Principal



2018-2019 Student Calendar



Lincoln Public Schools
Lincoln, Nebraska



Approved 5/17

2018 JULY							2019 JANUARY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30	31					27	28	29	30	31		

AUGUST							FEBRUARY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30	31		24	25	26	27	28		

SEPTEMBER							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1						1	2
2	3	4	5	6	7	8	3	4	5	6	7	8	9
9	10	11	12	13	14	15	10	11	12	13	14	15	16
16	17	18	19	20	21	22	17	18	19	20	21	22	23
23	24	25	26	27	28	29	24	25	26	27	28	29	30
30							31						

OCTOBER							APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6			1	2	3	4	5
7	8	9	10	11	12	13	7	8	9	10	11	12	13
14	15	16	17	18	19	20	14	15	16	17	18	19	20
21	22	23	24	25	26	27	21	22	23	24	25	26	27
28	29	30	31				28	29	30				

NOVEMBER							MAY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3			1	2	3	4	
4	5	6	7	8	9	10	5	6	7	8	9	10	11
11	12	13	14	15	16	17	12	13	14	15	16	17	18
18	19	20	21	22	23	24	19	20	21	22	23	24	25
25	26	27	28	29	30		26	27	28	29	30	31	

DECEMBER							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1							1
2	3	4	5	6	7	8	2	3	4	5	6	7	8
9	10	11	12	13	14	15	9	10	11	12	13	14	15
16	17	18	19	20	21	22	16	17	18	19	20	21	22
23	24	25	26	27	28	29	23	24	25	26	27	28	29
30	31						30						

- First and last days of class for students
- PLC days-early dismissal (Plan Days and PLC Days are subject to change)
- Schools not in session
- Students in elementary schools NOT in attendance (Plan Days)

Graduation Dates

Thursday, May 23, 2019

Bryan Community Focus Program (at East)

Sunday, May 26, 2019

East, LSE, LNE (at Devaney) | LNS, LHS, LSW (at Pinnacle)

Welcome To Wysong!

We Are Wysong! Our Future is Bright!

Dear Wysong Students and Families,

Welcome to Sally G. Wysong Elementary! We are very pleased for you to be a part of our Wysong School Community. This handbook has been prepared as a resource for our families to become familiar with some of the practices and procedures at Wysong.

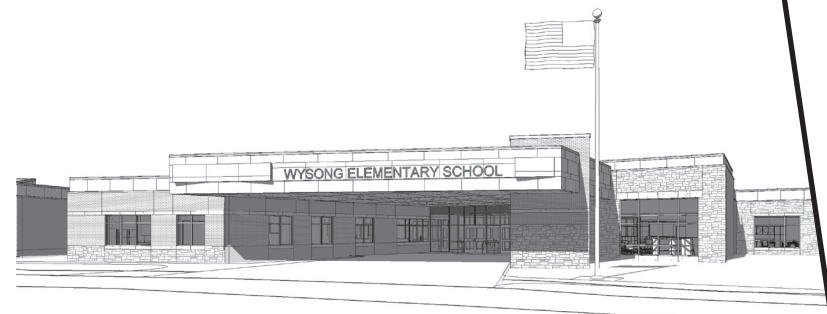
Practices or procedures that are consistent at all elementary schools are included in the "Important Information Booklet" that will be sent electronically to you from Lincoln Public Schools. I have included a table of contents for the "Important Information Booklet" in our handbook for your convenience. For this reason, please familiarize yourself with elementary practices in the "Important Information Booklet".

On behalf of our entire staff, we look forward to partnering with you as we get ready to begin the 2018-19 school year.

Sincerely,

Randy Oltman,
Principal

Jessica Hughes,
Assistant Principal



Lincoln Public Schools Important Information Handbook Table of Contents

lps.org/ii

Lincoln Public Schools has developed an important information handbook intended to be used by students, parents and staff as a guide to the rules, regulations, and general information about Lincoln Public Schools. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a "contract." The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable School District policies, and state and federal statutes and regulations. The information provided in this book is subject to change without notice. On the right you will find the table of contents from this informative handbook.

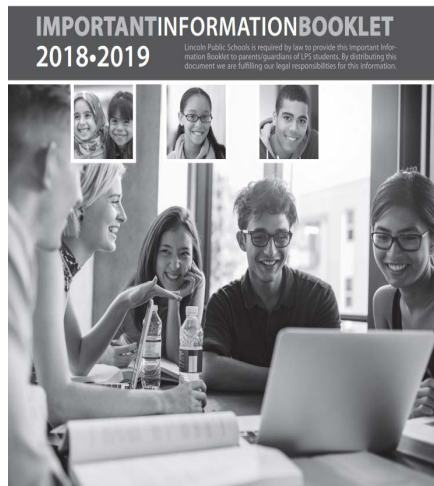


TABLE OF CONTENTS

GENERAL INFORMATION

Letter to Parents	1
Lincoln Board of Education	2
District Board Boundary Map	3
District Map	4
Student Calendar	5
School Directory	6
School Start and End Times	7

ATHLETICS AND ACTIVITIES

Intramural and Interscholastic Athletic Participation Guidelines	8
Age Limitation/Academic Requirements for Interscholastic Athletic/Activity Participation	9

