PR0001
Rev. 10/03

NON-STOCK REQUISITION

Purchasing Department
Lincoln Public Schools
Lincoln, Nebraska

Req. No. _____

P.O. No. _____

Submit to:
Purchasing, Box 37

Shipping _____

Discount % _____

Today's Date 02/27/08	**Date Required**	**Requested by**
		Approved by
Account No.		**Location**
Special Instructions		

Quantity	Unit of Measure	Description (Please be specific: size, color, special features, mfg's number, vendor catalog number, brand name)	Unit Cost	Total Estimated Cost
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
		Total		0.00
		Discount		0.00
		Shipping		
		GRAND TOTAL		0.00

Vendor Code _____

Complete Vendor Address

Name	**F.O.B.**
	Delivery
Address	**Quote No.**
	Buyer

Reduce
Reuse
Recycle