

## Lincoln Public Schools Vacancy Bulletin

**July 1, 2008**

**Next Vacancy Posting will be July 8, 2008 at 4:30 p.m.**

The Human Resources Division is advertising the following vacancies. Staff wishing to apply should submit a **TRANSFER REQUEST FORM** to the Human Resources Department. Persons not currently on staff may apply for the listed positions or any others that may be open, by contacting Human Resources and completing the appropriate application form. All positions are posted on LPS Web Site: [www.lps.org](http://www.lps.org), select **Human Resources**, select **Job Listings**. They are also recorded on the HR Job Line 436-1595.

Applications for all positions can be found on line at [www.lps.org/hr/applications/default2.html](http://www.lps.org/hr/applications/default2.html). The Certificated application can now be submitted on-line.

**All positions remain open until filled unless noted otherwise.  
Lincoln Public Schools continuously accepts new applications for all positions.**

### **ADMINISTRATIVE POSITIONS: (Complete the Administrative Application)**

Lincoln Public Schools is continuously accepting applications.

### **SECONDARY CERTIFICATED POSITIONS: (Complete Certificated Application)**

#### **DISTRICT OFFICE: SPECIAL EDUCATION: CHILD GUIDANCE CLASSROOM:**

**Secondary Teacher, 1.0 FTE:** This position provides educational services including special education services to the students in the Child Guidance Residential Treatment Center/LPS classroom. This position is part of an extremely supportive environment for students and staff. The classroom services middle level and high school age students. The teacher provides educational services in the core academic areas. This position also supports transition of students to middle level and high school situations. This position is part of a team providing educational and therapeutic services.

#### **DISTRICT OFFICE: SPECIAL EDUCATION:**

**Speech Language Pathologist                      1.0      FTE**

Provide assessment and intervention services. Nebraska certification required. Nebraska Licensure optional. CFY available.

#### **CULLER MIDDLE SCHOOL:**

**Math/Gifted Facilitator                                      1.0      FTE      .6 Math/4 Gifted**

#### **NORTHEAST HIGH SCHOOL:**

**Science Teacher    1.0      FTE      One Year Only**

#### **BEHAVIOR SKILLS PROGRAM: (Located at the Yankee Hill )**

**Special Education Teacher                                      1.0      FTE**

### **ELEMENTARY CERTIFICATED POSITIONS: (Complete Certificated Application)**

#### **CAVETT ELEMENTARY:**

**Grade 1 Teacher    1.0      FTE**

#### **CALVERT ELEMENTARY:**

**LD Teacher    1.0      FTE**

#### **MCPHEE ELEMENTARY:**

**Grade 2    1.0      FTE**

**Grade 3    1.0      FTE**

**Reading Rec/Intervention Specialist                      1.0      FTE**

**ELEMENTARY CERTIFICATED POSITIONS: (continued)****MEADOW LANE ELEMENTARY:****ExCite Family Educator 1.0 FTE**

Requires Early Childhood endorsement Other Requirements: Willingness to flex hours. Documented success in providing support and assistance to families with low income or cultural and/or ethnic differences. Ability to communicate with staff, children, family, and community. Provide home visits and socialization experiences with children and families. Maintain comprehensive assessment data on children and families. Provide for successful transitions with home, childcare providers, and school. Reliable transportation.

**ROPER ELEMENTARY:****Resource Teacher 1.0 FTE One Year Only****CUSTODIAN POSITIONS: (Complete Classified Application)****12 Month Custodian Evenings, 8 hrs, Monday Friday. Salary \$11.43/hr + benefits.****Positions available at: Northeast High School****FOOD SERVICE POSITIONS: (Complete Classified Application)**

Food Service Workers: Accepting applications for itinerant and substitute positions for the 2008-2009 school year. Four hour shift between 9:00 a.m. to 2 p.m., Monday through Friday. Salary: Itinerant food service worker \$10.07/hr + benefits; substitute food service worker \$9.73/hr.

**OFFICE POSITIONS: (Complete Classified Application)****DISTRICT OFFICE: TEAMMATES MENTORING PROGRAM:**

**Secretary III, Executive, 260/day, 8 hrs.** Needs a strong team player to facilitate communication among staff, students and mentors. Responsible for coordination of office staff, various aspects of accounting functions, general clerical duties, and managing various reports and records and other duties as assigned by the coordinator. Requirements: Must be a positive team player, have strong organizational skills, oral/written skills, word processing and data entry skills, accounting and bookkeeping experience, and a self-starter who can work independently. Experience with the TeamMates Mentoring Program is desired, but not required. Salary \$14.41/hr + benefits. Position open until filled.

**CAVETT ELEMENTARY:**

**Secretary III, Executive, 8 hrs/day, 260 day calendar:** Responsibilities include general organization and management of the school office, payroll, budget accounting/ordering, inventory, record keeping, other clerical tasks, as well as interaction with staff, students and families and duties assigned by building administrators. Requirements: Must be a positive team player, have strong organizational skills, oral/written skills, word processing and data entry skills, accounting and bookkeeping experience, and a self-starter who can work independently. Salary \$14.41/hr + benefits.