COMMUNICATION SERVICES

Communications	10
Smoke-Free Environment	10
Severe Weather Policy	10
LPSDO Telephone Contacts	11
Communicating Concerns	13

CURRICULUM

Gifted Program	14
----------------------	----

DEPARTMENT OF EARLY CHILDHOOD

Early Childhood	14
-----------------------	----

HEALTH SERVICES

Student Health Information	15
----------------------------------	----

INSTRUCTION, DIVISION OF

Student Fees Policy	19
Student Fees Policy Appendix	22

MULTICULTURAL OFFICE

Multicultural Advisory Committee	28
--	----

NUTRITION SERVICES

School Cafeteria Accounts	29
Free and Reduced Price Meals	30
Contact Information	30
Frequently Asked Questions Letter	31

RISK MANAGEMENT

Student Accident Insurance	33
----------------------------------	----

SPECIAL EDUCATION

Special Education Identification and Placement Procedure	33
--	----

STUDENT SERVICES

Parental Involvement	35
Birth Certificate Requirements	36
Goals for Students	36
Application for Special Attendance Permit	36
Educational Equity	36
Guidelines for Religious Holidays	37
Notice of Nondiscrimination/Contacts	38
Rights and Responsibilities of Students	39
Dating Violence Policy	40
Anti-Bullying Policy	40
Child Abuse	40
Technology Resources Use	41
Nuisance Items	43
Student Attendance	43
Care of Property	45
Searches of Lockers and Other Types of Searches	45
Video Surveillance	45
Student Rights	46
Rights of Divorced Parents	51
Safe and Drug-Free Schools	51
Student Photo ID Cards	52
Visitors and Volunteers	53

COMMON PRACTICES

Elementary School	53
Middle School	55
High School	56

THREAT ASSESSMENT

Threat Assessment Program	57
School Safety	57

TRANSPORTATION

.....	58
-------	----

IMPORTANT INFORMATION BOOKLET 2018-2019



Outside Organizations:

COMMUNITY INVOLVEMENT	58
-----------------------------	----

FOUNDATION FOR

LINCOLN PUBLIC SCHOOLS	59
------------------------------	----

FORMS

Request to Provide Medication During School Hours	61
Request to Provide Medication During School Hours:	
Acetaminophen and Ibuprofen	63
Application for Fee Waiver and Sharing of Information Consent	65
Title VII Student Eligibility Certification	67
Educational Equity Complaint Form	IBC

Additional forms which need to be completed for all students are available from school offices or may be sent home on the first day of school.

THE IMPORTANT INFORMATION BOOKLET

Throughout this book the term "Parents" refers to both natural or adoptive parents and to legal guardians.

This handbook is intended to be used by students, parents and staff as a guide to the rules, regulations, and general information about Lincoln Public Schools. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

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Wysong School Faculty - 2018-19

Main Office - (402) 436-1185

Office

Randy Oltman-Principal
 Jessica Hughes -Asst. Principal
 Bridget Schultz- Executive Sec.
 Katie Kriegler- Registrar
 Amanda Baker- School Nurse
 Phylicia Robertson- Health Tech

Special Education

Halie Brandt- Teacher
 Lynde Conroy- Teacher

Special Ed. Para Educators

Kathleen Gadeken
 Amy Horn
 Laura Morris
 Rawda Komi

Kindergarten

Keri Daffer
 Erin Bouwens
 Jennifer Engle
 Jessica Loop
 Makenzie Scollard

1st Grade

Amanda Morey
 Sarah Ashelford
 Elizabeth Bowen
 Hollie Micek
 Joe Vrbicky

2nd Grade

Christine Dinneen
 Alyssa Meyer
 Carolyn Raguse
 Nicole Wendeln

3rd Grade

Betsy Nolan
 Taylor Stara
 Shelley Wilcynski

4th Grade

Kelsey Ebke
 Danielle Burbach
 Jared Haag
 Andrea Luedtke

5th Grade

Lauren Harris
 Jeanne Wetzel

Reading Recovery

Joni Calkins

Instructional Technology Coach

Kathryn Nystrom

Specialists

Judith Bush- Vocal Music
 Jason Rushing- Comp. Science
 Jacob Schuelke- PE
 Heidi Shaddick- Library Media
 Molly Ebbers- Art

Instrumental-Music

John Scofield- Band
 Alex Rogers- Orchestra

Custodial

Richard Branting- Bldg. Supervisor
 Ken Inman - Asst. Supervisor
 Wendy Herron
 Brad McClatchey
 Kyle Townsend

