



**Address: 1801 S. 40th St. - North side of the building - Door #8**

**Phone: 402-436-1694**

**Website: <https://ssp.lps.org>**

### **Student Support Program Student Code of Conduct**

The Student Support Program is part of the Student Services department and it is an opportunity for students in both middle and high school to continue their academic progress during long-term suspensions, expulsions, or times of transition in a smaller, more structured environment. Through a structured, predictable, and safe environment, our students are able to find a great deal of success which will give them the opportunity to be able to return to a traditional school setting and make positive choices.

## **Student Code of Conduct**

Students tend to thrive academically and behaviorally in an environment that is structured, safe, respectful, and one where everyone is held responsible for their own actions.

### **Attendance**

1. Middle school students are required to be in attendance from 8:00 a.m. to 2:05 p.m., **Monday** through **Friday**. Middle school students arriving after 8:15 a.m. will be considered tardy. High school students are required to be in attendance from 8:30 a.m. to 2:00 p.m., Monday through Friday. High school students arriving after 8:45 will be considered tardy.

2. A phone call must be received from a parent or guardian when a student is absent or tardy.

### **Breakfast/Lunch**

1. Students can bring their own lunch or purchase LPS meals to be eaten. Those students bringing in their lunch, need to do so in a bag that has their name on it and it must not require refrigeration or heating up by the Student Support Program's appliances. Students are not to bring in any bottled liquids including but not limited to water, soda, juice, sports drinks, and so forth. Any items brought into the Student Support Program not complying with these guidelines will be expected to be handed over to Student Support Program staff and will not be returned to them. Students are not allowed to share food items. Candy or gum is not allowed. Breakfast and lunch items must be consumed only during their scheduled times.

2. Breakfast will not be available to middle school students arriving after 8:15 a.m. and will not be available to high school students arriving after 8:40 a.m..

### **Morning Procedure**

Middle school students are expected to walk directly to the north door 8 entrance when they arrive on campus after 8:00 a.m. High school students are expected to walk directly to the north door 8 entrance when they arrive on campus after 8:30 a.m.

At no time should students be congregating on campus in a location other than our designated waiting area.

### **Afternoon Procedure**

Middle school students will be dismissed at 2:05 p.m. everyday and at 1:05 p.m. on PLC days. High school students will be dismissed at 2:00 p.m. everyday and at 1:00 on PLC days. For safety and supervisory reasons, students are not to be on campus after 2:15 p.m. everyday and off campus by 1:15 p.m. on PLC days.

### **PLC**

PLC's will be held on the last Tuesday of the month and the program will dismiss at 1:00 p.m. for high school students and at 1:05 p.m. for middle school students.

## Academics

The classes at the Student Support Program for middle school students will be in the core areas of English, Math, Science, & Social Studies. For high school students, the Student Support Program will identify classes that would meet graduation requirements that the student has not yet met and will enroll them in those classes via APEX Learning which is digital curriculum. While at the Student Support Program, students are expected to do school work and other activities assigned by the teacher for the duration of the school day.

## Student Behavior for Middle School Students

Student behavior will be monitored while they are attending the Student Support Program. Such behavior tracking will provide data that may help with determining a particular student's success rate and potentially the length of stay at the program. A copy of the student's behavior tracking sheet will be sent with each student each day for families to review and discuss with their student. School buildings may find it helpful to continue the behavior tracking sheet for your student upon return.

This behavior tracking sheet, sent home each day, is our main method facilitating timely communication with families concerning a student's progress within the Student Support Program.

Student: \_\_\_\_\_

Date: \_\_\_\_\_

Goal: Students will accept redirection as it is their responsibility to be respectful, build positive relationships, and repair harm when necessary.

Period	3 = 0 unaccepted redirects			2 = 1-2 unaccepted redirects			1 = 3 or more unaccepted redirects			Comments	Total Points and Adult Initials
	Complete All Classroom Tasks *Responsibility *Reciprocity	Follow Directions The First Time *Responsibility *Respect *Reciprocity	Positive Interpersonal Interactions With Adults and Peers *Responsibility *Respect *Reciprocity *Relationship	Repaired the harm if necessary? **Responsibility *Respect *Reciprocity *Relationship							
Arrival/Breakfast	3 2 1	3 2 1	3 2 1	YES / NO / NA +1 +0 +0							
Period 1	3 2 1	3 2 1	3 2 1	YES / NO / NA +1 +0 +0							
Period 2	3 2 1	3 2 1	3 2 1	YES / NO / NA +1 +0 +0							
Lunch	3 2 1	3 2 1	3 2 1	YES / NO / NA +1 +0 +0							
Break/Why Try	3 2 1	3 2 1	3 2 1	YES / NO / NA +1 +0 +0							
Period 3	3 2 1	3 2 1	3 2 1	YES / NO / NA +1 +0 +0							
Period 4	3 2 1	3 2 1	3 2 1	YES / NO / NA +1 +0 +0							

Total Points: \_\_\_\_\_ /63 points

59 points or above = A – Outstanding Effort  
51 – 54 points = C – More Effort Needed

55-58 points = B – Reasonable Effort  
<51 points = Unacceptable – Lack of Effort

## Pocket Turnouts and Student Belongings

Each school day, Student Support Program staff utilize pocket turnouts and will inspect all items brought by students. All items, including cell phones, brought into the program will be stored for students and returned at the end of the day. The Student Support Program staff are not responsible for anything brought into the building that is lost, stolen, or broken. Students are not to bring excessive items such as combs, makeup, headphones, and the like to the Student Support Program.

Students attending the Student Support Program are not allowed to bring backpacks or bags/purses of any kind to school under any circumstances. Our campus is a drug/tobacco free campus and regardless of a student's age, these items are not to be brought onto campus for any reason.

## Protocol

For the safety of all students and staff, students will walk in protocol whenever in the hallways at the Student Support Program. A student will walk in protocol by walking with their hands clasped behind their back.

## **Dress Code**

All students will be expected to adhere to a specific dress code expectations while in attendance at the Student Support Program. If a student's clothing is deemed inappropriate by Student Support Program staff or it does not meet the program's dress code policy, then the student will need to make the appropriate contacts to remediate the dress code violation. Students who are not in dress code will not be allowed to proceed with their day and enter the classroom.

Students **will** wear:

- Collared shirt with sleeves - may be short or long sleeved but not sleeveless
  - Shirt must be tucked in at the waistband all day
- Pants/jeans that do not sag below the hips and are free from holes, shredding, or fringes and go to the ankle
  - Typically cotton, corduroy, polyester, wool, denim, or fabric blends are appropriate materials for pants
  - Pants must also be cargo-pocket free
- Closed toe shoes or boots
- Sweater and crewneck sweatshirts are allowed as long as the collar of the shirt worn underneath is seen
- One ponytail holder in the hair is allowed

Students **will not** wear:

- Uncollared shirts (t-shirts, tank tops, hoodies, etc.)
- Shorts / Capris / Joggers / Rolled pants / Leggings
- Athletic pants such as sweats, yoga, warm-ups, scrubs, etc.
- Coats and/or hoodies are not to be worn during the school day and will be stored until the end of the day if worn to the program
  - Items that zip, snap, or button up are considered to be coats
- Sweaters with pockets
- Jewelry, watches, earrings, gages, or hair accessories while in the building
- Hats, bandanas, headbands, or head gear of any kind may not be worn while inside the building
- Students may not wear clothing that is revealing or exposes excessive skin, is offensive or makes inappropriate references including but not limited to gangs, drugs, etc.