

# A Note From Your Substitute Teacher (Secondary)

Sub Name: \_\_\_\_\_ Sub ID#: \_\_\_\_\_ Date: \_\_\_\_\_  
(3-4 digits)

Sub For: \_\_\_\_\_ Department: \_\_\_\_\_

PERIOD \_\_\_\_\_ STUDENTS, ABSENT AND TARDY: \_\_\_\_\_

TASKS COMPLETE: \_\_\_\_\_

UNABLE TO COMPLETE: \_\_\_\_\_

GENERAL CLASS RESPONSE: \_\_\_\_\_

CONCERNS AND QUESTIONS: \_\_\_\_\_

PERIOD \_\_\_\_\_ STUDENTS, ABSENT AND TARDY: \_\_\_\_\_

TASKS COMPLETE: \_\_\_\_\_

UNABLE TO COMPLETE: \_\_\_\_\_

GENERAL CLASS RESPONSE: \_\_\_\_\_

CONCERNS AND QUESTIONS: \_\_\_\_\_

PERIOD \_\_\_\_\_ STUDENTS, ABSENT AND TARDY: \_\_\_\_\_

TASKS COMPLETE: \_\_\_\_\_

UNABLE TO COMPLETE: \_\_\_\_\_

GENERAL CLASS RESPONSE: \_\_\_\_\_

CONCERNS AND QUESTIONS: \_\_\_\_\_

PERIOD \_\_\_\_\_ STUDENTS, ABSENT AND TARDY: \_\_\_\_\_

TASKS COMPLETE: \_\_\_\_\_

UNABLE TO COMPLETE: \_\_\_\_\_

GENERAL CLASS RESPONSE: \_\_\_\_\_

CONCERNS AND QUESTIONS: \_\_\_\_\_

PERIOD \_\_\_\_\_ STUDENTS, ABSENT AND TARDY: \_\_\_\_\_

TASKS COMPLETE: \_\_\_\_\_

UNABLE TO COMPLETE: \_\_\_\_\_

GENERAL CLASS RESPONSE: \_\_\_\_\_

CONCERNS AND QUESTIONS: \_\_\_\_\_

PERIOD \_\_\_\_\_ STUDENTS, ABSENT AND TARDY: \_\_\_\_\_

TASKS COMPLETE: \_\_\_\_\_

UNABLE TO COMPLETE: \_\_\_\_\_

GENERAL CLASS RESPONSE: \_\_\_\_\_

CONCERNS AND QUESTIONS: \_\_\_\_\_

ADDITIONAL NOTES: \_\_\_\_\_