Kitchen

Lorrie Davis
 Karla Oliver
 Kati Miller

Psychologist

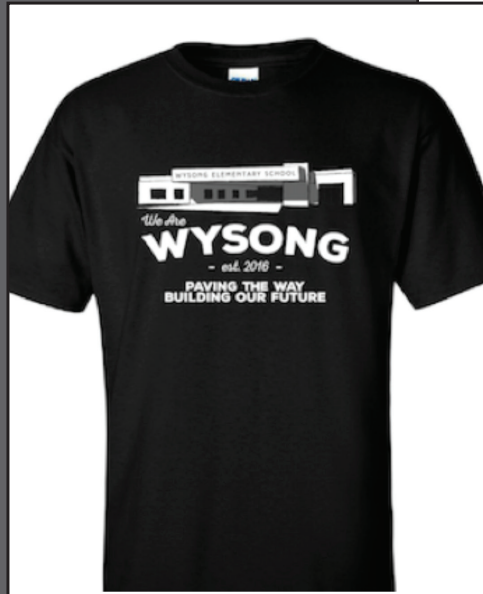
Alex Spoon

School Social Worker

Ursula Vernon-Hansen

Table of Contents

2018-2019 Student Calendar	IFC
Introduction.....	IFC
Important Information Booklet	1
Table of Contents.....	2
Wysong School Faculty	2
Welcome	3
School Mission and Vision	3
School Mascot	3
Wysong T-shirts	3
Communication	5
PTO	7
Visitations to School	9
Volunteering.....	9
PLC Days	9
Parent Teacher Conferences.....	9
Schedules	11
Arrival for Students	11
YMCA Before/After School Care	11
Music Rehearsals.....	11
Make Up Work.....	13
Homework Expectations	13
Student Use of Telephone	15
Staying in from Recess.....	15
Bullying.....	15
Student Expectations.....	17
Field Trips	21
Arrival and Dismissal to School	21
Dismissal from School	21
Car Lane in Front of School.....	23
YMCA, Daycare Vans and Buses	23



Welcome to the Wysong School Community

Our staff is excited to begin our third year at Wysong! We are committed to working as a team as we collaborate throughout the school, focused on creating an environment of high expectations for learning and behavior and a culture that values the unique strengths and talents of each of our students. We recognize the positive relationships we build with our students, with one another, and the partnerships with our parents, is vital in our work.

School Mission

We ARE....a team
We ARE....compassionate and kind
We ARE....always learning
We ARE WYSONG!

School Mascot and Colors

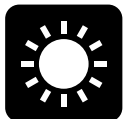
We are proud to be the Wysong Wolves! Our official school colors are royal blue and silver.


Wysong T-Shirts

Our PTO offers the opportunity to purchase Wysong clothing several times during the school year. Please watch for information coming in August for how to order Wysong apparel.



August 2018



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	First Day of School Early Release 2:18 PM 	13	14	15	16	17
18						
19	20	21	22	23	24	25
			Fifth Grade to Saltdogs Game 9:15 			
26	Picture Day 	27	PLC Day Dismiss 80 minutes early Early Release 2:18 PM	28	29	30
						31

Communication

Home and school communication is important to us. Below are ways we plan to share information with you and ways that you can be involved at school to learn more about what is happening.

1. Come visit. We recommend a 30-minute visit to the classroom. We have found this amount of time provides a good snapshot of the class and does not disrupt the learning of your child or others. Calling the office ahead of a visit is not required but is courteous and helpful for the teacher and the office staff so that we can best help you when you arrive.
2. A lunch and recess visit is fun and will help you see how your child interacts with their friends in a more social environment. Please call the office or answering machine by 9:30 if you wish to order a hot lunch.
3. Ask questions. We know you will have questions. Please don't hesitate to ask. Your teacher is always a good place to start but you are welcome to contact anyone that you feel may best help you. Share with us information that would be helpful for your child's teacher to know. We encourage you to begin communication with your child's teacher as school begins.
4. Communicate any changes with your child's normal plans or schedules. This ensures the teacher and office can best help your family and your child with any changes in normal plans.
5. Call the Wysong School office (436-1185) to report absences or if your child is ever going to be late. Our office will call you to check on your child's safety if we have not heard from you.
6. Wysong school newsletter. Each Friday, a school newsletter will be emailed to you. This newsletter will contain upcoming events, a monthly schedule, and information and news about what is happening at school. Please look for and read this each week. This will be the most important way that we share general information with you about school. If you wish to receive a printed copy, please call the school office to request this. It will also be available as a link on our website.
7. Wysong School Facebook. Join the Wysong School Facebook. <https://www.facebook.com/wysongelementary/>
8. Wysong School Website. Visit our website. Each grade level will have information specific to their grade level on this site as well as other school information. <http://wp.lps.org/wysong/>
9. Wysong School Messenger System. We are fortunate to have a school message system to communicate with you. This can be used for general communication and information as well as for any emergency situation or school closure days.

I will use this system frequently for communication with your family. Please ensure any changes in your emails are shared with our school office so that we can keep your email current for this purpose.
10. **Community News:** "Community News" is a newspaper distributed by Lincoln Public Schools, free to all elementary students the first week of every month from September through May. "Community News" replaces most informational flyers and can be used as a guide to community activities for students. The monthly school lunch menu is included in each issue of "Community News."
11. **ParentVue:** Parents may access communications, attendance information and more for their child through ParentVue. A "button" linking you to ParentVue can be found on our school website.

September 2018



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

						1
2	3	4 General PTO Meeting 7:00-8:00 PTO Meeting Tonight!	5	6	7	8
9	10 Schools are Closed	11	12	13	14	15
16	17	18 5th Grade to Sheldon Museum 11:00-11:45 SHELDON	19	20	21	22
23	24	25 PLC Day Dismiss 80 minutes early Early Release 2:18 PM	26	27	28	29
30						

PTO Meeting Schedule for 2018-19

(All meetings are at 7:00 p.m.)