**PARAEDUCATOR POSITIONS: (Complete Classified Application)****PRESCOTT ELEMENTARY:**

**ExCite Para, 5 hrs/day, 185 day calendar:** Will work with children in Early Childhood classroom. Must work well with other professionals in a team environment. Previous experience with Early Childhood helpful. Person must be willing to meet NDE Early Childhood requirement of twelve credit hours in Early Childhood or equivalent. Must meet requirements of State Rule 11, which states at least 12 semester credit hours in early childhood/child development or the equivalent in prior training or experience. Associate Degree in Early Child Development preferred. A candidate who does not meet these requirements may be considered. At time of hire, a condition of employment is to complete 6 hours via training or experience during the first year of employment; the other 6 hours must be met by the end of the 2<sup>nd</sup> year of employment. Must be 19 years of age and meet State of NE licensing requirements including being CPR certified and hold a First Aid Certificate (or be willing to obtain and maintain). The salary for 2007-2008 was \$10.68/hr. The salary for 2008-2009 will be per negotiated agreement. **Closes 7/7/08**

## **PARAEDUCATOR POSITIONS: (continued)**

### **WEST LINCOLN ELEMENTARY:**

**MH:Moderate Para, 6.5 hrs:** Requires an associates degree or at least 48 hours of college credit (semester). Duties include working one-on-one with children as well as small-groups and whole groups. There will be some lunchroom, recess, and breakfast supervision included. Must be a team player and enjoy working with children from diverse backgrounds. The salary for 2007-2008 was \$11.57/hr. The salary for 2008-2009 will be per negotiated agreement. **Closes 7/7/08**

**ExCite Para, 5 hrs/day, 148 day calendar: TWO POSITIONS AVAILABLE.** Will work with children in Early Childhood classroom. Must work well with other professionals in a team environment. Previous experience with Early Childhood helpful. Person must be willing to meet NDE Early Childhood requirement of twelve credit hours in Early Childhood or equivalent. Position requires 48 hours of college credit (semester) or an associate degree to comply with "No Child Left Behind" Act. Within this requirement, must meet requirements of State Rule 11, which states at least 12 semester credit hours in early childhood/child development or the equivalent in prior training or experience. Associate Degree in Early Child Development preferred. A candidate who does not meet these requirements may be considered. At time of hire, a condition of employment is to complete 6 hours via training or experience during the first year of employment; the other 6 hours must be met by the end of the 2<sup>nd</sup> year of employment. Must be 19 years of age and meet State of NE licensing requirements including being CPR certified and hold a First Aid Certificate (or be willing to obtain and maintain). The salary for 2007-2008 was \$10.68/hr. The salary for 2008-2009 will be per negotiated agreement. **Closes 7/7/08**

### **Information about Paraeducator Positions:**

Lincoln Public Schools is continuously taking applications for paraeducators and substitute paraeducators. The responsibilities entail a variety of duties including classroom and lunchroom supervision; assisting teachers with materials and activities; aiding a student with special needs - learning and behavioral needs, as well as mental and physical challenges. Hours range from 2 to 7 hours/day. Paraeducator salary range is \$9.23 to \$11.25/hr. Substitute Paraeducator salary range is \$7.90 to \$10.00/hr.

## **TECHNICIAN POSITIONS: (Complete Classified Application)**

### **GOODRICH MIDDLE SCHOOL:**

**Health Tech, 7 hrs:** Provides First Aid, CPR minor illness cares and medication administration for school community under the direction of the School Nurse. Position involves high level of responsibility and independence working as a team with School Nurse, staff and administrator. Training provided, computer skills preferred. First Aid and CPR certification required (reimbursement available). Salary \$10.92/hr. **Closes 7/7/08**

## **MAINTENANCE POSITIONS: (Complete Classified Application)**

**No New Listings**

## **MENTOR POSITIONS: (Complete Mentor Application)**

### **Mentors for Highly Gifted Students**

Qualified persons needed to work with highly gifted students in the Visual Arts and the following academic areas: **Math, Science, English, Social Studies, World Languages .**

**Requirements:** University level academic standing of Junior, Senior, BA/BS or above; minimum cumulative G.P.A. of 3.0 and at least 15 semester credit hours in subject with a subject G.P.A. of 3.5 or above.

**To Apply:** Submit a **Mentor for Highly Gifted Students application** and original transcripts from colleges attended. Salary \$16.14/hr. If you have questions, please call 436-1590.

## **TRANSPORTATION POSITIONS: (Complete Classified Application)**

Lincoln Public Schools is continuously accepting applications for **bus driver for regular and substitute**. Regular routes are available as well as substitute positions. Route hours are typically 7:00 to 9:00 a.m. and/or 2:30 to 4:30 p.m. Excellent driving record required. Great opportunity for students, retired people and those in need of extra money. Salary for regular bus driver \$14.10/hr. + benefits. Salary for substitute bus driver \$14.0046/hr.

**Part time and Substitute Transportation Paras:** Positions are available to assist students with special needs while traveling on the bus to their education sites. Special needs students include those who are mentally, physically or emotionally challenged. Shift routes, 7:00 to 9:00 a.m. and/or 2:30 to 4:30 p.m. Part time Para Salary: \$10.07/hr . Substitute Para salary: \$10.01/hr.

## **COACHING POSITIONS:**

### **SOUTHEAST HIGH SCHOOL:**

**Freshman Football Coach** Closes 7/7/08

**Send letter of application and resume to:**

Larry Munksgaard, Athletic Director  
2930 S. 37<sup>th</sup> Street  
Lincoln, NE 68506

## **FILLED POSITIONS:**

### **Paraeducator:**

ExCITE	Humann, Maxey, Meadow Lane, Saratoga
BD	Behavioral Skills
General Instruction	Maxey
1:1/BD/General Instruction	Holmes
LD/Resource	Saratoga
1:1/Moderate	Randolph, Humann
Student/Child (PIII)	Bryan
1:1/OI	Prescott

### **Technicians:**

Health Tech	Adams
-------------	-------

### **Custodian:**

12 month	Northeast
----------	-----------