September 4th
November 20th
February 26th
April 23rd

Wysong PTO

The Wysong PTO is an integral part of our school community. All parents are members of the PTO! We hope you will consider being involved in any way that works for you. ***The mission of our PTO is to develop a positive and welcoming culture among our families and teachers, to maximize the educational experience for our children.***

Please visit the **PTO website** at <http://wp.lps.org/wysong/parent-pt-info/> and **PTO Facebook** at <https://www.facebook.com/WysongPTO/>

PTO Officers for 2018-19

President	Emmy Gorman
President Elect	Kelly Ross
Past President	Amanda Essink
Secretary	Jenny Myers
Treasurer	Donita Saathoff
Communications	Anslee Steenken
Principal	Randy Oltman
Assistant Principal	Jessica Hughes
Teacher Representative	Shelley Wilcynski



October 2018



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

1

Picture Retakes



2

3

4

5

Family Fun Night
5:30-8:00

FAMILY FUN NIGHT

6

Pumpkin Run



7

8

Box Tops Contest



9

Parent Teacher
Conferences
4:00-7:00



10

4th Grade to Spring
Creek Prairie



11

Parent Teacher
Conferences
4:00-7:00

4th Grade to Spring
Creek Prairie



12

No
School

No School for
Elementary Students

13

14

15

No
School

16

No
School

Schools are Closed

17

18

19

20

21

22

23

24

25

26

27

28

29

PLC Day Dismiss
80 minutes early
Early Release 2:18 PM

30

31



Visitations to School

Parents and legal guardians may visit as often as you like. We recommend a 30-minute visit to the classroom. We have found this amount of time provides a good snapshot of the class and does not disrupt the learning of your child or others. Calling the office ahead of a visit is not required but is courteous and helpful for the teacher and the office staff so that we can best help you when you arrive. To protect the learning environment for your child and all children, we ask that other children not attend school as visitors to the classroom. They are welcome at school events and for a lunchroom visit.

To ensure the safety of your child and our staff, all visitors and volunteers are required to check in at the office for any visit to school. All doors to our school will remain locked at all times except the front left door to the main entrance. Once you enter this door, you will need to proceed to your left into the main office where one of our office staff will help assist you. All visitors will be asked to provide your name, the relationship to your child, and the intention of your visit. We will then will check our system to ensure whoever is here to visit, is allowed and okay to visit. Information we have in our system is provided by you as you register your child. We also will ask each family to fill out a new Census Form at our Open House or as school begins to ensure we have the most current information. If you are allowing someone other than the legal guardians to visit, (such as a grandparent) please notify the office in advance so we know we have your permission for a visit. Otherwise, we will contact you if someone who is not listed, arrives wishing to visit. Each visitor will receive an ID badge that must be worn at all times during the visit. You will also need to return to the office to check out and return your ID badge upon the completion of your visit. Thank you for being patient and following these procedures. We want your visit to be welcoming, but also want to ensure we are being safe with all visitors.

Volunteering

Volunteers at Wysong is an important part of our school and parent partnership. Watch for more information about getting involved in PTO at Wysong. Please also refer to the LPS Important Information Booklet about how to register as a volunteer. Our PTO will have a sign up at our Open House for how to receive information about volunteer opportunities.

PLC Early Release Days

(Dismissal at 2:18 p.m.-Teachers working in professional learning communities focused on improving instruction and increasing student achievement) August 28th, September 25th, October 30th, November 27th, December 18th, January 29th, February 26th, March 26th, April 30th.

Parent Teacher Conferences

Parent Teacher Conferences will be held on October 9th and 11th and February 5th and 7th.

We will utilize an on-line sign up for conferences so you can select a date and time that works for you.



November 2018



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

1

2

3

4

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6

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8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

General PTO Meeting
7:00-8:00

PTO
Meeting
Tonight!



Thanksgiving Break
No School

Schools are Closed

25

26

27

28

29

30

PLC Day Dismiss
80 minutes early

Early Release 2:18 PM
Barnes & Noble
Book Fair Night



No School for
Elementary Students

Wysong School Schedules

School Hours for Students

K - 5th Grade 9:00-3:38

Breakfast Program

K - 5th Grade 8:30-8:55

Lunch Schedule (followed by recess)

Kindergarten.....11:25

Second Grade11:40

First Grade11:55

Fourth Grade12:10

Third Grade.....12:25

Fifth Grade.....12:40



Specials Classes Schedule

(Art, Computer, Media, Music, PE)

Fifth Grade..... 10:00-10:50

Third Grade..... 10:00-10:50

Fourth Grade10:55-11:45

Kindergarten..... 12:55-1:45

First Grade 1:50-2:40

Second Grade 2:45-3:35

Arrival for Students

Students may arrive to school beginning at 8:45. Students should not arrive prior to 8:45 as we are not able to provide supervision until this time. At 8:45 a supervisor will allow students to enter the building through the main front doors and proceed to the gym. Students will sit by teacher and grade. At 8:53 teachers will pick up their students and walk them to their classrooms. Students who arrive at school after the 8:53 bell will walk directly to their classroom. Students are considered Tardy if they are not in their classroom by the 9:00 bell.

YMCA Before and After School Care

Before school care begins at 7:15. Students in the before school YMCA program will join their homeroom class shortly before students proceed to their classrooms at 8:53. After school care for the YMCA ends at 5:45. Students in the afterschool YMCA program will dismiss directly from their classroom at the end of the day and go directly to the YMCA program in the Multipurpose Room.

Music Rehearsals for 4th and 5th graders

If your child decides to join either the 5th grade Band, 4th or 5th grade Orchestra, or 4th and 5th grade Chorus, they will hold before school rehearsals from 8:00-8:55 each week. Please see the schedule below. (Before school rehearsals will not start immediately at the start of the school year)

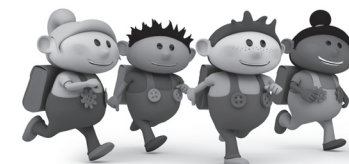
4th and 5th grade Chorus	Friday mornings	8:00-8:55
5th grade Band	Tuesday morning	8:00-8:55
4th grade Orchestra	Wednesday morning	8:00-8:55
5th grade Orchestra	Monday	8:00-8:55

If you have questions, please contact the following teachers:

John Scofield (Band) jscofie@lps.org

Alex Rogers (Orchestra) rrogers@lps.org

Judy Bush (Chorus) jbush@lps.org



December 2018



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

2

3

4

5

6

7

8

9

10

11

12

13

14

15

Winter Concert



16

17

PLC Day Dismiss
80 minutes early
Early Release 2:18 PM

18

19

20

21

22



Schools are Closed -
Winter Break

23

24

25

26

27

28

29

Schools are Closed -
Winter Break



Schools are Closed - Winter Break

30

31

Make-up Work

We appreciate parents' conscientious regard for picking up homework or make up work for their child. The gathering of materials and the communication of the request take time, so the guidelines below will help us serve all children the best.

Unless a student has been absent for more than two days, we do not take requests for assignments. Students and teachers will work together as the student returns to identify the learning and assignments they have missed. We find that it most helpful for student understanding to talk through the assignment with their teachers rather than trying to complete this without the opportunity to ensure they have learned the information.

When a student is absent more than two days, we encourage parents to call school to request make up work and set a time to pick it up. Please call before 9:00 a.m. so we can communicate this to your child's teacher so they can have time to put this together.

If a student is going to be absent from school because of travel, it is very difficult for teachers to give the correct assignments in advance. Again, this is because we want to ensure your child and your teacher have had time to work together to ensure they have learned the material. Some things your child could do while on a trip are, to write about their experience, practice math facts and do number games and read. When your family returns, teach your child to ask for the make-up work. Teachers will help your child with a plan to make up the assignments missed and also to ensure your child has had an opportunity to learn the material covered during their absence.

Wysong Homework Expectations

Students in grades K-5 will have math homework almost every day. This homework is intended to be a reinforcement of the skills students have learned in class and should be returned the following day when possible. In most cases students should be able to complete this homework without much assistance in a short period of time. Reading homework will vary from day to day and by grade. It may consist of reading fluency practice, spelling, high frequency words, vocabulary, and at times, reading a literature story to prepare for discussion in class. It is important for students to develop a routine and structure for completing homework as it builds strong study skills and reinforces skills learned at school. Each student will use a Homework Folder that we will provide for them. Our goal is that this will help them learn responsibility and also a good system for organization and completion of work. It also should help you to know what homework is needed for completion.

If your child forgets their homework, we ask that they not return to pick it up. Their teacher will help them find a time the following day to complete it or send it home the following day.

January 2019



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

1

2

3

4

5



Schools are Closed - Winter Break

6

7

8

9

10

11

12

4th Grade to
Quilt Museum



4th Grade to
Heritage School



4th Grade to
Heritage School



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4th Grade to
Heritage School



4th Grade to
Heritage School



3rd & 5th Grade
to Morrill Hall



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3rd Grade to
Morrill Hall



Schools are Closed

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PLC Day Dismiss
80 minutes early
Early Release 2:18 PM

Student Use of Telephone

Students will be permitted to call their parents from school if needed. We ask that they request permission from their teacher to come to the office to call. This way we can best support the communication and assist with any special plans.

When you call school, we do not interrupt the classrooms with phone calls to students or teachers, but will leave a message. We appreciate that after school plans are set in place with your child before they leave for school so they are clear about their plan. If there is ever any change in their normal arrival or dismissal plan, please notify the office and we will also communicate this with their teacher.



Staying in from Recess

We know it is important for students to have exercise and social interaction time. Each grade will have their own grade level recess and a recess during their lunch block of time. It will be our practice that we do not routinely keep children in from recess in order to have them complete unfinished work or as a consequence for missing homework. This does not mean we would not ever ask them to stay in for a day or two to work with a teacher or after a trip or extended absence from school or to try to get some additional help but it will not be a routine practice we would use. If we are asking your child to stay in from recess for any of these reasons, we will be careful to communicate this with you or make alternative plans if missing homework or other concerns exist.

Bullying

If you feel that your child is being bullied by peers, please contact your child's teacher or the building principal, Randy Oltman.

All reported incidences of bullying/unsafe behavior will follow the protocol outlined in Lincoln Public Schools Board Policy 5482: Anti-Bullying Policy.

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.

In order to be considered bullying, the behavior must include:

- Imbalance of Power: Kids who bully use their power—such as physical strength, access to embarrassing information, or popularity—to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.
- Hurtful aggressive physical and/or verbal behavior.

Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose. As an added prevention piece, please discuss with your child adults in the building who they can talk to if they feel that they are being bullied or are in an unsafe situation. These people may include, but are not limited to, their teacher, the administrator, school counselor, school psychologist, school social worker or any other adult in the building that they have built a positive relationship with. Students are taught about what bullying looks like and sounds like, along with how to advocate for themselves through the District's Second Step program.

February 2019



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

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Box Tops Contest



4th Grade to
Young Peoples
Concert

Parent
Teacher
Conferences
4:00-7:00



Parent Teacher
Conferences
4:00-7:00



Parent-Teacher
Conferences



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No School for
Elementary Students

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PLC Day Dismiss
80 minutes early

Early Release 2:18 PM

General PTO Meeting
7:00-8:00

PTO
Meeting
Tonight!

Student Expectations and School Management of Behavior

At Wysong we teach common, school wide expectations for learning and behavior. This will ensure your child and our staff have consistent expectations across our school and that all the adult learners can recognize and support positive behaviors as well as help teach students appropriate expectations that will help our school community to be most conducive to learning.

Wysong Common Area Expectations

	Safe	Respectful	Responsible
Classroom	<ul style="list-style-type: none"> -Keep hands, feet, objects to self -Use classroom materials appropriately -Listen to adult directions at all times 	<ul style="list-style-type: none"> -Focus on speaker -Let the adult be in charge -Respect others' learning environment -Speak and respond appropriately 	<ul style="list-style-type: none"> -Enter classroom ready to learn -Be prepared and do your best -Follow directions quickly and exactly
Hallways	<ul style="list-style-type: none"> -Keep hands, feet and objects to self -Walk single file in line order on the right side 	<ul style="list-style-type: none"> -Voices at level 1 -Keep hands and feet off walls -Smiles, winks and waves are welcome 	<ul style="list-style-type: none"> -Stay in line order with your class -Go directly to your destination -Use drinking fountain appropriately
Bathrooms	<ul style="list-style-type: none"> -Keep feet on floor -Keep water in sink 	<ul style="list-style-type: none"> -Keep bathroom clean -Voices at level 1 -Give others privacy -Respect school property 	<ul style="list-style-type: none"> -Use bathroom closest to classroom -Use 1 pump of soap and 2 towels -Towels in trash can -Flush toilet after use -Get adult permission to be in the bathroom
Cafeteria	<ul style="list-style-type: none"> -Sit on your pockets, feet on the floor, facing forward -Walk -Eat only your food -Sharing food is not allowed 	<ul style="list-style-type: none"> -No saving seats -Use quiet voices with people at your table only -Respond to signals for attention -Use manners -Use Level 3 voice 	<ul style="list-style-type: none"> -Focus on eating -Push in your chair when leaving -Pick up after yourself -Follow adult direction
Playground	<ul style="list-style-type: none"> -No play fighting -Sticks and other objects stay on the ground -Play appropriately on the equipment 	<ul style="list-style-type: none"> -Play fairly -Be a good sport -Follow all supervisor directions -Include others -Recess is fun, not a competition 	<ul style="list-style-type: none"> -Clean up and line up right away at bell/whistle -Take care of equipment -Dress appropriately for weather
Common Areas	<ul style="list-style-type: none"> -Keep hands, feet and objects to yourself 	<ul style="list-style-type: none"> -Voice level 1/2 -Respect others' learning environment 	<ul style="list-style-type: none"> -Do your job -Stay in your area -Follow adult directions
Assemblies	<ul style="list-style-type: none"> -Keep hands and feet to yourself 	<ul style="list-style-type: none"> -Voice level 1 -Be a focused listener -Sit flat on "pockets" -Follow signals for attention 	<ul style="list-style-type: none"> -Sit in line order -Use an appropriate response

March 2019



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

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17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
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Schools are Closed

PLC Day Dismiss
80 minutes early
Early Release 2:18 PM

Arrival	-Use sidewalks and crosswalks -Follow your before school plan right away -Walk your bike	-Keep hands, feet and objects to self. -Voice level 2	-Stand in grade level line -Walk directly to the gym
Dismissal	-Use sidewalks and crosswalks -Follow your after school plan right away -Check out with your teacher -Walk your bike	-Keep hands, feet and objects to self -Voice level 2	-Pack up all belongings and put in back-pack -Leave on time with your class
Field Trips/Busses	-Keep hands, feet and objects to yourself -Stay seated on your pockets	-Follow adult directions -Voice level 2	-Represent Wysong school in a positive way

Wysong School uses a school-wide behavior philosophy called BIST (Behavior Intervention Support Team). Many schools in Lincoln Public Schools follow this model. BIST is used to help students and adults alike, focus on three “Life Goals”. These are called “Life Goals” because if we can be successful in using them, we are much more likely to be successful in school, our jobs, and other areas of our lives.

Here are the three Life Goals:

I can be productive and follow directions even if I am mad (overwhelmed by my feelings).

I can be productive and follow directions even when others around me are not okay.

I can be productive and follow directions even when I don’t want to (even if it is difficult).

There are also two expectations for all of us at our school that protect our learning environment and help make Wysong a great place for students to be and learn. “It is never okay to be hurtful and it is never okay to be disruptive”.

Students are given a reminder when they are having difficulty with a choice regarding one of the life goals. If they continue to have difficulty, they are next asked to move to a “safe seat” within the classroom or learning environment. Students are not in trouble when asked to go to a “safe seat” but rather may continue to learn and think about the choices that will help them to be successful when they return. Students are able to move from the “safe seat” when they and the teacher have processed together what to do that will help the student to be successful. In rare cases when a student might continue to have difficulty making successful choices while in the “safe seat”, they will be directed to a “buddy room” which is a safe seat in another teacher’s classroom. The sending teacher will make time to process with the student when they are finished instructing in hopes that the student can return back to their classroom. Because the child was asked to leave the classroom for a period of time, parents are contacted by the classroom teacher any time they are directed to the “buddy room”.

Some behaviors may require immediate support or assistance from myself or Mrs. Hughes. We call these Office Referrals. Examples might include continued refusal to follow adult directions, disrespectful or hurtful language, physical harm to another student or staff. In any case which your child might require a visit to the office, we will notify and communicate with you.

This all being shared, we expect our positive and support learning climate to be one of many more celebrations and successes rather than misbehaviors. We believe in a positive school climate and will work hard to reinforce and recognize students who display good learning skills and interactions with others.

April 2019



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

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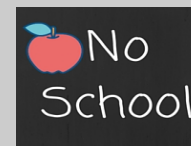
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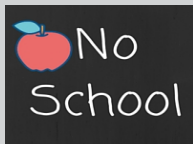
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3rd Grade Play



Schools are Closed



No School for
Elementary Students



1st Grade to Chet Ager

General PTO Meeting
7:00-8:00

PTO
Meeting
Tonight!



2nd Grade to Chet Ager

PLC Day Dismiss
80 minutes early

Early Release 2:18 PM

Arrival to School

Students may arrive to school beginning at 8:45. Students should not arrive prior to 8:45 as we are not able to provide supervision until this time. At 8:45 a supervisor will allow students to enter the building through the main front doors and proceed inside to the gym. Students will sit by grade and homeroom teacher. At 8:53, students will be led by their teacher to their classroom. Students who arrive at school after the 8:53 bell will walk directly to their classroom. Students are considered tardy if they are not in their classroom by the 9:00 bell.

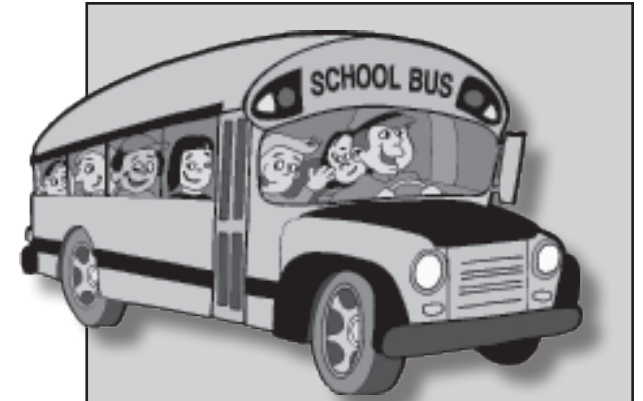
Before School Breakfast will be provided each morning between 8:30 and 8:55. Students may choose to eat breakfast any day they wish and do not have to sign up in advance. Students may enter the front doors as early as 8:30 and proceed directly to the multipurpose room (lunch room). Depending on when students finish eating, they may be dismissed to join their class in the gym, or proceed directly to their classroom if the 8:53 bell has already rang.

Dismissal from School

At the 3:38 dismissal time, each grade level will exit their grade with their teacher, from the front of school nearest their grade level location. Kindergarten, First, and Second grades will be on the south end of the building. Third, Fourth, and Fifth will exit out the front on the North end of the building. Please see the attached map to show the location where each grade level will exit.

Some of our students may meet siblings or friends to walk home with for safety. We strongly encourage this practice! It will be important for families to help their children make a plan for where to meet their siblings or friends outside at the end of the day. All teachers will be supervising outside to help ensure all students are connected. Students who ride daycare vans will proceed directly to the gym. We will dismiss them in lines as their vans arrive. Students in the YMCA after school program will go directly to the multipurpose room.

- All students must go directly home
- School Campus (including the playground) is closed until 6:00 p.m. except for use by the YMCA. Reservations for playground space should be entered in the district Archibus system.



Field Trips

Field trips provide students with opportunities to learn about our community and more in-depth about an area of study. School buses are used to transport students on field trips. Parents/Guardians are asked to indicate permission on the Census Form at the beginning of the school year giving permission for students to participate in field trips throughout the school year. Parents will be notified before each field trip as to the destination, date, and time of the trip. Students are expected to demonstrate appropriate conduct, as a basis for participation on field trips. In most cases, the places students visit are not able to accommodate parent visitors and a cost is often required. Therefore we would ask parents not to plan to attend field trips unless invited by the teachers.

May 2019



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2 Spring Concert 	3	4
5	6	7	8 1st Grade to Lincoln Children's Zoo 	9	10	11
12	13	14	15	16	17 5th Grade to Omaha Zoo 	18
19	20	21	22	23 Last Day of School 	24	25
26	27	28	29	30	31	

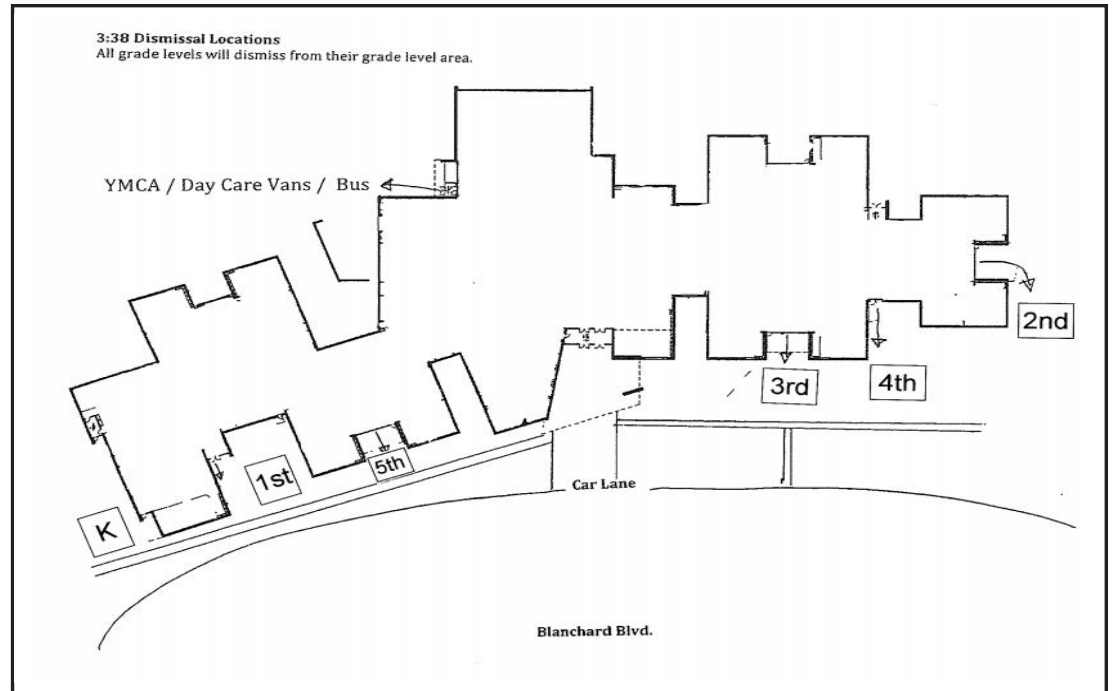
Car Lane in Front of School

Some families will need to pick up or drop off in the front of school in the car lane. We are fortunate the design of our school includes a pick up and drop off lane in the front of school. It is designed so you can pull in, wait in your car for your child to exit or enter your car, and other cars can still use the outside lane to move forward or exit the school car lane.

In order for the traffic flow to continue to move, we ask that you **not leave your car unattended** in the front car lane. We also ask that you pull up as far as you can before stopping. This will allow other cars to continue to pull in and make the traffic flow better. Please use caution, when pulling in or out. Mrs. Hughes and I will be outside each day to help supervise and help students.

Please do not get out of your car! ☺ We also ask that you teach your child to look for your car and never run to it.

We will always walk. We ask that you only allow your child to enter or exit your car on the passenger side. This is for your child's safety. If you are walking from Blanchard to the school, please use a sidewalk and do not walk through the car lane.



YMCA, Daycare Vans, and School Buses

Students who attend the YMCA program, drop off and pick up their students on the south end of the property, entering off Bridle Lane. There is a lane that leads to door #11 where the YMCA program is located. You may park in this lane as you pick up or drop off, (unless it is at dismissal time! After 4:00 p.m., is okay to park and walk to get your child as your Daycare vans and bus will have left by this time. This door will be locked so you will need to be let it when you arrive. A YMCA staff member will be present to facilitate this. Students who ride daycare vans or a bus, will also use this location to drop off and pick up their students. I will send detailed information to the day cares about this traffic plan.

At our Open House, we will ask each family to fill out an Arrival/Dismissal Plan. This sheet will help us to know your child's usual plan of how they will arrive and leave school. If you ever have a change in their normal dismissal plan, please call the main office and let us know this. We will then ensure their teacher and all supervisors know how to assist them with a different plan for that day.

It is our hope that these procedures will help you and your students feel confident and safe when arriving at and leaving school. I also ask you be patient as we try these procedures and work to refine them. I will communicate closely with you as school begins to keep you informed or provide additional information.

LINCOLN BOARD OF EDUCATION 5905 O Street • Lincoln, NE 68510



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Annie Mumgaard
Matt Schulte

Stephen C. Joel, Superintendent

5/17

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